

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10-148

Held May 7, 2025

The Etna Township Board of Trustees met on Wednesday, May 7, 2025, in the Etna Township Hall, 81 Liberty Street, Etna, Ohio 43018 for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 PM by Gary Burkholder.

Trustees Present

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Trustees Absent

Others in Attendance

Holly Palumbo, Bill Spurgeon, and Jackie Colugno

I. Opening

- a. Call to Order
- b. Roll Call
- c. Invocation
- d. Pledge of Allegiance

2. Adoption of Agenda

Motion to adopt the agenda as amended

Moved by: Rozland McKee-Flax
Seconded by: Gary Burkholder

Yes Gary Burkholder and Rozland McKee-Flax
No Mark Evans
Carried 2-1

Motion to amend the agenda to limit debate to two minutes per speech and two speeches per trustee on any resolution, motion, and trustee comments for the remainder of the year.

Moved by: Gary Burkholder
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax
No Mark Evans
Carried 2-1

Discussion - Trustee Burkholder believes meetings need to be productive and to stay on topic. Trustee Evans believes this is another attempt to silence speech. Trustee Evans hopes the board will be better next year. Trustee Burkholder disagrees and believes in civil debate. Trustee Burkholder stated Trustee Evans violates Roberts Rules by attacking board members and staff. Trustee McKee agrees with Trustee Burkholder; the board is trying to conduct business and the name calling needs to stop.

Motion to amend agenda to add road work, JEDZ open seat, aggregation discussion, Liberty Christian culvert, censuring Trustee McKee, zoning enforcement discussion, comprehensive plan discussion, prosecutor opinion for Summit Road and Tollgate Road, legality of limiting public comments, and update on public records requests.

Moved by: Mark Evans

Abstain Gary Burkholder, Mark Evans, and Rozland McKee-Flax
Motion fails due to a lack of second.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Elna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-48

Held May 7, 20 2025

Motion to amend to add road work discussion

Moved by: Gary Burkholder

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax Carried 3-0

3. Continuation of public hearing for Substantial Text Amendment to Zoning Resolution

Elna Township Text Amendment - Article 5 - Section 512 Area Variances (B) Standards for Area Variances (2) Whether a variance is substantial.

a. Proposed text amendment language

[Zoning Code Section 512 Proposed.pdf](#)

Trustee Burkholder read over the process and the stages of the text amendment language change for the word substantial.

Litichia McIntyre - 15 3rd Ave - Ms. McIntyre is the president of the zoning commission. The zoning commission had confirmed the text amendment at a recent training session. The zoning commission is in favor of the text amendment change.

Trustee Evans believes this is another example of mismanagement. Trustee Burkholder stated Trustee Evans was out of order.

Motion to close the public hearing

Moved by: Mark Evans

Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax Carried 3-0

b. Motion to adopt Resolution 2025-024

[Resolution 2025-024 Substantial.pdf](#)

Motion to adopt Resolution 2025-024 Resolution to adopt the recommendation from the Zoning Commission pertaining to the request at amend the zoning resolution Article 5 – Section 512 Area Variances (B) Standards of Area Variances (2) Whether a variance is substantial.

Moved by: Mark Evans

Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax Carried 3-0

[Resolution 2025-024 Substantial.pdf](#)

Discussion - Trustee Burkholder read the text language of the resolution.

4. Adoption of Meeting Minutes

- 2. Minutes - March 4, 2025, Regular Meeting Minutes
March 18, 2025, Regular Meeting Minutes

RECORD OF PROCEEDINGS

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-424-5336 FORM NO. 10148

Held May 7, 20 2025

[T-2025-03-04 Draft Minutes.doc](#)

[T-2025-03-18 Draft Minutes.doc](#)

Motion to adopt the minutes from the March 4, 2025, and the March 18, 2025, meeting.

Moved by: Rozland McKee-Flax

Seconded by: Gary Burkholder

Yes	Gary Burkholder and Rozland McKee-Flax	Carried 2-1
No	Mark Evans	

Discussion - Trustee Evans stated there is a lack of proper review of the minutes and will continue to vote no to approving the minutes. Trustee McKee recommended looking into a better software system for the minutes and the agenda. Trustee McKee suggested Civic Plus. Trustee Evans believes it is not an issue with the system, but a lack of review.

5. Public Comments

Erin Schmerschneider and Larry Taylor with Trebel Energy - 875 N. High Street Columbus - Ms. Schmerschneider explained the energy aggregate program. Trebel works with 150 communities across the state of Ohio. The aggregation program was voted on by Etna residents in 2014. There have been \$4 million in savings since. The gas program expired in April 2025, and the electric program expires in May of 2025. Trustee Evans stated this is an overlapping contract that locks the township into an agreement. Trustee McKee stated there are emails from Trebel attempting to meet with Trustee Evans, but Trustee Evans would not attend. Trustee Evans stated this information as false. Trustee Burkholder believes there should not be an overlapping agreement.

Gary Blosser - Trevi Court - Mr. Blosser would like to know if there is any evidence of a new contract by the township for the energy aggregation. Trustee Evans suggested Mr. Blosser visit the apples-to-apples website. Trustee Burkholder requested Trustee Evans get in touch with the township administrator with that information.

Litchia McIntyre - 15 3rd Ave - Ms. McIntyre welcomed the new administrator. Ms. McIntyre encouraged the board to put their differences aside and do what is best for the township.

John Kennard - 10785 Palmer Road - Mr. Kennard welcomed the new administrator. Mr. Kennard stated this is the fourth administrator since Trustee Evans has been in office. Mr. Kennard had questions regarding the road work on Palmer Road. Mr. Kennard is also concerned with Trustee Evans using the town hall for campaigning events.

Craig Zacher - 79 Trail East - Mr. Zacher stated he had attended Trustee Evans' event and Trustee McKee did not interfere with the hall meeting.

Mark Evans - Mr. Evans takes exception with the Zoning Chair's comments. Mr. Evans stated the township could have saved more money by not having the Trebel contract and recommends going to apples-to-apples.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 7, 20 2025

Jon Hanson - Ridgewood Drive - Mr. Hanson stated everything is easy until you add in Mark Evans. Mr. Hanson also congratulated the fire department on their responsive time, especially Captain Whaling. Mr. Hanson questioned the actual cost of Trustee Evans and how Trustee Evans has put ten people out of the township. Mr. Hanson stated Trustee Evans attacks everyone.

Shelly Marie Ipacs - 114 Royalty Drive - Mrs. Ipacs welcomed the new administrator. Mrs. Ipacs also mentioned the open JEDD and JEDZ vacancies.

Ryan Davis - 8807 Watkins Road - Mr. Davis requested the chair when moving forward to limit the vocal and animated reactions from members of the board.

Matthew Rausenberg - 46 Cedar Park Blvd - Mr. Rausenberg welcomed the new administrator. Mr. Rausenberg questioned if the board has supplied the administrator with quality equipment. Mr. Rausenberg would like to know how the township is advertising for JEDD appointments. Mr. Rausenberg is concerned there is approval for services without getting multiple bids. Mr. Rausenberg wishes the board would address the public with more respect.

Chuck Bundy - 10254 Tollgate Road - Mr. Bundy would like to know when the minutes will be published on the website.

Administrator's Report

Mr. Spurgeon introduced himself to the audience. Mr. Spurgeon is dedicated to making a difference. Mr. Spurgeon stated there are decent, kind public servants in the office. Mr. Spurgeon believes it is a privilege to lead.

Trustee Evans questioned where the permits stand with Caldo. Mr. Spurgeon stated there are many areas that need to be reviewed.

Old Business

a. Diligent Invoice

[INV473528 Etna Township.pdf](#) 

Trustee Evans has spoken with Diligent to get the invoice corrected. The sales tax will be removed. The Fiscal Officer questioned if the township could terminate the contract early. Trustee Evans stated it is an annual contract that is on auto-renewal.

Motion to have the Township Administrator look into another system.

Moved by: Gary Burkholder

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax
No Mark Evans

Carried 2-1

b. Park National Bank Investigation

Motion to discuss the Park National Bank Investigation

Moved by: Rozland McKee-Flax

Seconded by: Mark Evans

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax
Carried 3-0

Mr. Spurgeon looked into the details and spoke with the sheriff's office. The sheriff's office believes it is a civil matter. There is an outside firm looking

RECORD OF PROCEEDINGS

Enna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10-148

Held May 7, 20 2025

into the matter. Mr. Spurgeon is waiting for a call back from the firm. Trustee Evans stated the motion to approve the investigation was approved in January. Trustee Evans believes the investigation is being delayed. Trustee Evans stated the former fiscal officer accessed the system. Trustee Burkholder stated the investigation will not be discussed. Trustee McKee believes the township needs to hire an investigation firm. Trustee McKee believes the investigation needs to be turned over to the Fiscal Officer since she is responsible for the banking in the township.

Motion to hire Wherewolfe not to exceed \$1,500 for the Park National investigation

Moved by: Rozland McKee-Flax
Seconded by: Mark Evans

Yes Rozland McKee-Flax
No Gary Burkholder and Mark Evans
Fails 1-2

Discussion - Trustee Evans stated that Wherewolfe is biased. Trustee Burkholder stated this is an active investigation.

8. New Business

- a. Engineer request - road work estimate
[Township Services Application 250507 Summit 2025.pdf](#) 
Motion to approve engineers' assistance as presented

Moved by: Mark Evans
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax
Carried 3-0

Discussion - Trustee Evans met with Mr. Copley, the road superintendent. Both agreed Summit Road is in need of repair. The portion of Summit Road in question is Summit Road from U.S. 40 North to the end of the township's jurisdiction. Trustee Burkholder is in support of getting the engineer's assistance. Trustee Burkholder will not vote for any mill and fill projects until the township can get verification of who has jurisdiction of the road. Trustee McKee suggested Trustee Evans work with the new administrator to get more details on the project. Trustee Evans would like to know if the City of Reynoldsburg expands to Summit Road, who would be responsible for the maintenance of the road. Trustee Evans stated he had reached out to the mayor of Reynoldsburg with no response.

- b. Road Department Lot Sealing

[Enna township Accuseal lot quote seal revised.pdf](#) 

Motion to approve the proposal with AccuSeal Pavement Maintenance for the total of \$8,150

Moved by: Mark Evans
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax
Carried 3-0

[Enna township Accuseal lot quote seal revised.pdf](#) 
The board discussed the road department lot needing to be sealed. Also, the

RECORD OF PROCEEDINGS

Minutes of

Meeting

Elna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 7, 20 2025

possibility of the town hall parking being restriped. The quote is \$8,150. The service charge has been stricken from the contract. Trustee Evans will update the township administrator on the project. The road superintendent will be responsible for the project.

c. Prosecutor's opinion - Summit Road jurisdiction

There was no resolution so therefore no action was taken.

d. MORPC Summer Intern

[Summer Intern 2025 - K.Amundson.pdf](#)

Motion to hire Kristina Amundson as our summer intern from MORPC

Moved by: Rozland McKee-Flax
Seconded by: Gary Burkholder

Yes Gary Burkholder and Rozland McKee-Flax
No Mark Evans

Carried 2-1

[Summer Intern 2025 - K.Amundson.pdf](#)

Discussion - Trustee McKee is excited to have an intern working for the township. Trustee McKee believes it is important for interns to get the experience of working with a township. Mr. Spurgeon spoke highly of Ms. Amundson regarding her qualifications. Trustee Evans is concerned with the workstation and duties of the intern. Trustee Evans is also concerned that the intern will not be properly supervised. Trustee Burkholder disagreed with Trustee Evans and provided examples of work completed by the previous intern.

e. Road work proposal

Discussion - Trustee Evans stated he had met with Strauser regarding road work. The bids are through the state competitive bid. Not only would it be at a good price, but it would streamline the process. The recommendation would be for Cumberland Trail East, Cumberland Trail West, and stopping after Button Bush. Russell Heights and New England Acres may be added depending on the proposal cost. There are no quotes currently.

Trustee Burkholder stated after speaking with the road superintendent and residents, the product did not hold up and the striping was terrible.

Trustee McKee has spoken with previous trustees and stated this is not a good product. Trustee McKee does not believe this is the way to go.

Mr. Spurgeon has spoken with the road superintendent. Mr. Copley believes the better option is to repave the road.

Motion to refer the road work proposal to the Township Administrator to have further discussions with the Road Superintendent

Moved by: Gary Burkholder
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder and Rozland McKee-Flax
No Mark Evans

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10-148

Held _____ May 7, _____ 20____ 2025

Carried 2-1

9. Fiscal Officer Report

a. Ohio Township Association Risk Management Authority

Etna Township, Licki.R0965PC2025-1 quote proposal.pdf @

The Fiscal Officer briefed the board on the Ohio Township Association Risk Management Authority renewal. The Fiscal Officer stated OTARMA issues with their system and it was sent to the township late. The township is still covered, but the information needs to be sent in.

b. Motion to ratify the payment of the bills as shown on payment listing

Copy of Payment Listing for approval 5.7.2025.pdf @

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

c. Resolution 2025-023 to approve purchase orders

Resolution 2025-023 Authoring POS 5.7.2025.pdf @

Motion to approve purchase orders as presented

Moved by: Rozland McKee-Flax

Seconded by: Gary Burkholder

Yes

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Trustee McKee requests the Park National transactions for the credit cards to be listed out.

d. Transfers

Motion to transfer the funds as presented

Abstain

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

No Vote 0-0

There were no transfers.

10. Public Comments

Phylliss Bundy - 10254 Tollgate Road - Mrs. Bundy stated the sealing is super noisy. Mrs. Bundy would like to know the status of High Point Park.

Trustee Burkholder is working with the new administrator on the development planning and funding for High Point Park.

Mrs. Bundy sought clarification on Summit Road.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 7, 20 2025

Ryan Davis - 8807 Watkins Road - Mr. Davis believes the board needs to pass resolutions because of the arguments among the board. Mr. Davis's key takeaways are critical help is being voted down knowing the staff needs help.

Jon Hanson - Ridgewood Drive - Mr. Hanson stated he is still waiting on public records from Trustee Evans including videos. The prosecutor's office stated what is done in the township is a public record. Mr. Hanson also discussed the bank investigation, litigation, and mediation.

Matthew Rausenberg - 46 Cedar Park Blvd - Mr. Rausenberg would like to see written statements from other townships about their road sealing. Also, some roads are too far gone for sealing. Mr. Rausenberg is frustrated that there are no written bids. Also, the board needs to run a more organized meeting.

Mark Evans - Mr. Evans believes he will be limited in trustee comments. Mr. Evans stated it would be an automatic no if he were to bring anything to the board. There are critical items being delayed. Mr. Evans has not received his public records request.

Steve Wood - 6968 Palmer Road - Mr. Wood would like to know why Mr. Evans is allowed to speak how he wants, but residents are not given the same. Mr. Wood questioned where the deputy is.

Craig Zacher - 79 Trail East - Mr. Zacher stated it is imperative to have special security in the township.

Trustee Burkholder has spoken with the lieutenant regarding the deputy's attendance. Trustee McKee stated there was a resolution that was to have a special duty deputy.

11. Announcement and Trustee Comments

- a. Next Trustee Regular Meeting, Tuesday, May 20, 2025, 6:00 p.m.
Trustee Burkholder apologized to the audience regarding the Trebel interaction.

Trustee Evans announced he will be holding resident forums every fourth Saturday from 9am to 11am. It was a successful Liberty Christian Academy Touch a Truck event.

Trustee McKee stated she did show up at the forum, however no township business was discussed.

12. Adjournment

Motion to adjourn at 8:29 p.m.

Moved by: Gary Burkholder
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

RECORD OF PROCEEDINGS



Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 7, 20 2025

 
Gary Burkholder, President Jacqueline Cologno, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.