

RECORD OF PROCEEDINGS

Minutes of

Etna Township Board of Trustees Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 4, 20 2024

The Etna Township Board of Trustees met on Tuesday, June 4, 2024, in the Etna Township Hall, 81 Liberty Street, Etna, Ohio 43018 for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 PM by Gary Burkholder.

Trustees Present

Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Trustees Absent

Others in Attendance

Holly Palumbo, Jackie Cotugno, and Don Copley

1. Opening

- a. Call to Order
- b. Roll Call
- c. Invocation
Shelly Marie Ipacs gave the invocation.
- d. Pledge of Allegiance

2. Adoption of Agenda

Motion to add under new business a motion requiring an Indeed advertisement for the Zoning Inspector to be placed within three days.

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Mark Evans
No Gary Burkholder and Rozland McKee-Flax

Fails 1-2

Trustee Evans moved to amend the agenda under new business to require an Indeed advertisement for the Zoning Inspector position to be placed within three days. Trustee McKee seconded the motion for discussion. Discussion: Trustee Burkholder states this will be taken care of administratively. The office has reached out to the individual recommended by Trustee Evans. There was a response from this individual, but no meeting had been set up. That individual hasn't responded so if you have more expertise in that, we certainly would appreciate that.
Motion to amend to remove the conferences with the attorney

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Mark Evans
No Gary Burkholder and Rozland McKee-Flax

Fails 1-2

Trustee Evans moved to amend the agenda to remove the executive session regarding the conferences with an attorney. The motion was seconded by Trustee McKee for discussion. Trustee Evans stated that we do not need to add executive sessions as a place holder on the agenda. Trustee Evans believes they should be purposeful. The discussion: Trustee Burkholder gave the reason of having it on the agenda is because many times we don't know until the last moment. Given the number of items that are coming in front of the board, we don't know in advance. Trustee McKee is also in support of keeping the executive session on the agenda. Trustee McKee stated we are in the middle of transitioning to a lot of new things so it should be kept on.
Motion to adopt the agenda as presented with discussion

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-524-5338 FORM NO. 10148

Held June 4, 20 2024

Moved by: Mark Evans
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

3. Adoption of Meeting Minutes

- a. Minutes - Tuesday, May 21, 2024
Motion to adopt minutes as presented

Moved by: Rozland McKee-Flax
Seconded by: Gary Burkholder

No Vote

Motion to table the Minutes as presented

Moved by: Mark Evans
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Trustee Evans just received the minutes the day before. Trustee Evans has not had time to review them. Trustee Evans requested the minutes be provided a little bit sooner so the board will have the opportunity to review them.

4. Public Comments

Thaah Young - 9167 Taylor Road SW, Reynoldsburg, Ohio, but I technically live in Etna, thank God. I do appreciate everyone's service here on the board tonight. I do appreciate the community showing up tonight, too. I wanted to discuss two topics. One, I see that the annexation is on the agenda for Reynoldsburg tonight, and also there is going to be a report on the JEDDZ. Those two topics are very important to this community. As far as annexation, I have big concerns with Reynoldsburg and annexation, more and more land, which means more responsibility for us, such as the problems at Taylor Road right now. I live on Taylor Road. They've closed Wagner Road, the Etna Township, or excuse me, Etna Thruway is closed, and they're also building a Sheetz there. There is a mile, a mile worth of cars from Main Street to my neighbor's home, sitting in traffic. I would like for this board to consider, because there are numerous TIF accounts that can be pulled, but I'd like for this board to consider in a short-term situation to ask for the deputies assigned to Etna to patrol that area a little bit more. They're more than welcome to sit in my driveway. That was a comment from the deputies, to be able to have a place to sit and watch traffic and help with traffic, because not only are those roads closed and we have excess people traveling, we have construction going on, too. The other thing with the TIF accounts is I would urge this board, with anything coming from Reynoldsburg, to amend any TIF account that Etna Township has investment in, that they would take their time. Look at that.

Chuck Bundy - 10254 Tollgate Road Since I'm sitting so close to the place here, I just have a question about this M-1 text amendment. And I wonder why it's taken so long to vote on that for you guys to decide. Now you've got a meeting set for June the 12th. So, I don't understand why it's taken so long to decide. That's all.

Jon Hanson - 51 Ridgewood Drive SW. My understanding is Ohio law permits this board to approve expenditures up to \$75,000 without a competitive bid. This time last year, Mr. Evans frequently objected to small expenditures that were not first

RECORD OF PROCEEDINGS

Minutes of

Ena Township Board of Trustees Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

June 4,

Held

20

2024

competitively bid. What's changed now? And with the McBride-McDale-Clarín, that's up to \$75,000, says not to exceed. The kind of daisy-chaining is there's \$150,000 on the line tonight. Now that Mr. Evans is in charge of this board, the rules appear to be different. Given that you are proposing to approve another \$150,000 tonight, will you explain whether or not competitive bids were obtained for these services? If not, why not? Where is your fiscal responsibility? Would you consider tabling the vote on these expenses until competitive bids can be obtained and presented to the residents? There's a workshop we'd all like to attend.

Paige Hobbs - 160 Roland Road SW. I just have a couple of questions. One about the meeting minutes, because I know they've been being approved at every meeting from earlier this year, but when I go on the Township website and I click on Minutes and Board of Trustees, the most recent one I see is from January, so I didn't know, is there a timeline on when those will be posted, or should residents make public records requests if we wanted to see them? What's the best thing to do going forward on the minutes? Trustee Burkholder stated we've had a problem, or we've had some difficulty, and our vendor had a personal situation, so we've not been able to get those posted. Trustee Evans also stated we're transitioning to Diligent. Trustee Evans has already uploaded all the past minutes up to the January and they are searchable.

Trustee Evans will work with the secretary to get Diligent live so that the minutes can be viewed. Ms. Hobbs would like to know how to access the software. Trustee Evans stated we can send out an email, but the software is not ready to go live yet. Trustee Burkholder stated that if Ms. Hobbs would like copies of the minutes, she could send an email to the office requesting them. Ms. Hobbs also asked about the H2O Salt Grant stating that Mr. Copley worked really hard on that, and I just didn't see anywhere that the actual funds had been appropriated for the purchase of that equipment once that grant was awarded. Is that something that's going to be happening? Trustee Burkholder explained the funds have not been appropriated yet and the grant actually started on June 1st. Trustee Burkholder will need to get an OAKS ID number because that is how the township will seek reimbursement through that process.

Judy Cafmeyer - 29 Roma Court. I showed Mr. Burkholder pictures from my backyard about the construction that's going on that's supposed to be a housing development, but it appears to be shifting dirt from one mound to another. Two weeks ago, a big mound that was there was suddenly, all the dump trucks came in and took the dirt out. Now there's another mound being, that one is diminished, but there's another one just to the south of it that's being built. Some of the dirt has come from the new water and sewer plant. Some of it has gone to Uline. Uline apparently asked for some of their dirt back. There are constant dump trucks running up and down Imperial Road all day long. When our kids were small, that neighborhood was very easy to ride bikes. I wouldn't let a child get out on Imperial Road now. Their life would be in danger. Those trucks are traveling fast. My question is, who's going to repair that road after all of this is said and done? Thank you. Trustee Burkholder did have a call on that today and he has talked to the road superintendent. He's going to check with Lincoln County Planning Department on that, as well as Soil and Water.

Trustee Burkholder stated the board will be addressing the M-1 Text possibly under trustee comments or additional public comments. Part of it was following the proper process, and that's what extended that timeline there, and then also the transition going to a new zoning commission clerk. So, we had certain timelines we had to follow according to the Ohio Revised Code, and that's why we set up that special meeting, at which time we'll have a trustee hearing on the M1 text amendment.

John Kennard - 10785 Palmer Road Pataskala. I'm just wanting to add a question or concern. Last meeting, I had a concern about the staffing. You've already brought it up about the zoning person. Can't get it advertised or whatever. I'd like to know what's

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held June 4, 20 2024

going on with the maintenance of the building. This is summertime, and this is when we do maintenance. Back in October, September, October, Mr. Evans said that the building was falling apart, that the building was not being maintained. It's just terrible how we're treating this new building. McKee thought that was a very good observation, so she assigned Mr. Evans to take care of that. But I haven't seen any performance from people assigned to him. I questioned him about a month afterwards about what was being done. Maybe the doors under a warranty situation could be replaced. He said, well, there's a lot of work involved in that. Another question was, is we had one resident that was really opposed about solar farms. And they got 50 megawatt solar farms banned from hitting the township. You know what the difference between a 49 megawatt and a 50 megawatt is? Two acres. Trustee Burkholder asked Mr. Kennard to address the board not the audience. Trustee Evans wanted to make a quick correction that the past board passed the prohibition under 50, from five to 50, and then this board did 50 and above.

Trustee Evans stated he originally brought up the building maintenance issues in 2022 but was ignored. Trustee Evans said when they took their seats this year, there were more important things that had to be done. So, it's been quite a bit of work to get to that point, but we'll get there.

5. Reports

a. Road Department

Trustee Evans gave an update, there were engineering request sent to the county engineer, but there were about five or six request in front of the ones sent over. They should be addressed early next week. Trustee Evans state that was for the repaving, the mill and fill of Refugee Road in two sections. Trustee Evans has met with Dominic with Strawser regarding an alternate for that, for a cape seal, along with several other sections of a road, including Smoke from Pike to Palmer, Lynns Road south of 70, Palmer from Tollgate to 310 for a micro surface and cape seal. Strawser estimated about \$550,000 for all three roads but would get a firmer number by the end of this week or next week. To put it in perspective, we replaced that one section of Palmer Road for about \$550,000. Trustee Evans said with this they will be doing actual maintenance. Later we'll deal with the reclamite application. Trustee Evans has asked the vendor, Strawser, to get those as soon as possible, that would be under the state competitive contract services.

Trustee McKee asked about Palmer Road between Mink and Reynoldsburg line, when was that last paved? Trustee Evans stated the road had been paved last year. Trustee Burkholder asked if Pavement Management Services has completed their inventory. Trustee Evans said there were a couple of corrections that were needed.

Trustee Burkholder informed the board that could be forwarded to the JEDZ 1 or 2 for reimbursement. The board will need to get permission or request that to the JEDZ boards in advance of applying for it. However, Trustee Burkholder would like to know, do we need to have a special JEDZ meeting to get that approval ahead of time so that we could ultimately get reimbursed on Heritage Way and on the Parkway on those two?

Trustee Evans brought up at the prior meeting and asked for Ms. McKee to do that. Trustee Evans thinks the one portion it was up to \$500,000 for road pavement and maintenance. Trustee Evans said it would be

RECORD OF PROCEEDINGS

Minutes of

Erna Township Board of Trustees Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES R44-224-3538 FORM NO. 10148

June 4,

2024

Held

20

great to get reimbursed, but their schedule is filling up fast. Trustee Burkholder would like to get clarification on whether there had been prior approval on the funds in order to get reimbursed. Trustee McKee stated we approve it from our board to take it to the JEDZ to ask for reimbursement. The money is there and that is what it is to be used for. Trustee McKee stated the projects will need to be in that district it is assigned to be reimbursed.

Trustee McKee asked for an update on the speed monitors for Columbia Road. Don Copley stated the monitor was moved over to Cameron Chase. Trustee Burkholder has followed up with Mr. Copley. Mr. Copley has already downloaded the data from the monitors and sent the data to the Sheriff's Department. Trustee McKee stated the Sheriff's Department had been providing a report, but she has not seen it in a while. Trustee McKee mentioned talking with the prosecutor's office to see what can be done with cutting down on speeding through neighborhoods. As mentioned before installing speed bumps may be an option, but the board will need to know what is allowed and what is not allowed. Trustee Evans said these matters have been discussed with the prior board. Trustee Evans believes the prosecutor's office already has a copy and he believes speed bumps or tables can be installed. Trustee Evans also feels it is necessary to let the citizens know that tickets are being written and this may help on people slowing down.
Motion to pursue prior authorization from JEDZ 1 and 2 for reimbursement.

Moved by: Mark Evans
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

b.

Zoning Department

Board of Trustees hearing for the M-1 Text Amendment set for Wednesday, June 12, 2024, at 6:00 p.m.

Trustee Burkholder had a conference with McBride Dale and also Bricker Graydon. The discussion was about several issues that had to do with enforcement and ongoing zoning problems with Scannell. As a result of those discussions there were request for additional information. With the assistance of the Licking County Planning Commission, construction plans and as-builts were sent to both parties for further review. There will be a follow-up conversation particularly as it pertains to the Chingle property and also Scannell. There have been numerous zoning violation complaints. Violations are not easily resolved that every complaint we get needs a follow-up by our Zoning inspector and that takes time. We also realize that our Iworq, which is our zoning software has not been fully utilized by previous staff. Mr. Latella and the township secretary are working together to make sure all violations and follow-ups are entered into the system. Trustee Burkholder stated that there are violations being issued. The violation letters will state there will be a certain period of time to correct the violation. If it is not complied with there will be an abatement process started. The township does have an abatement process and Mr. Burkholder feels it does need to be revisited, but also dedicate the staff and the resources to follow-up with those abatements. Another challenge on some of these properties is finding the correct owner. Contracting with the zoning firm to redo and update the zoning

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 4, 20 2024

resolution is still on the table currently.

Trustee McKee would like an update on the role of the representative from McBride Dale. Trustee Burkholder let the board know that the firm has represented the township at the Board of Zoning Appeals and at the Technical Review Committee meetings. The firm also has done reviews on certain types of development to see if they are in compliance with our land use and zoning code. Trustee Evans requested anything the zoning firms is dealing with, if the board could be given a list of the situations. Trustee Evans is glad we are moving in the right direction. Trustee Burkholder agreed, but the board needs to be more patient as well. Trustee Burkholder is in the office every day. The staff is constantly answering complaints, permitting questions, and a variety of other issues. Trustee Evans stated that this is why posting the Indeed ad is very important. Trustee Burkholder moved to have Trustee Evans post the zoning inspector position on Indeed. Trustee McKee seconded the motion.

Motion to assign Trustee Evans to post the Zoning Inspector position on Indeed

Moved by: Gary Burkholder
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax
Carried 3-0

c. Storm Water
Don Copley gave an update on the storm water near the pond. We started cutting the banks down between the trees to help filter out any sediment. They have also got it seeded and strawed.

Trustee Burkholder states there has been progress made at The Preserves at Haaf Farms There still has to be stone that's got to be removed from the swale and they've also removed some of the temporary piping that was going into the overflow. Trustee Burkholder has not had a chance to check Brandy Mill Estates, but he knows that their detention pond was actually a retention pond and was leaking down on to Astor Court. It's the HOA's responsibility. Trustee Burkholder will follow up. Trustee Burkholder said there may be another issue similar at the Preserve at Royal Acres. Trustee Burkholder let everyone know that if you disturb more than an acre of ground in construction, you will need a permit from Licking County Soil and Water.

d. Parks
Park Committee meeting Thursday, June 13, 2024, at 6:00 p.m.
Trustee Evans spoke with Adam Kelley about maintaining the pond. Mr. Kelley reached out to the EPA. The board can speak to the EPA about dredge and maintain the pond. The board will start the process of a pre application to determine if a permit is needed. Trustee Evans will be responsible for filing the paperwork. If a permit is needed it will go back before the board.
Motion to file a pre application with the EPA

Moved by: Mark Evans

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES #44-224-333B, FORM NO. 1014B

June 4,

Held

20

2024

Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

e. JEDD and JEDZ first quarter 2024 Reports (McKee)

Trustee McKee read over the JEDZ and JEDD first quarter reports. Trustee Burkholder stated the JEDD districts are JED's 1, 2, 3, 4, and 7, which are agreements between Reynoldsburg and the township. JEDZ 1 and 2 are between the City of Newark. Trustee McKee started with JED District 1 which is out of Reynoldsburg. Trustee McKee continued to go over the reports for JEDD 2, 3, 4 and 7. Trustee McKee moved on to the JEDZ 1 and 2 reports out of the City of Newark. Trustee Evans had concerns that the income is down in JEDZ 2 and would like the reports to be available before the meeting. Trustee McKee said that if the citizens would like a copy, they are available.


6. Old Business

a. Resolution 2024-026 ODOT Grant Reimbursement to TPA Group (Tabled)

Trustee Evans stated that an agreement and the resolution needs to be drawn up again. Trustee Evans is waiting on the attorney to draw up the documents. The agreement is for a 5% hold back for legal and administrative fees of the \$100,000. The resolution will remain on the table.

b. Zoning Resolution Update Proposal - McBride Dale Clarion (Tabled)


The zoning resolution will remain on the table as it is not ready to be removed.

[Etna Township Zoning Resolution Update.pdf](#) 

c. Resolution 2024-027 Pavement Technologies Inc. 2024 Road Preservation (Tabled)

[2024-027 Resolution Pavement Technologies Inc.docx](#) 

[2024 Etna Twp Proposal \(Gallons\).pdf](#) 

[2024 Etna Twp Proposal.pdf](#) 

Motion to remove from the table Resolution 2024-027 Pavement Technologies Inc. 2024 Road Preservation

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

[2024-027 Resolution Pavement Technologies Inc.docx](#) 

[2024 Etna Twp Proposal \(Gallons\).pdf](#) 

[2024 Etna Twp Proposal.pdf](#) 

Resolution 2024-027 was removed from the table.

The resolution is to provide authorization for approval to sign the contract with Pavement Technology to apply reclaimite asphalt rejuvenator for the areas of Palmer Road between Main Street and the Reynoldsburg line, Etna Parkway between 40 and Refugee Road, and

RECORD OF PROCEEDINGS

Minutes of

Meeting

Enna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 4, 20 2024

Heritage Drive between Global Way and Enna Parkway. Trustee McKee stated that Enna Parkway from 40 to Refugee and also Heritage Drive are eligible for reimbursement, but Palmer will not. Motion to approve Resolution 2024-027 Pavement Technologies Inc. 2024 Road Preservation

Moved by: Mark Evans
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

d. Resolution 2024-029 for contract in house Planning and Zoning Services (Tabled)

Professional Services Agreement.pdf

Motion to remove Resolution 2024-029 for contract in house Planning and Zoning Services (Tabled)

Moved by: Gary Burkholder
Seconded by: Mark Evans

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Professional Services Agreement.pdf

Lance Schultz has a planning background of twenty to thirty years. Mr. Schultz will work with the township in the following areas as a consultant, zoning certificates, development review, reviewing zoning cases or subdivisions cases. Mr. Schultz will also work with the TRC and all county agencies. Along with reviewing and updating the land use plan. Mr. Schultz plans to work part time three days a week. Mr. Schultz has worked in Cincinnati, Delaware, and Pickerington. Trustee Burkholder stated this would not be in addition to McBride Dale. McBride Dale would be used on more advanced projects. Trustee Burkholder mentioned having Mr. Schultz in house would be valuable to staff. Trustee Burkholder also feels this contract would be cost effective and efficient. Trustee Evans questioned with this contract, McBride Dale, and also a zoning inspector, where would that leave Freddie Latella. Trustee Burkholder stated that Freddie's hours would be lessened. Trustee Evans stated the board should be focusing on filling the zoning inspector position, but this is a good option and there is definitely a need. The board discussed the \$80,000.00 spent to TID that came out of professional services, when it should have come out of the roads budget. The board will work with the Fiscal Officer to reclassify that money. Trustee Evans asked Mr. Schultz how his rates are billed. Mr. Schultz stated he bills on hours he is at the township. There was not vote to approve Resolution 2024-029. The resolution remains on the table.

Motion to approve Resolution 2024-029 for contract in house Planning and Zoning Services

No Vote

Professional Services Agreement.pdf

e. Update on Health Insurance

Trustee Evans gave an update on the health insurance change. Since the

RECORD OF PROCEEDINGS

Minutes of

Etina Township Board of Trustees Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES #44-224-3338 FORM NO. 10148

June 4,

Held

20

2024

township is a small group Anthem will not provide the last EOBs to Aetna. Trustee Evans sent out an email to all employees to get their last EOB to Michelle at Acrisure. Trustee Evans has the dental rates, but there is an issue with the vision. The issue is there was a benefit that was not offered previously to Trustee McKee and Trustee Evans. Once everything is moved over, Acrisure can handle all the renewal policies. The plan is to switch to Acrisure July 1, 2024. Acrisure is working on getting rates for life insurance. Trustee McKee stated there was nothing wrong with our insurance from the beginning and this has not been a smooth transition. Fiscal Officer Jackie Cotugno stated as long as contacts and eyeglasses were covered, she is not opposed to the transition. The Fiscal Officer would like to have a separate checking account to handle insurance transactions. The board will discuss this further at the July 2nd board meeting.

Motion to approve transfer of dental, vision, life and EAP to Acrisure

No Vote


f. IT and Diligent Software Update

Trustee Evans gave an update on Diligent. Trustee Evans requested the board members who have not signed onto Diligent to do so, so they can have access to the system.

Trustee Burkholder stated the Fiscal Officer is still having difficulty accessing emails from before April 1, 2024. Trustee Evans mentioned it could be a permission thing and to contact the IT company so they can help with that. The Fiscal Officer stated that there are other issues, and she has gone back and forth with the IT company. Trustee Burkholder would like to see more support from the IT company. Trustee Burkholder will request the IT company to come into the township to help the Fiscal Officer in person.

7. **New Business**

a. Reynoldsburg Annexation

[Annexation Petition Summit Road.pdf](#) 

[Annexation Petition Summit Road Site Plan.pdf](#) 

[Annexation Petition Summit Road Contact Information.pdf](#) 

Trustee Burkholder has forwarded the annexation paperwork over to the attorney for review. There was no further discussion.

b. Public Records

Trustee Burkholder has forwarded several public records requests to the legal counsel due to the nature of the request. Some requests are more extensive than others. Trustee Evans stated the fiscal officer is the one who was handling the requests, and it should be one point of contact for the request. Trustee McKee said under the Ohio Revised Code the fiscal officer is not required to handle public records request. The board voted to have the fiscal officer handle request in February. Trustee Burkholder asked if Trustee Evans could supply the resolution at the next meeting.

c. Motion to modify the employee handbook regarding employee vacation
Trustee Evans stated there are some employees who have met the

RECORD OF PROCEEDINGS

Minutes of

Meeting

Enna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3339 FORM NO. 10148

Held June 4, 2024 20

requirements in order to have vacation but cannot use the vacation days until January 1, 2025. This would provide at least one week of vacation. Trustee Burkholder is in support of this. Trustee Burkholder is working with Albrecht the labor attorney on a draft. Trustee Evans requested a red lined copy of the draft. Trustee Burkholder would like to see more revisions on how vacation time is awarded and earned. Motion to modify the employee handbook regarding employee vacation whereas new employees after completing one year of service will have available to take the one-week vacation earned at their 6-month service period at or after the one-year service.

Moved by: Mark Evans
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

8. Fiscal Officer Report

- a. Resolution 2024-028 to approve purchase orders
Trustee Evans wanted to verify the township were not continuing to get penalties and interest on the RITA forms.
Motion to approve purchase orders as presented

Moved by: Gary Burkholder
Seconded by: Mark Evans

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

- b. Motion to ratify the payment of the bills as shown on payment listing
The only payment the board is not up to date on is for MKSK. The fiscal officer cannot find the purchase order. Trustee Burkholder will go through the minutes to see where it was approved. Trustee Burkholder is also looking for the invoices.
Motion to ratify the payment of bills as shown on the payment listing

Moved by: Gary Burkholder
Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

- c. Transfers
There are no transfers
Motion to transfer the funds as presented

No Vote

9. Public Comments

Thaah Young - 9167 Taylor Road SW, Reynoldsburg, Ohio -Thank you for explaining to me the traffic that tells you how fast you're moving and what information is being gathered there. Ms. Young is asking for speed limit signs to go up immediately on her road. Ms. Young has stated the township has received TIF money. Ms. Young feels there is an immediate need to address the issue of speeding cars. There are young children that can possibly get injured. Ms. Young would like to know who represents

RECORD OF PROCEEDINGS

Minutes of

Etna Township Board of Trustees Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES #44-224-3338 FORM NO. 10148

June 4,

Held

20

2024

Etna Township at the TIF board meetings. Trustee Evans will get that information.

Paige Hobbs - 160 Rolen Road- Ms. Hobbs appreciated Trustee McKee reading the JEDD reports and felt it was not hard to follow. She would like a paper copy but appreciated it. Ms. Hobbs stated that the resolution number for the complaint against Trustee Evans is 23-11-21-07.

Judy Cafmeyer - 29 Roma Court- Thanked the board for the information about disturbing one acre of land. Ms. Cafmeyer asked the board how are they to know if the work is permitted or not. Trustee Burkholder stated she can check with Licking County Soil and Water, the township, or with Licking County Planning Commission. There are multiple agencies involved.

10. **Executive Session - ORC 121.22(G)**
ORC 121.22 (G) (1) To consider the employment of a public employee and to consider a complaint against a public official.

ORC 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Motion to enter Executive Session at 8:20 p.m. per ORC 121.22 (G) (1) To consider the employment of a public employee and to consider a complaint against a public official.

Moved by: Gary Burkholder

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

Motion to exit Executive Session at 9:00 p.m.

Moved by: Mark Evans

Seconded by: Rozland McKee-Flax

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

11. **Announcement and Trustee Comments**

Trustee Evans and Trustee Burkholder discussed the M-1 text amendment process to help answer Mr. Bundy's questions from the earlier public comments.

- a. Trustee Special Meeting Wednesday, June 12, 2024
6:00 p.m.
- b. Next Trustee Regular Meeting, Tuesday, June 18, 2024, at 6:00 p.m.
- c. Comprehensive Land Use Plan Work Session Wednesday, June 26,

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 4, 2020 2024

2024, at 6:00 p.m.

12. Adjournment

Motion to adjourn at 9:00 p.m.

Moved by: Mark Evans

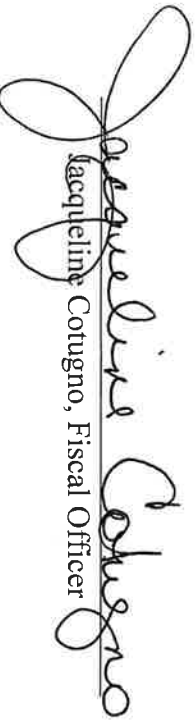
Seconded by: Gary Burkholder

Yes Gary Burkholder, Mark Evans, and Rozland McKee-Flax

Carried 3-0

All the resolutions as presented are on file with the Fiscal Officer.


Gary Burkholder, President


Jacqueline Cotugno, Fiscal Officer