



81 Liberty Street, P.O. Box 188  
Etna, Ohio 43018-0188  
Phone 740/927-7717 Fax 740/927-1699

**The Etna Township Board of Trustees is accepting applications and/or resumes for the following position.**

## **Etna Township Full-Time Road Crew Employee**

### **Job Qualifications**

High School graduate or equivalent GED certificate.  
Possession of a valid Ohio Commercial Driver's License Class A or B.

### **Job Description**

Operates a variety of heavy equipment including: dump trucks, distributor truck, front end loaders, backhoes, graders, rollers, blacktop equipment, snow blowers, road mowers, bush hogs, ditchers, snow plows, salt spreaders, chainsaws, weed eaters and other light equipment including power tools and manual equipment necessary to the everyday operation of the township.

Work sites include a variety of areas in and outside Etna Township including, but not limited to, township roads and right of ways, cemeteries, township hall, garage and grounds maintained by the township. Work related activities outside the township may be required.

Performs routine maintenance and minor repair work such as lubricating and cleaning job related vehicles, machinery, tools, and equipment. Adheres to the policies and procedures set forth in the Etna Township Employee Manual. Performs any additional duties as directed by the township trustees.

Ability to establish and maintain an effective, harmonious, working relationship with township officials, fellow employees, and the general public. Thorough knowledge of the operation and maintenance of job-related vehicles, machinery, tools, and equipment. Ability to perform heavy manual labor for extended periods of time, understand and follow oral and/or written instructions, recognize and understand sensitive township issues and matters keeping them confidential and to work with limited supervision from the township trustees.

*Job description does not include all job details and is provided to give an example of some work duties.*

### **Hours**

6:30am – 3:00pm or as determined by the Board of Trustees. Work outside standard hours may be required.

### **Pay and benefits pursuant to USW Contract requirement including**

\$24.72/hour; medical benefits provided, paid holidays.

**Please submit resume and cover letter to:**

**Mail: P.O. Box 188, Etna, OH 43018-0188 Or**

**Email: [office@etnatownship.com](mailto:office@etnatownship.com). Position will be open until filled.**