

Etna Township Board of Zoning Appeals

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held June 15, 20 2020**Organizational Meeting**

Prior to calling the meeting to order the Chairman explained the Public Hearing Requirements.

The hearing was called to order by Chairman Reis at 6:03 p.m. on June 15, 2020 at the Etna Township Garage. The roll call showed members Trent Stepp, Shannon Mills, Greg Reis, Eric Nickolas, and Tommy Hunt present, along with Clerk Laura Brown.

The meeting was turned over to Clerk Laura Brown for chairman nominations.

Trent Stepp nominated Greg Reis for Chairman. The nominations were closed. Roll call was as follows: Trent Stepp - Greg Reis, Shannon Mills - Greg Reis, Greg Reis - abstain, Eric Nickolas - Greg Reis, and Tommy Hunt - Greg Reis. Greg Reis will serve as the Chairman for 2020.

The meeting was turned over to Chairman Reis.

Trent Stepp nominated Erik Nickolas and Greg Reis nominated Trent Stepp for Vice Chairman; Roll call: Trent Stepp – Erik Nickolas, Shannon Mills - abstain, Greg Reis - Trent Stepp, Eric Nickolas - Trent Stepp, and Tommy Hunt – Trent Stepp. Trent Stepp will serve as the Vice Chairman for 2020.

Trent Stepp moved to appoint Laura Brown as the Board of Zoning Appeals Clerk. Eric Nickolas seconded the motion and it passed without objection.

Trent Stepp moved to authorize the Board of Zoning Appeals Clerk to contact the Licking County Prosecutor's Office for administrative purposes only. The motion was seconded by Shannon Mills and it passed without objection.

Trent Stepp moved to use the Pataskala Standard and Newark Advocate (if necessary) as the designated media for public notices. In addition, all notices are to be posted on the calendar on the township website. Tommy Hunt seconded the motion and it passed without objection.

The 2020 submission deadline will be noon on the first Tuesday of the month and a monthly meeting to be held at 6:00 p.m. on the fourth Tuesday of the month.

Trent Stepp moved to approve the 2020 submission deadline of noon on the first Tuesday of the month and a monthly meeting to be held at 6:00 p.m. on the fourth Tuesday of the month with the exception of the month of December which will be determined at that time because of the Christmas holiday. The motion was seconded by Eric Nickolas. Discussion: Due to Covid-19 the meetings in June and July will be scheduled as needed. The motion passed without objection.

The meeting cancellation process and procedure for members informing the board of scheduling conflicts was discussed. The Board of Zoning Appeals will continue with the same procedure for members informing the Board of scheduling conflicts with regard to meetings and hearings. The Board discussed rotating the vote on the motions for the determination during the adjudicatory hearings. The clerk will keep a chart and rotate the vote. This policy will allow all of the votes to have equal weight.

The public meeting was to approve the minutes from the December 17, 2020 hearing.

Erik Nickolas move to waive the public reading and to approve the minutes from the December 17, 2020 hearing for VA-19-05 for Rodger Kessler as presented. Trent Stepp; yes; Shannon Mills, abstain; Greg Reis, yes; Eric Nickolas, yes; and Tommy Hunt, abstain; motion passed.

Trent Stepp moved to adjourn the meeting at 6:13 p.m. Shannon Mills seconded the motion and it passed without objection.


Laura Brown, Clerk


Greg Reis, Chairman