

Etna Township Board of Zoning Appeals

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held March 28, 20 2017**Public Meeting**

The hearing was called to order by Chairman Cox at 6:15 p.m. on March 28, 2017 at the Etna Township Administration Building. The roll call showed members Kathy Johnston, Rick Cox, Greg Reis, and Mark Schaff present, along with Clerk Laura Brown. Trent Stepp was excused.

The meeting was to approve the minutes and to sign the final order from the hearing on November 29, 2016 for the Area Variance submitted by Kenton Fairchild for 14787 Palmer Road

Kathy Johnston moved to waive the public reading and approve the minutes and sign the final order. The motion was seconded by Mark Schaff and passed by unanimous affirmative vote with Greg Reis abstaining.

Organizational Meeting

Chairman Cox welcomed the newest member of the board, Greg Reis.

The meeting was turned over to Clerk Laura Brown for chairman nominations.

Mark Schaff nominated Rick Cox for Chairman. The nominations were closed. Roll call was as follows: Kathy Johnston- Rick Cox; Rick Cox – Abstain; Greg Reis, Rick Cox; and Mark Schaff – Rick Cox. Rick Cox will serve as the Chairman for 2017.

The meeting was turned over to Chairman Cox.

Kathy Johnston nominated Greg Reis for Vice Chairman; Mark Schaff nominated Trent Stepp for Vice Chairman. Roll call: Kathy Johnston – Greg Reis; Rick Cox – Greg Reis; Greg Reis-Abstain; and Mark Schaff – Trent Stepp. Greg Reis will serve as the Vice Chairman for 2017.

Greg Reis moved to appoint Laura Brown as the Board of Zoning Appeals Clerk. Kathy Johnston seconded the motion and it passed by unanimous vote.

Kathy Johnston moved to authorize the Board of Zoning Appeals Clerk to contact the Licking County Prosecutor's Office for administrative purposes only. The motion was seconded by Greg Reis and it passed by unanimous vote.

Greg Reis moved to use the Pataskala Standard and Newark Advocate (if necessary) as the designated media for public notices. In addition, all notices are to be posted on the township website (calendar). Kathy Johnston seconded the motion and it passed by unanimous vote.

The 2017 submission deadline will be noon on the first Tuesday of the month and a monthly meeting to be held at 6:00 p.m. on the fourth Tuesday of the month.

Kathy Johnston moved to approve the 2017 submission deadline of noon on the first Tuesday of the month and a monthly meeting to be held at 6:00 p.m. on the fourth Tuesday of the month. The motion was seconded by Greg Reis and it passed by unanimous affirmative vote.

Chairman Cox reviewed the meeting cancellation process and procedure for members informing the board of scheduling conflicts.

The Board of Zoning Appeals will continue with the same procedure for members informing the Board of scheduling conflicts with regard to meetings and hearings.

The board discussed adding an area on the sign in sheet for an email to notify residents or applicants of meeting changes. This would be used instead of mailing letters when meeting times change.

Mark Schaff moved that the Etna Township Board of Zoning Appeals recommends to the Etna Trustees that the BZA Chairperson be recompensed at a significantly higher rate than other board members because of the greater responsibilities required of the chairperson position and additional time required serving as the chairperson of the Etna BZA. The motion was seconded by Kathy Johnston. Discussion: Rick Cox recommended a letter be sent to the Trustees. Kathy Johnston recommended removing the word significantly but does feel Rick is worth significant more. Mark Schaff discussed the chairperson only makes five dollars more and feels the chairperson should receive twice as much as a member.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Board of Zoning Appeals

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 28, 20 2017

The leadership position should receive more. The chairperson negotiates for the Board of Zoning Appeals with the prosecutor's office. Rick Cox explained that Laura Brown, serving as the clerk, does an immense amount of the coordinating for him. Rick Cox appreciates the board's feelings on the raise. The motion passed by unanimous affirmative vote with Rick Cox abstaining.

Mark Schaff will draft a letter to be sent to the Board of Trustees and he will attend the Trustees meeting regarding this issue.

Kathy Johnston moved to adjourn the meeting at 6:32 p.m. Greg Reis seconded the motion and it passed by unanimous affirmative vote.



Laura Brown, Clerk



Rick Cox, Chairman