

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 4, 20 2023

The Etna Township Board of Trustees met on Tuesday, April 4, 2023, in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 p.m. by Trustee McKee. Jeff Johnson led the invocation and Rozland McKee led The Pledge of Allegiance. Roll call showed Trustees Mark Evans, Jeff Johnson, Rozland McKee-Flax, and Fiscal Officer Julie Varian present.

Trustee McKee moved to set a limit of not more than one speech of three minutes length on the same question on the same day for each Trustee. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans would like to remove the limitation on one speech on the same question on the same day and make this a permanent adoption. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Trustee McKee moved to adopt the agenda as presented and to move the executive session up to after the adoption of the minutes. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans requested several items be added to the agenda. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Trustee McKee moved to adopt the minutes from the January 3rd, 10th, 17th, 31st, and February 3rd, 2023, meetings as presented. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans does not feel the minutes accurately reflect the action of the board when motions die from a lack of a second. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Trustee McKee moved to go into executive session at 6:09 p.m. pursuant to ORC 121.22(G)(1) for the purpose of discussing employment of a public employee. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans inquired if resumes for those who are being interviewed would be provided. The motion passed by unanimous affirmative vote. For the record, Trustees Rozland McKee, Jeff Johnson, and Mark Evans along with Nita Hanson, Township Administrator; Don Copley, Road Superintendent; applicants Tatum Dennis, Roy Wengert, Robert Adkins, and Brandon Menninger were in the executive session.

Trustee McKee moved to come out of executive session at 7:17 p.m. The motion was seconded by Trustee Evans and passed by unanimous affirmative vote.

Public Comments -

Judy Cafemyer of 29 Roma Court requested reports be given during the meeting, exclusionary zones regarding solar and wind farms, and mentioned Ashley Furniture leaving the township.

Adam Kelly of 8990 Smoke Road lives next to the township property that has the pond. Mr. Kelly reported that Trustee Evans and Licking County Soil and Water had visited the site. Trustee McKee asked Mr. Kelly if he contacted anyone else in the township regarding this issue. Mr. Kelly spoke to Trustee Evans only and inquired about why the issue was not on the agenda. Trustee McKee stated the township will look into the issue with the pond.

Nita Hanson requested that Judy Cafemyer and Adam Kelly contact her, and she will look into their concerns.

Gary Burkholder of 254 Trail East discussed Framework attending their community workshop on the 29th and feels it was a great event. On April 13th Framework will be hosting another workshop. Mr. Burkholder attended the Tax Incentive Review Council meeting where they reviewed all the tax abatements in Licking County and feels John Carlisle once again betrayed the residents of Etna Township by voting to continue the abatement on Scannell. Scannell is not in compliance with Licking County Subdivision Regulations or the Etna Township Zoning Resolution. The CAC is working on the third draft of the Comprehensive Plan.

Trustee McKee discussed the letter that Licking County sent to Scannell giving them until the end of June to comply. The Tax Incentive Review Council will be holding a special meeting.

New Business -

Licking County Health Department - Mosquito Control Program

Trustee McKee moved to approve the Mosquito Control Program Contract for services for 2023 with the Licking County Health Department not to exceed two thousand and five hundred dollars upon the request of Trustee McKee or Township Administrator Hanson and authorize Trustee McKee to sign the contract. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans discussed the complaints received in 2022 and feel it should only be the Township Administrator as the point of contact and signer. Trustee Johnson confirmed that Nita Hanson can request Licking County to act upon the complaint. It

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was explained that whether they spray is up to the Licking County Health Department on how they handled the complaint. When the township receives a complaint the Health Department is notified. The motion passed by unanimous affirmative vote.

ODOT Road Salt Contract 2023-2024

Resolution 23-04-04-01: Trustee McKee moved Resolution authorizing participation in the ODOT Road Salt Contracts Awarded in 2023 for 1,000 tons as presented. The motion was seconded by Trustee Evans. Discussion: Trustee Evans discussed having Nita Hanson handle the contacts for the township. The Road Superintendent, Don Copley, works with them regarding the salt contract. The motion passed by unanimous affirmative vote.

Ohio Insurance Services – Health Insurance Premium

Trustee McKee moved to rescind the October 4, 2022, motion approving the Group VSP Renewal and adding the Group Accident Plan. The motion was seconded by Trustee Evans. Discussion: The Trustees discussed what this action will be doing, which is to rescind the motion from 2022. The motion passed by unanimous affirmative vote.

Trustee McKee moved to renew the plan with Anthem Blue Cross/Blue Shield effective May 1, 2023, on plan 6VHN as proposed by Ohio Insurance services and to authorize President Rozland McKee to execute any necessary paperwork for the renewal. The motion was seconded by Trustee Evans. Discussion: The Trustees discussed the plan that was presented for renewal. The Trustees discussed the amount of the deductible. Frank Harmon was reached by phone to answer questions from the Trustees. Mr. Harmon explained this is the same thing that was done last year for significant savings. The proposed renewal at the lower cost at the 28% renewal versus the 52% renewal with the six thousand three hundred and fifty dollar deductible which is less than the current out of pocket. Mr. Harmon explained to eliminate the HSA portion of the policy mid-year can have a tax impact on both the employees and the township. This can be looked at for the 2024 calendar year. The wording for the motion was provided by Mr. Harmon. The motion passed by unanimous affirmative vote.

Affordable Portables – Portable Toilet for Park

Trustee McKee moved to approve the thirty-five dollar delivery charge and then one hundred dollars per month to Affordable Portables for the portable toilet for High Point Park from April 6th, 2023 to November, 2023. The motion was seconded by Trustee Johnson. Discussion: This is the same company used last year. The motion passed by unanimous affirmative vote.

Old Business -

Employee Handbook

Resolution 23-04-04-02: Trustee McKee moved Resolution adopting the amendments to the Employee Handbook previously passed by resolution 09-12-29-11 with the amendments effective May 1, 2023. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans requested a work session. Trustee McKee explained the Employee Handbook goes with the Union Contract. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; motion passed 2-1.

Union Contract

Trustee McKee moved to execute the agreement between Etna Township and the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union which will have full force and effect from the date of execution by all parties until 11:59 p.m. on June 30, 2025. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans requested a work session with the attorney. Trustee McKee was appointed by the Board of Trustees to work with the Township Attorney and the Union Contact on this contract. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; motion passed 2-1.

Fiscal Officer Report –

Trustee McKee moved to approve the four hundred and fifty-five dollar invoice to Douglas Rogers for quarterly website maintenance. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans questioned why the maintenance was done prior to authorization. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; motion passed 2-1.

Trustee McKee moved to approve the eight hundred twelve dollars and sixty-six cents to Coughlin for the repairs to the Sheriff's Cruiser #41. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans inquired why these routine repairs are not authorized for the year. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; motion passed 2-1.

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Trustee McKee moved to approve the February and March 2023 bank reconciliation as presented. The motion was seconded Trustee Johnson and passed by unanimous affirmative vote.

Trustee McKee moved to authorize Julie Varian and President Rozland McKee as Authorized signatories and Julie Varian for full on-line access and Nita Hanson with view only on-line access on the Star Ohio Account. The motion was seconded by Trustee Johnson. Discussion: The Trustees, Township Administrator, and Fiscal Officer discussed the document and what this motion is doing and who should have access. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; motion passed 2-1.

The Trustees discussed the Brosius and Griggs Purchase Order for seven hundred and fifty-eight dollars and fifty cents.

Resolution 23-04-04-03: Trustee Johnson moved to approve the purchase orders with the exception of the line item for Brosius, Johnson, and Griggs for the amount of seven hundred and fifty-eight dollars and fifty cents as presented. The motion was seconded by Trustee Evans and passed by unanimous affirmative vote.

Resolution 23-04-04-04: Trustee Johnson moved to approve account number 1000-110-311-0000 in the amount of seven hundred and fifty-eight dollars and fifty cents to Brosius, Johnson, and Griggs for legal fees 1-3 thru 1-9, 2023. The motion was seconded by Trustee McKee. Discussion: This was required by direction from the Licking County Prosecutor's office to authorize the payment under a then and now purchase order. The motion passed by unanimous affirmative vote.

Trustee McKee moved to ratify the payment of bills as shown on the payment listing. The motion was seconded by Trustee Johnson. Discussion: The Trustees discussed the bills to Downey and Albrecht. The motion passed by unanimous affirmative vote.

F/O Varian reported for the first quarter of 2023 the township has had in three hundred and fifty-five thousand in revenues and sixty-two thousand and nine hundred forty-six in expenses.

Announcement and Trustee Comments -

Trustee Evans discussed working together, every agenda should have public comments, and records request being fulfilled.

Trustee McKee discussed personal attacks, emails, and wanting to work together as a team.

Trustee Johnson moved to adjourn at 8:50 p.m. The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

Rozland McKee
Rozland McKee President

Julie Varian
Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.