

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 6, 20 2023

The Etna Township Board of Trustees met on Thursday, April 6, 2023, in the Etna Township Administration Building for the purpose of conducting a special meeting. The meeting was called to order at 4:00 p.m. by Trustee McKee. Roll call showed Trustees Mark Evans, Jeff Johnson, and Rozland McKee-Flax present. The Fiscal Officer Julie Varian was excused.

Trustee McKee moved to set a limit of not more than one speech of three minutes length on the same question on the same day for each Trustee. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans supports the three minutes but does not feel it should be limited to one speech on the same question and requests this be approved for all the meetings and not done at each meeting. The roll call was as follows: McKee, yes; Evans, no; and Johnson yes; passed 2-1.

Trustee McKee moved to adopt the agenda. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans discussed this being a special meetings and his agenda items were not included. The motion passed by unanimous affirmative vote.

Old Business -

Trustee Johnson moved to hire Roy Wengert for position of Road Crew Worker at twenty-four dollars an hour with a proposed start date of April 24th, 2023; after passing a background check, driver's abstract, and drug test. The motion was seconded by Trustee McKee. Discussion: Trustee Evans inquired if they are hiring more than one and if the applicants have been called regarding wages and the union contract. Trustee Evans has spoken with Tatum Dennis and he had not been called. The Trustees discussed how many individuals they wanted to hire and the process. The township is not able to extend an offer until the Board of Trustees approves the offer. Trustee Evans wanted to table this motion discuss and approve how many the Trustees want to hire. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to hire Robert Adkins for position of Road Crew Worker at twenty-four dollars an hour with a proposed start date of April 24th, 2023; after passing a background check, driver's abstract, and drug test. The motion was seconded by Trustee McKee. Discussion: Trustee Evans discussed the applicant being contacted prior to hire with the offer. Trustee McKee stated they asked individuals if they could start in two weeks. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to hire Tatum Dennis for position of Road Crew Worker at twenty-four dollars an hour with a proposed start date of April 24th, 2023; provided he has a clean background check, driver's abstract, and drug test. The motion was seconded by Trustee McKee. Discussion: Trustee Evans feels the applicant should have been contacted prior to hire. The Trustees discussed supporting the Road Department. The motion passed by unanimous affirmative vote.

The Trustees discussed the appointments during the organizational meeting and modifications since the township has hired a Township Administrator. Per the request of Trustee Evans, the supervisor of the Road Department can be discussed at the next Trustee Meeting since it was not on the Special Meeting Agenda.

Trustee McKee moved to appoint Trustee Rozland McKee as the Trustee over the office. The motion was seconded by Trustee Johnson. Discussion: The Zoning Office and Secretary will report to the Township Administrator and the Township Administrator will report to the Board of Trustees. Trustee Evans confirmed the Township Administrator reports to the entire Board per the job description and the Township Administrator is over all the employees. Trustee McKee explained that the township will transition the supervisor role for the employees under the Township Administrator. The Township Administrator will report to Trustee Johnson with concerns with the Road Department. Trustee Johnson stated it is up to the majority of the Board of Trustees. The roll call was as follows: McKee, yes; Evans, no; and Johnson yes; passed 2-1.

Trustee McKee moved that Nita Hanson will be the supervisor over the office staff. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans does not feel she needs to be appointed because it is in her job description. This is being done because of the appointments during the organizational meeting and this is to transition duties to the Township Administrator. The roll call was as follows: McKee, yes; Evans, no; and Johnson yes; passed 2-1.

Trustee McKee moved to adjourn at 4:28 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



Rozland McKee President



Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.