

RECORD OF PROCEEDINGS

0313

Minutes of

Meeting

Etna Township Zoning Commission

DAVTON LEGAL BLANK, INC., FORM NO. 10148

March 12,

2024

Held

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The Etna Township Zoning Commission met on March 12, 2024, in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 6:01 p.m. by Chair McIntyre. The Pledge of Allegiance was recited. Roll call showed the following members present: Shelly Marie Ipacs, Dave Olson, Litichia McIntyre, Adam Kelley, Steven Smith, and Clerks Laura Brown and Holly Palumbo were present.

Adam Kelley moved to adopt the agenda as presented. The motion was seconded by Shelly Marie Ipacs and passed without objection.

Announcements and Comments –

Zoning Inspector Freddie Latella has been working on Zoning Permits and changing addresses in the Industrial Park to Global Way to keep the truck traffic off Mink Street.

Shelly Marie Ipacs shared information regarding a public hearing next week in Liberty Township with the Environmental Protection Agency regarding water quality.

Laura Brown introduced and welcomed Holly Palumbo.

Minutes

Adam Kelly moved to waive the public reading and to approve the minutes from the February 27, 2024, meeting as presented. The motion was seconded by Steven Smith and passed without objection.

2024 Organizational

The meeting was turned over to the clerk Laura Brown for the election of the chairman.

Dave Olson nominated Litichia McIntyre for Chair. There were no other nominations.

The vote was Shelly Marie Ipacs, McIntyre; Dave Olson; McIntyre; Litichia McIntyre, McIntyre; Adam Kelley, McIntyre; and Steven Smith, McIntyre; Litichia McIntyre will serve as the Chair for 2024.

The meeting was turned back over to Chair McIntyre.

Dave Olson nominated Steven Smith for Vice Chair. There were no other nominations. The vote was Shelly Marie Ipacs, Smith; Dave Olson, Smith; Litichia McIntyre, Smith; Adam Kelley, Smith; and Steve Smith, Smith; Steven Smith will serve as the Vice-Chair for 2024.

The Technical Review Board for 2024 will be Jan/Feb/March – Litichia and Adam; April/May/June – Dave and Steven; July/August/September – Shelly Marie and Litichia; and Oct/Nov/Dec – Adam and Dave.

Shelly Marie Ipacs moved to adopt Roberts Rules of Order for the meeting rules. The motion was seconded by Steven Smith and passed without objection.

Shelly Marie Ipacs moved to place public notices in the Pataskala Standard and use the Newark Advocate when there are time constraints. The motion was seconded by David Olson and passed without objection.

Dave Olson moved to approve the clerk setting the public hearing date due to time constraints. The motion was seconded by Shelly Marie Ipacs and passed without objection.

Steven Smith moved to appoint Holly Palumbo as the Zoning Commission Clerk with an hourly rate equal to that established for her duties as township secretary by the Board of Trustees. The motion was seconded by Dave Olson and passed without objection.

Dave Olson moved to approve the regular meetings be held on the second and fourth Tuesday at 6:00 p.m. The motion was seconded by Steven Smith and passed without objection.

Old Business – NAICS CODES GB, LB, and AB Text Amendment

The Zoning Commission discussed the NAICS Codes. This would be to verify that all the GB, LB, and AB sections are consistent with the wording as recommended by the Prosecutor's Office.

The Zoning Commission discussed the process to amend the Zoning Resolution. The Zoning change/amendment Flow Chart based on Ohio Revised Code Section 519.12 was provided. The process can be initiated by the Board of Trustees, the Zoning Commission, or by affected Property Owner/Lessee. The Zoning Commission discussed how it is determined when the amendment is officially received by the Zoning Commission. The Licking County Planning Commission Application Submittal Deadlines and Meeting Dates Schedule was reviewed. The Zoning Commission discussed being available to help the new clerk with the text amendment process and making the deadlines in the process.

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20

Dave Olson will work on the updates to finalize the document. The document will need to have the green and red highlights to show the Licking County Planning Commission what is being modified. The document dated December 12, 2023, will be emailed to the Zoning Commission. The text amendment should be approved as the final version and the process can be started. This can be officially started in April if it meets the Licking County Planning Commission's April 8, 2024, deadline.

New Business – Article 9 – Section 909 Light Manufacturing District (M-1) Text Amendment

The Board of Trustees passed Resolution 2024-015 to initiate an Amendment to the Zoning Resolution pertaining to Article 9 – District Regulations at the regular meeting on March 5, 2024.

The amendment is to Section 909 Light Manufacturing District (M-1) under the Conditionally Permitted Uses section. Under Item 2. Manufacturing the following NAICS Codes are recommended to be removed: NAICS Code 324121, 324122, 327310, 327320, 327331, 327332, and 327390.

Shelly Marie Ipacs moved that the Board of Zoning Commission officially receives the Trustees Resolution 2024-015 on M-1. The motion was seconded by Dave Olson and passed without objection.

The M-1 Text Amendment will be forwarded onto the Licking County Planning Commission and advertised to be heard at the Zoning Commission meeting on April 9, 2024. Laura Brown will get this to Licking County Planning Commission.

The Zoning Commission will start working on the NAICS Codes in the Light Manufacturing District (M-1) at the March 26, 2024. This is a separate process from the text amendment started by the Board of Trustees.

Public Comments –

Rachel Zelazny of 10141 Tollgate Road talked to Steve Holloway, who sits on the Licking County Planning Commission Board, and Mr. Holloway stated if the amendment is submitted on Wednesday, it could be scheduled for the March meeting. Laura Brown explained that the Licking County Planning Commission is understaffed and does not feel Etna Township can get this submitted for March. Trustee Gary Burkholder is aware of the staff issues at the Licking County Planning Commission and agreed with Laura Brown.

Phyllis Bundy of 10254 Tollgate Road discussed the current Zoning Resolution which is available on the Etna Township website.

Shelly Marie Ipacs moved to adjourn at 7:09 p.m. The motion was seconded by Steven Smith and passed without objection.

Holly Palumbo, Clerk

Litchia McIntyre, Chair