

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ May 17, _____ 20 _____ 2022

The Etna Township Board of Trustees met on Tuesday, May 17, 2022, in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 p.m. by Trustee McKee. President McKee read the Ethical Principles. Jeff Johnson led the invocation and Rozland McKee led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Mark Evans, Rozland McKee-Flax, and Fiscal Officer Julie Varian present.

Trustee McKee moved to adopt the agenda. The motion was seconded by Trustee McKee. Discussion: Trustee Evans discussed his concerns with the modifications to the format of the agenda regarding the public comments being moved to the end of the meeting and has received emails regarding this change. Trustee Evans stated the Road Crew needs a spray license.

Trustee Johnson moved to add to New Business the Employee Incentive for Vegetation Spray License Achievement. The motion was seconded by Trustee McKee. Discussion: The Trustees do not want to move public comments to the beginning of the meeting or restore Trustee Comments. The motion passed by unanimous affirmative vote.

Trustee McKee moved to approve the agenda as amended. The motion was seconded by Trustee Johnson. The roll call on the motion was as follows: Evans, no; Johnson, yes; and McKee, yes; motion passed 2-1.

Minutes

March 15, 2022 and March 29, 2022

Trustee McKee moved to approve the minutes from the March 15, 2022, and March 29, 2022, minutes as presented. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans discussed omissions on the March 15, 2022, minutes regarding the commitment from TPA for the development on the corner of Refugee Road and Etna Parkway of approximately five hundred thousand dollars towards the 3.5 million dollar cost of the Refugee Road Project lowering the overall cost obligation. Trustee Evans would like the minutes on the March 29th special meeting to reflect the motions that died due to a lack of a second regarding the Tax Incentive Review Council boards and alternate members. Secretary Laura Brown explained her understanding is that motions that die due to a lack of a second usually do not appear in the minutes. The recommendation for the March 15 meeting will need to be reviewed. This evening is the first time Laura Brown was made aware of Trustee Evans recommended modifications. Trustee Johnson removed his second and Trustee McKee removed her motion and the minutes will be placed on the next agenda. Laura Brown requested Trustee Evans submit his changes to the minutes.

Old Business -

Fred G. Bragg Jr. Memorial

Trustee McKee explained the packets are the changes submitted by the family for the Fred G. Bragg Jr. Memorial. Trustee McKee and Road Superintendent Don Copley walked the park and Trustee McKee recommends the memorial be placed near the Gazebo. Trustee McKee explained the concrete will take approximately six weeks. The Trustee discussed the design and what was previously approved. The Trustees are fine with the modifications to the approved design.

Comprehensive Plan

Trustee Johnson discussed appointing members to the Comprehensive Plan from the thirty-three names. Trustee Johnson suggested each Trustees present eight names. Trustee Johnson stated that Kandee Engle will serve from the Southwest Licking School District and Laurie Mayle from the West Licking Fire District. Trustee Evans discussed Craig McDonald representing the Licking Heights School District. Trustee Johnson has discussed the process with the consultant Jim Lenner and Mr. Lenner does not care how the township appoints the members and recommends having a diverse group from the community. The Trustees discussed whether to discuss the members in open session or executive session and it was decided to proceed in open session. The members from the School District, Water & Sewer District, and Fire Board will be non-voting members.

Trustee McKee moved to appoint fifteen tonight to the Comprehensive Plan Board. The motion was seconded by Trustee Evans. Discussion: The board discussed having the Trustees pick five each and using the map to determine the representation from the township. The motion passed by unanimous affirmative vote.

Trustee McKee moved to select the top five on each of Mr. Evans, Mr. Johnson, and Mrs. McKee. The motion was seconded by Trustee Evans. Discussion: Trustee Evans are Judy Cafmeyer, Gary Burkholder, Jason Robinson, Jeff Hall, and Ryan Davis. Trustee Johnsons are Bill Black, Fred Harvey, Roger Hubbell, Steve Perkins, and Bryan Herd. Trustee McKees are Shelly Marie Ipac, Rick Cox, Ashley King, Jackie Katz, and Alesia Zacher. The motion passed by unanimous affirmative vote.

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New Business

Coalition of Large Ohio Urban Township (CLOUT)

Resolution 22-05-17-01: Trustee McKee moved “Resolution to authorize elected official Rozland McKee to join the Coalition of Large Ohio Urban Township (CLOUT)” as presented. The motion was seconded by Trustee Johnson. Discussion: The Trustees discussed why one Trustee is joining instead of the entire township and Rozland McKee explained she was selected during the convention to join. Trustee McKee explained what CLOUT does and why she feels it is important to be a part of this group. This is a part of the Ohio Township Association and not every township in Ohio are members of CLOUT. The motion passed by unanimous affirmative vote.

Employee Incentive for Vegetation Spray License Achievement

Trustee Evans explained the need for an employee on the Road Department have a spraying license and proposed an incentive for the employee to receive the spray license. An employee that resigned in December had the license for the township and the township does not currently have a spray license. Trustee Evans proposed up to two employees obtain their license with a bonus of three hundred and fifty dollars each. This is a difficult test and if two can pass it that will benefit the township. The township will pay the cost to take the test which is between seventy-five and one hundred dollars. Trustee Evans checked with the Prosecutor’s Office and the bonus is permissible. The Trustees discussed allowing all of them take the test and give them a time limit to pass the test. The township does not need all of them to have the license.

Trustee McKee moved to do the bonus of three hundred and fifty dollars for the Employee Incentive Vegetation Spray License Achievement within the Road Crew by the end of 2023. The motion was seconded by Trustee Evans and passed by unanimous affirmative vote.

Work Session

The Etna Township Trustees received a draft of the Purchasing Policy, Personnel Job Descriptions, Cell Phone Policy, and the Work-place Harassment Policy. The Trustees can review them and at the June 7th, 2022, meeting the Trustees will be discussing.

Purchasing Policy, Personnel Job Descriptions, Draft Cell Phone Policy, and Work-Place Harassment Policy

Bill Vance explained that the staff has put together draft policies provided them yesterday for the Trustees to review. These items can be discussed at either meeting in June.

Etna Development Agreements Spreadsheet

Etna Township Trustee President and Township Management Consultant are working with the Etna Township Development Agreement Attorney Peter Griggs to develop factual summaries of every Etna Township Development Agreement now in place. These summaries will identify specific area associated with each existing Etna Township Development Agreement, specific amounts of annual shared-revenue data for each Etna Township Development Agreement, specific amounts of annual expenditure data for each Etna Township Development Agreement, specific existing debt obligation information for each Etna Township Development Agreement, and specific infrastructure improvements associated with each Etna Township Development Agreement. Bill Vance explained that this will help to educate himself, the Trustees, along with the public on the creation of these agreements.

Trustee Evans inquired on Bill Vance taking direction from Trustee McKee on this project. Bill Vance explained that he takes direction from the Board of Trustees and individual Trustees can give him assignments if it involves the Board of Trustees. This project will benefit the Board of Trustees. Peter Griggs was hired prior to Bill Vance regarding these development agreements. The Board President is the point of contact for Mr. Griggs. Mr. Vance takes direction from the Board of Trustees as his contract calls for and these items are specific to the agreements the township has in place.

Townhall Security

Bill Vance discussed the security at the township hall regarding video cameras. At this meeting Mr. Vance is looking for direction for the staff to proceed regarding security. The quotes will be obtained and brought back to a meeting in June. Trustee Evans has discussed cameras for security and possibly using the same cameras for streaming of the meetings along with upgrades needed at the township garage. The current company doing the security at the township hall will be contacted for a quote.

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Available Etna Water and Sewer Capacity

Bill Vance has discussed the concerns with capacity issues for additional Economic Development in Etna Township with Trent Stepp. Trustee Evans has been meeting with developers, Rob Platte, and School Board regarding TIF's. Bill Vance would like to proceed to educate himself on the plan for the capacity issues.

Trent Stepp clarified that today is the first-time meeting Mr. Vance and as we are all aware the Southwest Licking Water and Sewer District is comprised of entities in Licking County. At a joint meeting earlier this year their board appointed Rob Platte as their point of contact and the township appointed Trustee Evans to work together for potential financing and other types of items for financing projects in Etna Township. The water capacity is reasonable at the moment and could be expanded when it needs to be increased. The district does have sewer capacity challenges today and Trent explained the needs and stated there are expansion features available at the Gale Road facility. The district will not guarantee capacity until a Final Development Plan has been approved with the Licking County Planning Commission. There has been land purchased in Wagram for a facility and the district is in need of funding for this plant. The district feels growth will pay for growth and the developers coming into the area will need to be partners involved in the payment for their capacity needs. The Wagram plant would service Etna Township and the Pataskala Industrial Park. If funded the new facility is projected for late 2024 early 2025. Trent Stepp provided updates on other areas of the district that are not in Etna Township. The district has not had rate increases since 2012 or tap increases since 2008 and are currently receiving recommendations from firms on rate increases, usage increases, and increased tap fees. Bill Vance will continue to work with Trent Stepp on these capacity issues and the funding for these improvements to enhance his education.

June 21, 2022, Agenda Work Session Items

The draft policy recommendations, items a-d, will be discussed at the work session on June 21, 2022, for the Trustees to provide their input and updates to move them into a final draft status for a regular Trustee meeting shortly thereafter. The Water and Sewer capacity item will remain on the work session agenda along with the Development Agreements Spreadsheet, and the security for the townhall and the public works facility. Trustee Evans discussed live streaming the meetings. Bill Vance is only looking at security to make the buildings safe inside and out. It was discussed adding the streaming later unless doing it with the security is available.

Trustee Meeting June 7, 2022, Recommendations

The Trustees will have a public hearing for the PRCD Text Amendment that evening. Trustee Evans discussed the Annexation concerns with the City of Reynoldsburg outside the agreement along with the Scannell-Lynns Road update. Trustee Evans would like to discuss streaming if it is not able to be achieved with the security updates. The Trustees discussed the public comments being at the end of the work session meeting or having them at the beginning and at the end of the meeting along with the Announcements and Trustees comments.

Public Comments –

Tom Attard of 64 Gala Avenue discussed the lighting at Storage One. The consultant and Zoning Inspector will work on this issue. Mr. Attard appreciates the efforts made by Trustee Evans. Mr. Attard would like both Trustee Evans and Bill Vance to work together and all three Trustees to work together to get everything done. Mr. Attard requested the Trustees answer his emails.

Kyle Downing of 421 Laurel Drive discussed the land owned by the township to the north of his property and maintenance of this property. A couple years ago the Trustees held a meeting regarding splitting up this property and selling it to the adjacent property owners and requested this be discussed again.

The Trustees discussed the Laurel Drive property, where it is currently in the process, and what should be done with it.

Yvonne Bobo of 403 Laurel Drive provided the history of this property and stated her husband mows a part of this property. Five property owners south of this property were approached by Trustee Carlisle about purchasing this property and they are interested in purchasing it.

Judy Cafemyer of 29 Roma Court discussed meeting with the Licking County Commissioners and Mark Frazier the Ohio Representative for District 71 regarding safeguarding Licking County and discussed SB52 that passed in October of 2021. This would provide exclusionary zones to protect the Rural Atmosphere and farmland. This is to protect the land from solar farms and warehouses. Judy Cafemyer has requested the three Trustees agree and work together to protect the residents and discussed the public comments being at the beginning of the meeting and a possibly brief comment period at the end.

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Ryan Davis of 8807 Watkins Road discussed people owning the land abutting Laurel Drive and also has issues with horses riding on his property. Mr. Davis discussed the public comments at the beginning and possibly also at the end of the meeting, the minutes being behind, and he would like Mr. Vance and Mr. Evans to work together and suggested they set a date to meet. He is excited to serve on the committee.

John Kennard of 10785 Palmer Road feels Mr. Vance would be working for Mr. Evans, discussed Trustee Evans using his personal camera and the videos on the internet and if the Trustees get a camera, then maybe he would stop using his personal camera. Mr. Kennard doesn't think it matters where the public comments are on the agenda.

Alesia Zacher of 79 Trail East discussed her public records request for the video that Mr. Evans films and edits prior to putting it on social media. Mrs. Zacher feels the township meetings are the place for residents to voice their concerns.

Johnny Creamens of 9617 Lynns Road provided feedback regarding his concerns from the last meeting and he met with Mrs. McKee and Mr. Vance to discuss his concerns, thanked Trustee Evans for attending an event with the Scouts, discussed the issue with the lights at the storage facility and also maintaining the area on both sides of their fence, an issue with mosquitos in Orchard Glen on Crabapple Lane, meeting with Mr. Vance and Mr. Singleton regarding the concerns on Lynns Road, and he likes the idea of before and after public comments. Mr. Creamens thanked the Trustees.

Steve Slyh 1372 Londondale provided the history of the creation of the Industrial Park, explained that he was not bullied by Trustee Carlisle during the election, feels that Mr. Vance is not working with Trustee Evans because of his personal attacks against Mr. Vance, and agrees the Trustees need to work together. Mr. Slyh discussed previous Trustees Paul George and John Carlisle and their love for Etna Township and what was best for the township along with a list of past Trustees who also wanted what was right for Etna Township.

Gary Burkholder of 254 Trail East discussed water and sewer capacity, requested Columbia Road be placed on the Capital Improvement Plan for improvements and discussed sidewalks along Columbia Road along with a stop sign coming out of the strip center. Mr. Burkholder would like to see sides walks on the Cumberland Trail side of Columbia Road and suggested funding from the Safe Routes to School and requested this item be placed on a future agenda for discussion.

Connie Heim of 10293 Smoke Road inquired on maintenance of culverts on Smoke Road along their property that is being farmed. Trustee Evans stated the township does maintain culvert and verified the location of the culverts and the water issues. Trustee Evans will meet with her regarding the culvert. Mrs. Heim also discussed meeting with Soil and Water and the issue with the streams in this area and Trustee Evans will meet with her regarding this also.

Rachel Zelazny of 10141 Tollgate Road discussed public comments and also discussed having representation from the school board regarding projects in the township, likes the idea of school safety, and discussed developers in the township doing what they committed to do and follow-up from departments in Licking County and the township.

Mark Evans of 91 Olde North Church discussed removing Trustee Annoucements and Comments, answering residents comments, the issues with Storage One and Blue Monkey, Laurel Drive, HB429 and watching what is going through the system, John Kennard's photo was taken by Matt King, Aleshia Zacher and stated all the video is posted and nothing is left out of the township business, requested the township start taping, discussed the Trustees being equal in public but not in private, discussed the deals out side of the industrial park to address Steve Slyh, stated the township hired two more deputies to help with the speeding concerns, and he played a clip of audio of Trustee McKee regarding the Trustee being equal. Trustee McKee requested Trustee Evans play his side of the conversation.

Craig Zacher of 79 Trail East stated he did not vote for Mrs. McKee but after attending four meetings he has come to respect her and the job she is doing along with Trustee Johnson. Mr. Zacher feels that Trustee Evans is unprofessional and being transparent stated Mr. Evans has not paid his taxes, has numerous bankruptcies, and his house is in foreclosure along with the way Mr. Evans attacks the other Trustees.

Ashley King of 75 Trail East discussed Trustee Evans bringing her name into something that she did not do and stated her husband videotaping a meeting was not her. Her decisions are not her husband's, and his decisions are not hers, they are two different people, they are married and respect each other and have different opinions. She feels the Trustees need to compromise and respect each other and does not see it coming anytime soon. She is not going to continue to take the personal attacks from Trustee Evans.

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Fiscal Officer Report

Motion to pay the bills and approve purchase orders

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

Resolution 22-05-17-02: Trustee McKee moved to approve purchase orders as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee McKee moved to adjourn at 9:03 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Rozland McKee, President

Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.