

RECORD OF PROCEEDINGS

0247

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Etna Township Board of Zoning Appeals

Held

May 22,

20 2024

The Etna Township Board of Zoning Appeals met on Wednesday, May 22, 2024, in the Etna Township Hall, 81 Liberty Street, Etna, Ohio 43018 for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 PM by Holly Palumbo.

Members Present

Anthony Gilmore, Rachel Zelazny, Steve Holloway, and Jason Robinson

Members Absent

David Fulmer

Others in Attendance

Holly Palumbo

1. Opening

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

2. Swear in new Board members by secretary

The Board of Zoning Appeals members were sworn in by Holly Palumbo.

3. Election of officers

- a. Nomination for Chairperson
Motion to nominate Steve Holloway as Chairperson

Moved by: Rachel Zelazny
Seconded by: Jason Robinson

Carried

- b. Nominations for Vice Chairperson
Motion to nominate Rachel Zelazny as Vice Chairperson

Moved by: Jason Robinson
Seconded by: Anthony Gilmore

Carried

4. Formal Introductions

Anthony Gilmore has been in Etna since 2013. He works in the pharmaceutical industry. He is a physicist and a chemist.

Rachel Zelazny moved to Etna a little over three years ago. She has a background in finance of over fifteen years. Over six years ago she decided to quit her job and because a stay-at-home mom and also to become a full-time student. Rachel considers herself the world's OKest farmer.

Steve Holloway has been an Etna resident since the early 1980's. He has served on multiple boards. Ones such as the Board of Education, Etna Economic Development, and the Board of Zoning Appeals. Steve is a current member of the Licking County Planning Commission and is retired.

Jason Robinson has been in Etna since 1999. He has been in the logistics and beverage company his entire life. Jason has three daughters and one son.

Johnny Cremenans had a house built in Etna in 2000. He is a trustee on the HOA for Orchard Glen. Johnny has two children and one grandchild.

5. Approve meeting conduct ie: Robert's Rules (excluding hearings), Set potential monthly meeting date.

Approve meeting conduct ie: Robert's Rules (excluding hearings). Set potential

Held May 22, 20 2024

monthly meeting date.

Moved by: Anthony Gilmore
Seconded by: Rachel Zelazny

Carried

The Board voted to adopt the Robert's Rule of Order.

6. Miscellaneous Business

The board voted to have their scheduled hearings and/or meetings on the third Wednesday of each month at 6:00 p.m. The next upcoming meetings will be Wednesday, May 29, 2024, at 6:00 p.m., Wednesday, June 26, 2024 at 6:00 p.m., and July 17, 2024 at 6:00 p.m.

Chairman Steve Holloway passed out packets of information he felt would be helpful for the board. Also, asked the board for their contact information and which form of communication they prefer to use. Johnny Cremeans did ask for his information corrected on the contact form from "John" to "Johnny".

Chairman Steve Holloway let the board know that the Zoning Commission and the Board of Trustees has the ability to check with the Licking County Planning Commission before making a decision, however the Board of Zoning Appeals does not. If the Board of Zoning Appeals makes a decision it goes straight to the Court of Common Pleas. The board is not governed by the Sunshine Law. The board must vote in the affirmative and must agree with the motion. Chairman Steve Holloway mentioned that the board will be working with the public and things can be contentious. It is important that the board supports one another through that, even if they disagree.

Johnny Cremeans questioned how is the voting done, unanimous or majority? Chairman Steve Holloway said it is a majority vote of who is present. He said there must be a quorum in order to have a vote and that is why it is important to have alternates at the meetings as well.


Chairman Steve Holloway passed out the information regarding the hearing for applicant Ohio Machinery for the upcoming meeting on Wednesday, May 29, 2024. The applicant would like to reduce the frontage from 200 feet to 30 feet.

7. Adjournment

Motion to adjourn

Moved by: Rachel Zelazny
Seconded by: Jason Robinson

Carried



Steve Holloway, Chairman