

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

December 6,

2016

Held

20

The Etna Township Board of Trustees met on Tuesday, December 6, 2016 in the Etna Township Administration Building. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and John Carlisle led The Pledge of Allegiance. The roll call showed Trustees Jeff Johnson, John Carlisle, Randy Foor, and Fiscal Officer Walter Rogers present.

Trustee Johnson moved to adopt the agenda as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to table the November 19, 2016 regular meeting and November 22, 2016 special meeting minutes. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Public Comments -**

Irene Parker of 9806 Taylor Road inquired if Trustee Carlisle had heard back from O.D.O.T. He has a meeting with them tomorrow, Wednesday.

**Reports**

**Road Report** - None.

**Administrator's Report** - None.

**Water & Sewer** - Trustee Carlisle stated the reports are in the file.

**Fire District** - Nothing to report at this time.

**Cemetery and Parks & Recreation** - Nothing to report at this time.

**JEDZ1 & 2** - A meeting will be scheduled to discuss the S.R. 310 Widening Project.

**Old Business****Disciplinary Action for Personnel**

Trustee Carlisle opened up the hearing regarding Mr. Waller's appeal regarding a suspension letter. Trustee Carlisle stated the testimony is limited to the policy, and that is that the policy was not followed or applied correctly.

Mike Waller discussed the items that were discussed while he was out of the room during the last meeting. Mike Waller feels all these items took place after Mr. Waller came to the board with concerns back in May of 2016 in Executive Session. Trustee Carlisle stated the board is only addressing the items in the suspension letter. The topic of the weapons in his vehicle can be discussed at a later time.

Mr. Waller does not feel he was ever given a verbal or a written warning in the past.

Trustee Johnson moved to close the hearing. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

**New Business****Zoning Inspector Appointment**

Trustee Johnson moved per Ohio Revised Code 519.16 Enforcement of Zoning Regulations, to appoint Walter Rogers as an Interim Zoning Inspector. The motion was seconded by Trustee Foor and passed by unanimous affirmative.

**Announcements and Trustee Comments**

Trustee Johnson moved to accept Rob Platte's resignation. The motion was seconded by Trustee Foor. Discussion: Effective 11-25-16. The motion passed by unanimous affirmative vote.

**Fiscal Officer Report -**

F/O Rogers requested a transfer of \$10,000 dollars from the 2031-330-599 Road and Bridge Other Other to 2031-330-190-000 Other Salaries. This will be for yearend payroll.

Trustee Foor moved to approve the transfer as presented. The motion was seconded and passed by unanimous affirmative vote.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

December 6,

2016

Held

20

Trustee Foor moved to pay the bills. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote. Trustee Carlisle added a bill for the gas work at the new garage to Cruikshank plumbing.

November 1, 2016

	Receipts	Expenditures
General Fund	\$33,014.90	\$28,172.88
MV License Tax	\$3,405.11	\$1,059.48
Gasoline Tax	\$9,381.00	\$72,001.30
Road & Bridge Fund	\$83,017.00	\$710,217.24
Cemetery	\$0.00	\$0.00
Special Assessment	\$0.00	\$304.58
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$29,168.00	\$0.00
Misc. Capital Projects	\$0.00	\$0.00
Road Right-of-way Permit	<u>\$5,000.00</u>	<u>\$0.00</u>
Total	\$162,986.01	\$811,755.48

Funds Total November 30, 2016 is \$1,893,940.69

#### Old Business Con't

##### S.R. 310 Widening Project

Bill Lozier was present representing the Licking County Transportation Improvement District regarding the S.R. 310 Widening Project. Etna Township requested the TID to manage the widening of S.R. 310 project. They have received various grant funds. Some of the grants require government money that will be reimbursed. Bill Lozier has been authorized to sign the Inter Governmental Agreement for the TID between them and the township. This agreement stated the township will advance the funds and be reimbursed when the TID receives the funds by the State. The IGA needs to be approved so the TID can start acquiring Right-of-way. This is to try to keep the project on tract to avoid a 6% increase if the project takes two seasons to complete. The term sheet will need to be signed by five agencies; the Licking County Commissioners have signed it, Bill Lozier will sign it tonight, Etna Township needs to sign it, the Southwest Licking School District, and the JEDZ2 Board. Bill Lozier is requesting the township to release 1.5 of the 2 million dollars for them to acquire the right-of-way. Bill Lozier feels that all the entities have agreed to this project in concept and feels the risk is diminished.

The JEDZ2 Board has not met because of board appointments which have now been made. The funds should be released for this project when the JEDZ2 Board meets. The township will also commit some of their JEDZ2 money for this project and be reimbursed with TIF money. It was discussed having a document drafted to protect the township regarding the reimbursement of the money.

Kim Christian with the Licking County Engineer's office is present and she can help with the paperwork next week because Bill Lozier will not be available. The objective is to have this project started next year.

The State of Ohio added half a million of grant money and all the parties' amounts were reduced.

Bill Lozier recommended having the Prosecutor's office draft the MOU (Memorandum of Understanding) and then you could have it reviewed by outside counsel.

Trustee Carlisle moved that the board enter into and sign the IGA and the Term Sheet for the TID Project, S.R. 310 Widening. The motion was seconded by Trustee Johnson. Discussion: The Township has copies of the documents. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to go into executive session at 7:58 p.m. per O.R.C. 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

December 6,

2016

Held

20

Trustee Foor moved to come out of executive session at 9:39 p.m. The motion was seconded by Trustee Johnson and passed by unanimous vote.

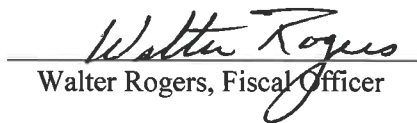
Trustee Johnson moved that the board affirms the disciplinary measure taken against Mr. Waller. The motion was seconded by Trustee Carlisle. The roll call on the motion was as follows: Johnson, yes; Foor, no; Carlisle, yes; motion passed 2-1.

Trustee Carlisle will be over to talk with the employees in the morning as directed by the board.

The budget will be reviewed and discussed at the Saturday meeting.

Trustee Foor moved to adjourn at 9:41 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

  
John Carlisle, President

  
Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.