

RECORD OF PROCEEDINGS

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 1, 20 2025

The Etna Township Board of Trustees met on Tuesday, July 1, 2025, in the Etna Township Hall, 81 Liberty Street, Etna, Ohio 43018 for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 PM by Gary Burkholder.

Trustees Present

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Trustees Absent

Others in Attendance

Holly Palumbo and Jackie Cotugno

1. Opening

- a. Call to Order
- b. Roll Call
- c. Invocation
- d. Pledge of Allegiance

2. Adoption of Agenda

Motion to adopt the agenda as amended.

Moved by: Rozland McKee-Flax

Seconded by: Gary Burkholder

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Discussion - Trustee Evans stated the agenda was not sent out until Monday with no supporting documents attached. There are critical items being left off the agenda.

Motion to amend to add discussions on employee pay, cruiser repair, prosecutor opinion request for vacating alley and social media policy, create a social media presence, BZA legal representation, procedural manual, Zoning/BZA checklist, changes in definition for decorative fences, changes in zoning publication requirements, secretary job description and advertising, changes in trustee duties, and post card to alert residents on where to get information.

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Mark Evans  
No Gary Burkholder and Rozland McKee-Flax

Fails 1-2

Discussion - Trustee McKee requested clarification on the secretary job description and advertising. Trustee Evans stated it is the same job description from the past. Trustee Evans believes the office staff needs to be increased and needs more support.

Motion to amend to add Resolution 2025-038 Prosecutor Opinion for social media policy, solicitor regulations, and alley vacating and non-maintenance guidance.

Moved by: Gary Burkholder  
Seconded by: Rozland McKee-Flax

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Elma Township Board of Trustees Regular Meeting

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Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Discussion - Trustee McKee stated it is very important to get a legal review for solicitors because there are many moving parts.

3. Adoption of Meeting Minutes

a. Minutes - May 7, 2025, Regular Meeting

June 16, 2025, High Point Park Public Informational Meeting

T-2025-05-07 Draft Minutes.doc

T-2025-06-16 Draft Minutes Special.doc

Motion to adopt the Minutes 5-7-2025.

Moved by: Gary Burkholder  
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Discussion - Trustee Evans believes the minutes are not being properly reviewed by the other trustees and will be voting no to the approval of the minutes. Trustee Evans has requested the following statement be included.

“There has been an ongoing serious issue with a lack of proper review of the minutes and their creation. We are repeatedly told they are being reviewed by others when there are glaring errors still present, suggesting the reviews are not being done, or without care. I will be voting NO on these and all future minutes until this board is interested in providing correct meeting minutes which are the official record of the meeting. I have repeatedly made the board aware of serious errors, including missing motions, wrong votes and even multiple 5 votes cast with non-board members showing to have voted, only to be ignored and incorrect minutes shoved through. Additionally, the Fiscal Officer is neglecting her duty to ensure the meeting minutes correctly reflect the meeting proceedings by certifying them when they are knowingly incorrect. Once there is a willing and competent board, I will move to provide the corrections needed. I ask that this statement, in its entirety, be placed with each of these motions in the minutes with my NO votes now and moving forward.”

Motion to adopt the June 16, 2025, High Point Park Public Informational Meeting

Moved by: Rozland McKee-Flax  
Seconded by: Gary Burkholder

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

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Discussion - Trustee Evans believes the minutes are not being properly reviewed by the other trustees and will be voting no to the approval of the minutes.

4.

Public Comments

Ryan Davis - 8807 Watkins Road - Mr. Davis stated that it is disappointing one trustee is not signing checks or reviewing minutes. Mr. Davis encouraged the board to move forward with the prosecutor's opinion on solicitation.

Tia Raver- 9305 Summit Road - Mrs. Raver would like to know where the sidewalks are going on Summit Road, once Summit Road is complete, will the speed limit change. Mrs. Raver asked the board where is the concern for Etna residents who live and spend money on their homes on Summit Road. Mrs. Raver stated something needs to be done about Summit Road and not one decision has been made in 3 months.

Katie Moerch - 37 First Ave SW - Ms. Moerch asked how did we got here. Outside communities are seeing a frozen board with no action. Ms. Moerch believes there was no reason to have to extend the union contract meeting for a handful of employees. Ms. Moerch agrees with Trustee Evans on social media page but believes Trustee Evans should not be able to control anything to do with social media. Under McKee, the township held movie nights and fireworks. Ms. Moerch does feel for the residents on Summit Road. Ms. Moerch believes Civic Plus a great idea.

Jon Hanson - 51 Ridgewood Drive - Mr. Hanson has been watching meetings for some time. Mr. Hanson believes Trustee Evans would rather Etna fail. The cost of Evans will cost \$500K by the end of his term. Mr. Hanson stated Trustee Evans has pushed out seven employees. Mr. Hanson believes Trustees Evans has certain individuals post on Facebook community pages blocked.

Ian Reed - 9421 Summit Road - Mr. Reed attended the meeting to hear the plans Reynoldsburg has for Summit Road. Mr. Reed took a survey and knocked on his neighbors' doors and found the residents do not want the Summit Road project. Mr. Reed asked the board not to allow Reynoldsburg to take their road.

Lisa Masters - 9206 Summit Road - Ms. Masters agrees with other residents about not wanting the changes on Summit Road.

Matthew Rausenberg - 46 Cedar Park Road - Mr. Rausenberg questioned why Civic Plus would be on the agenda when the annual payment for Diligent was already approved. Mr. Rausenberg believes the issue of solicitors needs to be handled.

Mark Evans - Mr. Evans stated he speaks under public comments because he says he is silenced as a trustee. Mr. Evans stated he received a call from a frustrated vendor regarding the police cruiser. Mr. Evans stated he hears from frustrated vendors and residents' multiple times a day. Mr. Evans is frustrated with the lack of response for public records.

Alesia Zacher - 79 Trail East - Mrs. Zacher stated Trustee Evans does nothing but bash individuals and his Saturday forums are campaigning.

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Enna Township Board of Trustees Regular Meeting

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5. Reports

a.

Roads

Resolution to request engineering assistance for mill & fill of pavement or what is needed (Cumberland Trail & Trail West)

Cumberland Trail and Trail West Engineer Request.docx 

**Motion to approve to request engineering assistance for mill & fill of pavement or what is needed (Cumberland Trail & Trail West)**

*Moved by:* Gary Burkholder

*Seconded by:* Rozland McKee-Flax

**Yes**

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

**Carried 3-0**

Discussion - Trustee Evans stated the process is not proper. Trustee Evans disagrees with the road superintendent that the engineer will consider all options. Trustee Evans believes the engineer will only consider what is on the request. Trustee Evans believes there are many other projects in the works and believes this will not fit into the current budget.

b.

Zoning

Trustee Burkholder gave an update on zoning. Trustee Burkholder stated the current intern has been working on updating zoning maps and text amendments. Trustee Evans stated the process should not take this long and nothing has been handled efficiently. Trustee Burkholder thanked the zoning commission for their work on the zoning resolution.

c.

Storm Water

Trustee Evans has forwarded the request to the prosecutor, and they are working on it. Trustee Burkholder has visited the pond on Smoke Road and in the future will need to spend money to maintain the area. Trustee Evans stated he has been pushing for years for the pond to be looked into. Trustee Burkholder stated it is a complex issue.


d.

Parks

Trustee Burkholder gave an update on moving forward the MKSK on plans for High Point Park. Trustee Burkholder spoke with Jim Dziatkowicz with EMH&T regarding the large park and the conceptual plan. Trustee Evans stated he has seen two sets of plans that range from \$17 million to \$75 million. Trustee Evans believes there needs to be more public input. Trustee McKee stated the board should pour the money into the 120-acre park rather than High Point Park across from the town hall. Trustee McKee does believe the park needs a facelift.

e.

United Steel Workers Union Extension

Enna Township Extension Agreement 2025.pdf 

**Move to approve the contract extension with Trustee Evans being the management representative as presented.**

*Moved by:* Mark Evans

*Seconded by:* Rozland McKee-Flax



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Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Discussion - Trustee McKee questioned why the negotiations needed to be extended. Trustee Evans stated there were numerous issues that needed to be addressed. The next meeting will be on July 24th. Trustee Burkholder questioned if Trustee Evans had missed the meeting. Trustee Evans stated it was an error on the date he had on his calendar. Trustee Evans stated the negotiations are being properly handled.

6. Old Business

a. AlphaLink

Master Services Agreement.pdf

MSA Quote.pdf

Statement of Work.pdf

Discussion - The laptops and phones have been approved for purchase. The agreement will need to be reviewed by legal counsel. The agreement with X-Tek will need to be reviewed to consider cancelling the contract. Trustee Burkholder stated the contracts went to Bricker Graydon for legal review. Trustee Evans stated there are no issues with our current IT company. Trustee McKee stated AlphaLink has been in business for over 40 years and are local. Trustee McKee believes they are more than capable of handling the needs of the office.

b. Summit Road - Improvement Update

Trustee Evans gave an update on his meeting with the City of Reynoldsburg Public Service Director Bill Dorman, City of Reynoldsburg attorney Chris Shook, and the township attorney. The meeting was held on June 25, 2025. Trustee Evans created an input form. The process of staking the properties will begin shortly. Trustee Evans stated Mr. Begeny has sent over some revisions to the plans. Trustee Evans stated he has forwarded the results of the survey to the other trustees.

Mayor Joe Begeny thanked Trustee Evans for clearing up the process of order. Mr. Begeny also thanked Trustee Burkholder for attending the meeting held at the City of Reynoldsburg. Mr. Begeny stated the revised plans eliminate the multi-purpose path on the east side of the road. Mr. Begeny stated the property lines would be marked on the survey. Trustee Burkholder questioned if the project were to go through, would there be a traffic light at 40. Mr. Begeny affirmed there would be a traffic light. Trustee Burkholder questioned the development of the commercial property. Mr. Begeny hopes to add more restaurants and retail space. The plan is to have only one side of Summit Road with sidewalks. Trustee Evans noted a possible concern with the right of way acquisition; if part of the acquisition lessens the setbacks according to the zoning resolution this could possibly put the property owner in violation.

c. OTARMA

There was no update on OTARMA and will be added to the next

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agenda.

d. Mechanic Street

There was a dead tree limb that had fallen on a resident's fence. This tree is located in the alley. Trustee Evans is waiting for the prosecutor's opinion to determine what level of maintenance is required in the alley way. Trustee Burkholder stated he has received an estimate for the repairs which total \$1,900. Trustee Evans believes the township should reimburse the property owner for any repairs.

Motion to reimburse the homeowner that is listed on the auditor's site in the amount of \$1,900 for repairs to the fence.

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Mark Evans

No Gary Burkholder and Rozland McKee-Flax

Fails 1-2

Discussion - Trustee McKee requested the name of the property owner from Trustee Evans. Trustee Evans did not give the name of the property owner. Trustee Burkholder stated the township had no prior knowledge the tree was dead and if approved this would set a precedent.

7. New Business

a. Township Administrator/Planner Discussion

Motion to proceed with Keller executive search for a Township Administrator and Planner

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Mark Evans

No Gary Burkholder and Rozland McKee-Flax

Fails 1-2

Discussion - Trustee Evans stated there is no cost unless a candidate is hired. Keller will do a nationwide search. Trustee Evans believes the board cannot continue to delay the process. Trustee Evans feels nothing is being timely or properly handled.

Trustee McKee stated nothing is free and questioned if there was a percentage fee based on wages. Trustee Evans stated there is a percentage fee, but this is not paid unless there is an individual hired. Trustee McKee believes the board needs to address the issues before the board hires someone new. Trustee McKee mentioned bringing in Training Marbles. Trustee Evans accused the office staff of being insubordinate and issues not being addressed. Trustee Burkholder stated he is tired of the false narratives. Trustee Burkholder also stated three administrators have left the township due to an environment of harassment. Trustee Burkholder stated there is a possibility of having a MORPC planner on a contract basis. Trustee Burkholder is absolutely against hiring an administrator until after the election. Trustee Evans stated on February 20, 2024, the board approved a planner position to be advertised.

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b. Patriot George Lloyd at Pike Cemetery

Patriot George Lloyd at Pike Cemetery.pdf

Al Gummere is with the Hocking Valley Chapter, Sons of the American Revolution. They cover Hocking, Perry, Fairfield, and Licking counties. The project is to find every Revolutionary War patriot in those four counties. There will be a stone laid in the ground at the foot of George Loyds headstone. There will be a QR code that will have his name, birth date, and death date. It will also give his bio, who he served with in the Revolutionary War along with where he fought. This will be part of Ohio 250th. Mr. Gummere will coordinate with Don Copley on the placement of the sign.

Move to approve the George Lloyd sign.

Moved by: Gary Burkholder

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

c. Civic Plus

Trustee Burkholder appreciates the comments from the audience regarding Civic Plus. Trustee Burkholder would like to see Civic Plus before deciding.

Trustee Evans stated there are other options that will work well with Diligent. Trustee Evans believes the board will not allow full implementation of Diligent and there is a lack of follow-through. Trustee Evans stated the current website is not up to date.

d. Letter of Notification of Will -Power Pipeline Ohio

Board of Trustees Etna Twp. PIPELINE RIGHT OF WAY EASEMENT AGREEMENT - (20250527).docx

Pipeline Survey.pdf

Motion to have Bricker Graydon review the Pipeline Right of Way Easement Agreement

Moved by: Gary Burkholder

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Discussion - Trustee Evans is concerned this will be ignored. Trustee Evans believes there has been communication from Williams that has not been responded to. Trustee Evans requested an update from Trustee Burkholder regarding the matter. Trustee Burkholder stated it was the township administrator that was in the meeting. Trustee Evans stated the agreement needs to be properly reviewed by legal counsel.

e. Solicitor Regulation - Resolution 2025-039

Draft Resolution Etna Township Solicitor Registration.pdf

Motion to discuss Draft Resolution 2025-039

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Moved by: Mark Evans  
Seconded by: Gary Burkholder

Abstain Gary Burkholder, Mark Evans, and Rozland McKee-Flax

There was no vote, only discussion.

Discussion - Trustee Evans stated the Ohio Revised Code 505.94 allows the township to regulate solicitors. There can be a "do not solicitate" list. Also, there can be "Do not solicitate" signs posted which can be enforced by the sheriff's office. Trustee Evans conducted a survey online where 93% stated they were in favor of no solicitation. There were 152 votes. Trustee Evans believes it does need legal review. Trustee Evans stated the township could charge whatever fees the township wanted. Trustee Evans believes the fees should cover the cost. Trustee Burkholder questioned who would be responsible for conducting background checks. Trustee Evans stated the board would need to check with the prosecutor. Trustee McKee stated there are many parts to no solicitating and the board does not need to just push it through. Trustee Burkholder is not opposed to the resolution but believes there needs to be more vetting done.

f. Facility Update

Cruikshank Plumbing proposal  
[Cruikshank Plumbing Proposal.pdf](#)

Move to contract with Cruikshank Plumbing Corporation at 10723 Hazelton Etna Road SW for three brand new Kohler Comfort Height-elongated toilet bowls at \$850 per toilet installed for a total of \$2,550.

Moved by: Gary Burkholder  
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Discussion - Trustee Burkholder explained the need for the new toilets. There is a dip in the line where more pressure is needed. There is also a problem out at the street, which the township is still looking into getting a quote. Trustee Evans provided a video of the monitor to Ms. Cotugno. The video shows the piping line.

Move to amend to make the purchase order \$3,000.

Moved by: Gary Burkholder  
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Motion to approve amended Resolution 2025-038

Moved by: Mark Evans  
Seconded by: Rozland McKee-Flax



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Euna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10-148

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Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Resolution 25-038 Prosecutor Opinion Requests 250701.docx Ⓢ

**Motion to amend Resolution 2025-038 to strike #1 Social media policy and strike #3 Alley vacating and non-maintenance list guidance.**

*Moved by:* Gary Burkholder  
*Seconded by:* Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Resolution 25-038 Prosecutor Opinion Requests 250701.docx Ⓢ

Discussion - Trustee Burkholder will be happy to add the Alley vacating and non-maintenance list guidance to the July 15, 2025, agenda. Trustee Evans stated this is mismanagement. Trustee Evans will be the point person regarding the solicitor item.

8. Fiscal Officer Report

a. **Resolution 2025-036 to approve purchase orders.**

Resolution 2025-036 7.1.2025 PURCHASE ORDERS.pdf Ⓢ

**Motion to approve Resolution 2025-036 to approve purchase orders.**

*Moved by:* Gary Burkholder  
*Seconded by:* Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Discussion - Trustee Evans questioned the AirTime invoice. Trustee Evans believes Trustee Burkholder asking for reimbursement is improper.

**Motion to remove 1000-120-323-0000 the \$200 purchase order for Gary Burkholder**

*Moved by:* Mark Evans  
*Seconded by:* Rozland McKee-Flax

Yes Mark Evans  
No Gary Burkholder and Rozland McKee-Flax

Fails 1-2

b. **Motion to Approve Payments 7.1.2025.**

payment Listing for 7.1.2025 (1).pdf Ⓢ

*Moved by:* Rozland McKee-Flax  
*Seconded by:* Gary Burkholder

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

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Carried 2-1

Trustee Evans stated it is improper to pay the reimbursement to Trustee Burkholder after 316 days.

Motion to amend to remove the payment of \$170 to Gary Burkholder

Moved by: Mark Evans

Abstain Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Motion fails due to lack of second.

Motion to create an invoice for Mark Evans for his expenditures on his personal townhall forum.

Moved by: Gary Burkholder

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax  
No Mark Evans

Carried 2-1

Trustee Evans stated it is a trustee event. Trustee Evans advised the board the expenditures were already approved under the organizational meeting. Trustee Evans also stated if the board were to try and retroactively go back and if they did, they would get a lawsuit.

9. Public Comments

Phyllis Bundy - 10254 Tollgate Road - Mrs. Bundy is personally embarrassed of the behavior of the trustees and the audience. Mrs. Bundy asked for an update on inmates picking up the trash on her road. Trustee Burkholder stated that would need to be coordinated with the sheriff's office.

Chuck Bundy - 10254 Tollgate Road - Mr. Bundy is also embarrassed by the board and the constant bickering between board members.

Adam Kelley - 8990 Smoke Road - Mr. Kelley questioned why Training Marbles has not been brought back up. Mr. Kelley stated the toxic work environment is obvious. Trustee Burkholder stated he has spoken with the prosecutor and a policy needs to be drafted. Mr. Kelley stated there needs to be training within the board. Trustee Burkholder agrees with the residents.

Rachel Scott - 46 Cedar Park Blvd - Ms. Scott asked who would be working on the fireworks. Ms. Scott stated the permit for fireworks will need to be submitted by July 16th. Trustee McKee stated there are other board members who do not want it held at a certain location. Ms. Scott noted the representative must be a trustee. Ms. Scott also stated Liberty Christian has two possible shot sites.

Jon Hanson - 51 Ridgewood Drive - Mr. Hanson questioned whether Trustee Evans has ever tried kindness. Mr. Hanson also encouraged Trustee Evans to read a book on

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management.

Ian Reed - 9421 Summit Road - Mr. Reed stated the traffic on Summit is not terrible and there may be a need for a light which ODOT can install. Mr. Reed believes development is coming whether we like it or not. Mr. Reed is thankful for warehouses, with more development of housing comes more crime.

Regina Hall 79 Roma Court - Mrs. Hall is the wife and mother of AirTime owners. Mrs. Hall stated AirTime would never say they do not offer same day service. The company only has two service technicians. Mrs. Hall suggested the infighting needs to stop. Mrs. Hall will get further details on the invoice.

Ryan Davis - 8807 Watkins Road - Mr. Davis stated it is important for Mr. Evans to post his videos of his forums and trustee meetings.

Gene Zimmermann - 9305 Summit Road - Mr. Zimmermann would like the trees marked if the plan is to cut them down. Mr. Zimmermann has 100ft trees he does not want taken down or would like to be reimbursed for the lumber.

Tia Raver - 9305 Summit Road - Mrs. Raver would like to know why Ryan Davis is on the emails from the City of Reynoldsburg and not landowners that are going to be affected. Mr. Burkholder stated he had forwarded the emails to Mr. Davis but was unsure why. Mrs. Raver asked at last meeting was Etna Township going to give up their jurisdiction. Trustee Burkholder is concerned with annexation even with an annexation agreement.

Katie Moerch - 37 1st Ave - Mrs. Moerch stated the residents have been at an almost 3-hour meeting. Mrs. Moerch would like to know when do we take responsibility and the passive aggressive behavior needs to stop.

Mark Evans - Mr. Evans stated he is silenced. Mr. Evans believes Mr. Hanson only lies. Mr. Evans believes nothing has been done properly and nothing is done properly. Mr. Evans wanted a discussion on payroll because he cares about the employees. Trustee Burkholder warned Mr. Evans to stop attacking.

Announcement and Trustee Comments

Trustee Burkholder stated the cruiser repair was \$1,200. There has not been a response from the officer that has the car in order to schedule the repair. Trustee Burkholder stated it is about working together.

Trustee Evans stated this is an embarrassment. Trustee Burkholder misrepresents and lies routinely. Trustee Evans stated he is contacted daily because Trustee Burkholder will not respond to vendors and residents.

Trustee McKee stated the agenda should only contain action items only. Trustee Evans would like to add multiple items to the agenda which would make the meeting last extremely late.

Trustee Burkholder stated there are a lot of things that are getting done, but there are

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still many more to be addressed.

- a. Next Trustee Regular Meeting, Tuesday, July 15th, 2025, 6:00 p.m.

11. Adjournment

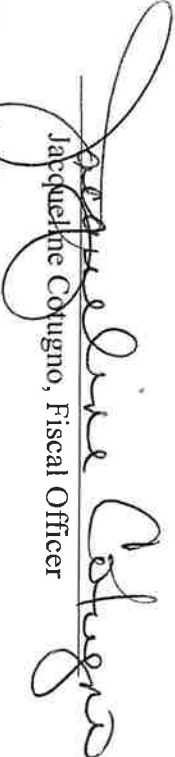
Motion to adjourn at 9:05 p.m.

Moved by: Rozland McKee-Flax  
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

  
Gary Burkholder, President

  
Jacqueline Cotugno, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.