

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 26, 20 2023

The Etna Township Board of Trustees met on Tuesday, December 26, 2023, in the Etna Township Administration Building for the purpose of conducting a special meeting. The meeting was called to order at 11:30 a.m. by Trustee McKee. Roll call showed Trustees Mark Evans, Jeff Johnson, and Rozland McKee-Flax. Fiscal Officer Julie Varian was excused.

Trustee McKee moved to adopt the agenda as presented. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans discussed the Special Meeting being called without him being notified to see if he could attend. The motion passed by unanimous affirmative vote.

Public Comments - None

New Business

WIN-Waste

Trustee McKee moved to authorize Nita Hanson to provide written notice to WIN-Waste of the Township's desire to extend the term of the contract pursuant to paragraph 22, page 16 of the Proposal and Specifications for Residential Refuge, Recycling, and Yardwaste Collection. The motion was seconded by Trustee Evans. Discussion: Nita Hanson discussed an email that Trustee Evans sent on November 25th, 2023, to Mr. Burkholder regarding the WIN-Waste document that had the renewal at one hundred and ten percent and invited Mr. Burkholder to call Trustee Evans to discuss. This document was not sent to Nita Hanson or the other Trustees. Trustee Evans did not discuss this document with Nita Hanson. On the same day Trustee Evans sent Gary Burkholder the trash bids the information regarding Harrison Township was also sent. This is the information that Trustee Evans shared at the last Trustee Meeting that it was his opinion that renewing this contract at one hundred and ten percent was in the best interest of the township. Nita Hanson pointed out that even though Trustee Evans had the information on the trash contract renewal in November Trustee Evans waited until the Trustee Comments at the last meeting to bring this issue to Mrs. Hanson's attention to have an apparent gotcha moment. When Nita Hanson established on the Master Calendar the renewal of the WIN-Waste contract Mrs. Hanson did not have those documents and the contact document provides for renewal within ninety days which is what was calendared. Trustee McKee feels it is a shame that Trustee Evans continues with the gotcha moments to make Mrs. Hanson look bad and Mrs. Hanson is doing her job. Trustee Evans feels this is storytelling and there is no due diligence in the township, no proper administration. Trustee Evans feels the contract clearly stated the provisions and Trustee Evans has been shut out of everything for over a year and a half by the Administrator, staff, and other Trustees. Trustee Evans feels that Mr. Burkholder is the only person that has worked with him since there was no transition from the prior administration of John Carlisle. Trustee Johnson feels the Trustees just need to fix this issue. The motion passed by unanimous affirmative vote.

New Jan II

Trustee McKee moved to authorize up to \$350 a year allowance to New Jan II for janitorial supplies. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans inquired why this is not included in the cleaning fees. Nita Hanson explained the contract is for services only and not for supplies. The motion passed by unanimous affirmative vote.

Fiscal Officer

Resolution 23-12-26-01: Trustee McKee moved Resolution for the Transfer of Funds and Amend the 2023 Appropriations to transfer from 1000 (General) to Fund 2031 (Roads) for Road Crew Expenses in the amount of \$2,000. The motion was seconded by Trustee Evans. Discussion: The Trustees discussed why this transfer was needed when a transfer of four hundred thousand dollars was recently passed. Trustee Evans explained this is required because the fund for the withholding taxes is not adequate for the Road Crew to be paid in 2023 because the account is short. This transfer needs to be done to pay the Road Crew and was requested by F/O Varian by email prior to the meeting. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to adjourn at 11:45 a.m. The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

[Signature of Rozland McKee]
Rozland McKee President

[Signature of Julie Varian]
Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.