

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ December 20, _____ 20 _____ 2022

The Etna Township Board of Trustees met on Tuesday, December 20, 2022, in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 p.m. by Trustee McKee. Jeff Johnson led the invocation and Rozland McKee led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Mark Evans, Rozland McKee-Flax, and Fiscal Officer Julie Varian present.

Trustee McKee moved to adopt the agenda. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans requested to add Trebel and aggregation to the agenda but the agenda remained as presented. Trustee Evans inquired on the updates on the agenda. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Trustee McKee moved to set a limit of not more than one speech of three minutes length on the same question on the same day for each Trustee. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans does not have an issue limiting the speech to three minutes and a full discussion needs to happen in front of the public. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Public Comments –

John Theibert of Aspen Energy provided information on their aggregation program. Mr. Theibert has been working with Trustee Evans for several months. They would like to be a partner with Etna Township and work with them in the future.

Judy Cafemyer of 29 Roma Court addressed her comments at the Citizen Advisory Committee meeting regarding Mr. Lennar's handling of the committee the past several months.

John Kennard of 10785 Palmer Road suggested the security cameras be turned off during business hours and on after hours with only the Sheriff's Office notified if there is an alarm. John Kennard suggested a sign be placed up when the video recorder is on during the meeting.

Ryan Davis of 8807 Watkins Road provided an update regarding the NCA and explained they are waiting for Scannell. Mr. Davis discussed the ability to collect taxes this year and attorney costs. Mr. Davis requested the reports be placed back on the agenda to provide the residents with updates.

Steve Slyh of 1372 Londondale Parkway discussed text messages and phone calls he has received from the president of the board.

Gary Burkholder of 254 Trail East thanked Mr. Singleton for meeting with the residents regarding Scannell and the Mink Street project. Mr. Burkholder discussed a forty page punch list done by the Licking County Planning Commission regarding the Scannell deficiencies. Mr. Burkholder provided a map to show who participated with Framework.

Aleshia Zacher of 79 Trail East thanked Trustees McKee and Johnson on the Pike Street Project. Mrs. Zacher has a copy of the report regarding the server which is an Incident Report not a Police Report.

Ashley King of 75 Trail East discussed the meeting approving the cameras for security only not for surveillance. Mrs. King feels the communications and attacking people is a big issue on working together.

New Business

Resolution 22-12-20-01: Trustee McKee moved resolution authorizing the President of the Board to negotiate an amendment to the Refugee Road Maintenance Agreement as presented.

The motion was seconded by Trustee Johnson. Discussion: Bill Vance explained this is to revise the current Maintenance Agreement with the City of Pataskala so the entities will share the cost. This resolution is to allow the President of the Board to negotiate an agreement that will be brought back to the full board for their approval. The motion passed by unanimous affirmative vote.

Resolution 22-12-20-02: Trustee McKee moved resolution requesting that the Licking County Transportation Improvement District commit to creating a long-term plan for the improvement of Refugee Road from Etna Parkway east to State Route 310 as presented. The motion was seconded by Trustee Johnson. Discussion: Licking County Commissioner Duane Flowers provided a letter that is attached to this resolution. Bill Vance explained this is for the TID to confirm the improvements on Refugee Road would continue all the way to State Route 310. The TID gets JEDD funds that should be used on Etna Township Projects. The cost of the project is not known at this time. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

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Resolution 22-12-20-03: Trustee McKee moved resolution amending Resolution 22-03-15-02 and appropriating additional funds for legal services as presented. The motion was seconded by Trustee Johnson. Discussion: The initial appropriation was for ten thousand dollars, and this is to add an additional thirty thousand dollars to finish out 2022. The firm did fix an error in their invoicing. The Trustees discussed when to use Brosius and Griggs instead of the Licking County Prosecutor's office. The motion passed by unanimous affirmative vote.

Trustee McKee discussed Parliamentary Training and proposed several dates. The residents would also be included in the training.

Trustee McKee moved to schedule a special meeting for Parliamentary Training on January 10, 2023 at 6:00 p.m. The motion was seconded by Trustee Johnson. Discussion: This will be an open training. Joe Smith is experienced in Parliamentary Procedures and Roberts Rules of Order. A mock meeting will be held to train and there is no cost to the township. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Trustee McKee has been working with the Licking County Sheriff's Department and the Prosecutor's Office regarding the renewal of the Police Services Contract that expires December 31, 2022. The township has not received the final version.

Trustee McKee moved to approve Trustee McKee to administrate Etna Township Hall security camera replacement with State Security at a cost not to exceed eleven thousand two hundred dollars. The motion was seconded by Trustee Johnson. Discussion: Trustee Johnson does not support having cameras inside the building but will support cameras on the exterior of the building and to be for security only and not for surveillance. Trustee McKee supports only having cameras on the exterior. Trustee Evans discussed the cost for the security system and feels it is wasteful to take out the cameras and recommends the interior cameras be removed and the system restored. The roll call was as follows: Evans, no; Johnson, no; and McKee, yes; Failed 2-1. Trustee McKee will obtain a revised proposal with exterior cameras only.

Trustee Johnson discussed the Comprehensive Land Use meeting last Wednesday regarding some statements made by member Judy Cafemyer that was very critical of the township's contractor and feels she is not a positive person for the committee anymore.

Trustee Johnson moved to remove her (Judy Cafemyer) from that position. The motion was seconded by Trustee McKee. Discussion: Trustee McKee stated she has received several complaints and emails regarding Ms. Cafemyer. The Trustees want a positive board and do not want the contractor to be attacked. Ms. Cafemyer explained her concerns with the meetings and what she was addressing with her statements. Ms. Cafemyer stated she would resign. Trustee Johnson clarified for his motion that he was referring to Judy Cafemyer. Trustee Evans agrees with Ms. Cafemyer's concerns with Mr. Lenner. Trustee Evans feels she is a valuable member of the board and feels this should have been done in executive session. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.

Fiscal Officer Report

Trustee McKee moved to approve the check register for November as submitted by Fiscal Officer Varian. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Resolution 22-12-20-04: Trustee McKee moved to approve the purchase orders as presented. The motion was seconded by Trustee Johnson. Discussion: The purchase orders for Brosius and Griggs were discussed. The motion passed by unanimous affirmative vote.

Trustee McKee moved to ratify the payment of the above listed bills for December as shown on the Payment Listing. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans inquired on the other attorney bills, requested bills be removed in open session, and the Brickler and Eckler bill for the Fiscal Officer. Trustee Evans received a letter from Bricker and Eckler demanding payment from them and feels this needs to be paid. The motion passed by unanimous affirmative vote.

The meeting was turned over to Fiscal Officer Varian to discuss the proposed 2023 Budget. F/O Varian provided the proposed 2023 budget and explained some of the items that have been added. The Trustees reviewed and discussed the budget. The Fiscal Officer Assistant for one hundred thousand dollars for salary and benefits is under 110-121-01. Fiscal Officer supplies has also been added for three thousand. F/O Varian is having issues with her computer. Trustee Johnson explained the UAN computer is provided by the State and they should fix it and does not believe it is that old. F/O Varian also added in Fiscal Office Assistant supplies at five thousand.

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The Trustees discussed Road Department needs and some of the items can be submitted to the JEDZ Boards for reimbursement. Replacing the copier was discussed. The larger Road Department expenses and smaller expenses are in different funds. The 629 Funds were discussed. The Trustees discussed the Refugee Road Project and if there will be any expenses in 2023. The township's first loan payment would be due in 2025. The Trustees discussed what will happen if companies leave the township. The loan is at three percent and for twenty-years. The Trustees need to discuss options with a financial advisor and/or auditor.

F/O Varian requested passing an interim budget and passing a final budget in 2023. The Trustees discussed the process regarding passing the budget. Trustee Johnson stated the budget for the year was always passed the first meeting in January other than 2022 when F/O Rogers did the interim because he was retiring. The first meeting is January 3rd, 2023. The Trustees discussed the difference between an interim budget versus a full budget. Trustee McKee discussed tabling the budget and will call a Special Meeting if necessary. F/O Varian discussed payroll and health insurance payments if a temporary budget is not approved.

Trustee Evans moved to adopt the interim budget as presented and changed thru our discussion. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans pointed out budgets can be changed. The roll call was as follows: Evans, yes; Johnson, no; and McKee, no; failed 2-1.

Announcement and Trustee Comments –

Trustee McKee discussed her meeting with the representatives at Framework and Mr. Vance. They assured her that Etna Township will be included in the outcome and Mr. Lenner will present the completed Comprehensive Plan to them. Framework did not want Etna Township to contribute any money at this time but the township will receive a copy of the plan.

Trustee Evans stated the entire board should have been notified regarding Framework. Trustee Evans inquired if the other board members are going to participate in the meeting with the Licking County Prosecutor's office and feels the full board should attend. Trustee Evans is personally hosting a Santa Visit December 21, 2022.

Trustee McKee moved to adjourn at 7:53 p.m. The motion was seconded by Trustee Johnson. The roll call was as follows: Evans, no; Johnson, yes; and McKee, yes; passed 2-1.



Rozland McKee, President



Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.