

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ February 15, \_\_\_\_\_ 20 \_\_\_\_\_ 2022

The Etna Township Board of Trustees met on Tuesday, February 15, 2022 in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 6:00 p.m. by Trustee Evans. Jeff Johnson led the invocation and Mark Evans led The Pledge of Allegiance. Roll call showed Trustees Rozland McKee-Flax, Mark Evans, Jeff Johnson, and Fiscal Officer Julie Varian present.

Trustee Evans moved to adopt the agenda with an addition, under motion to pay bills, the various motions and resolution submitted by the Fiscal Officer regarding the invoices and purchase orders. The motion was seconded by Trustee Johnson. Discussion: The Fiscal Officer introduced some resolutions for purchase orders electronically and wants to explain the process. The motion passed by unanimous affirmative vote.

Trustee Evans moved to adopt the meeting minutes of January 18, 2022 and January 24, 2022. The motion was seconded by Trustee Johnson. Discussion: Trustee Evans explained this was presented at another meeting and they had not been reviewed. The motion passed by unanimous affirmative vote.

### Public Comments -

Chuck Bundy of 10254 Tollgate Road wanted to know if the Trustees thought about the pros and cons to Etna Township Incorporating because the City of Reynoldsburg is encroaching. Trustee Evans stated it is one of the options he has been looking into and explained the township does have an annexation agreement with the City of Reynoldsburg.

Vicki Helsel of 9646 Lynns Road discussed the wall behind their house has not been completed, has concerns with water, drainage, and lighting. Trustee Evans is working with the developer to fix the issues and will keep her up to date.

Justin Yarnell of 9782 Lynns Road discussed the patch of woods by his house that are diseased with ash bore and the bright lights constantly shining on his property and requested taller trees being planted. Trustee Evans is working with the builder to get a solid line of giant green arborvitae trees that grow up to thirty foot on either side of the wall. The developer misunderstood what was required and there is a drainage area there. Shielding for the lighting was discussed. Trustee Evans will keep them updated.

Chuck Black of 13398 Palmer Road thanked the three Trustees for their openness and transparency. Mr. Black inquired on what was being built on Mink Street east of Main, south of Amazon. Trustee Evans stated it is the new Core5 that was previously approved but at this time the tenant is not known.

Judith Grant of 370 Green Apple Place discussed the Blessing Boxes that are on the agenda this evening. There are three Blessing Boxes in Pataskala and explained a Blessing Box is an outdoor cabinet stocked with non-perishable food items. The items are unanimously donated and unanimously received. She discussed possibly doing one in Etna Township and how to choose a location for the box.

Paula Dillon of 84 Hawthorn Drive discussed the growth in Etna Township, snow plowing, and increased warehousing. She had concerns with the snow plowing during the past storm. She requested the Trustees work together for the benefit of the community.

Randy Heim of 10293 Smoke Road discussed the dip in the road on Smoke Road North of I70 and has concerns with safety and accidents in this area. They also mentioned one at SR310 and US40.

Sarah Ferguson of 483 Ballman Road discussed lights and lumens, brightness. The lights at the Blue Monkey business at US40 and Ballman Road are an issue. The tractor trailers and traffic is a concern for her. The traffic is running the red lights to turn left onto Etna Parkway or into Amazon. What is the procedure to protect the surrounding community with water drainage with the additional warehouses. The standing water causes issues with mosquitos in the summer. Trustee Evans recommended contacting the zoning office regarding the issues with the lights, discussed the annexation agreement with the City of Reynoldsburg, and water drainage. The Licking County Sheriff Deputy discussed the red lights and they will monitor this area. Sarah Ferguson mentioned working with the school board to bring in more housing. Trustee Evans feels the township will need to work with all entities on how to develop this area.

Bruce Hennick of 133 Reader Court inquired on building warehouses when the township does not even know who will occupy them. Trustee Evans did not know who the tenant was for the warehouse by Loves. The Licking County Sheriff Deputy explained the City of Pataskala patrols the north side of Refugee Road and Licking County patrols the south side. They do have adjacent jurisdiction to patrol in that area. Bruce Hennick stated the 25 mph speed limit sign might as well not be there and he never sees anyone patrolling this area. This is between SR310 and Columbia Road. Mr. Hennick requested the deputies patrol this area.

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Justin Yarnell of 9782 Lynns Road discussed the stop light at Tollgate Road and US40 not working correctly, the timing is off. Trustee Evans stated they are aware of this light. Justin Yarnell stated his children go to Liberty Christian Academy and every morning and afternoon there is a car line with parents dropping off and picking up the children. The traffic speeding in this area is very bad and he recommended a traffic light at this school.

RJ Sabatino with the Cumberland Trail Golf Club discussed the need for housing in the township. He stated there are nine projects approved and ready to go to build houses in the township pending sewer. The Southwest Licking Water and Sewer District has issues with capacity and serving the township with sewer. Trustee Evans stated the sewer issue is something he is working on to resolve and a lot of the issue is funding and the TIF's that were previously approved.

Jim Duffy of 27 Daisy Drive discussed the traffic concerns and the issues with the schools. Mr. Duffy discussed the agenda item for a flashing light at Etna Elementary and does not feel the drivers will pay any attention to a flashing light. A few years ago there was an officer at the Kirkersville Elementary during the peak times of pick up and drop off which might be an answer in this area. Southwest Licking Water and Sewer recently purchased a well field and requested the well field map be updated that was implemented 2015. Mr. Duffy discussed the mosquito spraying policy and how it was handled in the past. The previous policy with the Licking County Health Department and the township was discussed.

Judy Newman of 9630 Lynns Road discussed the Scannell property and stated the wall is crumbling already, the trees that are there, water issues, noise, being able to mow that area, and requested the township hold them accountable. Trustee Evans has been in contact with them and is working on dealing with the issues.

Old Business

Audit – Status & Discussion

Trustee Evans discussed the audit and with the township having a new Fiscal Officer waiting for Julie Varian to let the Trustees know what was needed. Trustee McKee spoke with J&G who has done the township audits and they just completed the one for 2019 and 2020. The next one would be 2021 and 2022 which would be done in 2023. They do not have the expertise to do a forensic audit. It was discussed whether the township spent enough in 2021 to trigger a single year audit and F/O Varian will look into it.

Live Streaming Meetings - Update

Trustee Evans is still looking into the township live streaming the meetings and has been holding off while the township is looking for an administrator.

Administrator – Hiring Process and Interview Dates

Trustee Evans discussed the township has received four applications/resumes submitted. The advertisement was placed on-line with the Ohio Township Association. The Trustees discussed interviewing the candidates and the qualifications of the candidates that have received. The Trustees discussed a person focusing on Economic Development versus a full-time administrator at a salary well up to ninety-five thousand would work or whether the township might be able to get by with a part-time person. The Trustees discussed what issues need to be addressed and what duties a Township Administrator could be handling. Whether to hire a consultant or Township Administrator and the cost for both was discussed. Some of the issues are once a year, some items are weekly, and some daily. The Trustees discussed at length whether they need full-time or part-time and whether the township could get someone qualified to apply for part-time. Trustee Evans discussed all the hours he is spending on township items and the transition between him and the previous Trustees. Trustee Evans does not feel the township has been run properly in the past and feels the township needs a full time Township Administrator. Trustee Evans discussed policies and grants.

Trustee Evans moved to interview these four applicants and any other applicants that we receive by February 28<sup>th</sup> at our March 1<sup>st</sup> meeting. The motion was seconded by Trustee Johnson. Discussion: The Trustees discussed whether they would be hiring one of the four candidates that have submitted resumes. The Trustees can interview and if they are not interested in any of the four candidates they can keep looking. The Trustees discussed whether the Trustees have enough knowledge to conduct the interviews. The motion passed by unanimous affirmative vote.

Point Person for SWLCW&S District Capacity Issue

Trustee Evans discussed the need for a point person to handle the issues with various developers and the capacity concerns with Southwest Licking Community Water and Sewer District. Trustee Evans has been handling this and requested to be the point person and he will report back to the board.

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Trustee Evans moved that he be the point person for Southwest Licking County Sewer and Water capacity issue. The motion was seconded by Trustee McKee. Discussion: Is this point person a permanent or temporary assignment. Trustee Evans stated it would just be for this issue to deal with Rob Platte and the developers. The motion passed by unanimous affirmative vote.

### **New Business**

#### **Jim Lenner of Neighborhood Strategies, LLC – Economic Development**

Mr. Lenner presented an overview of the ways his company can help the township with Economic Development. Mr. Lenner has worked for the past seventeen years in Licking County and the past twelve with the Village of Johnstown. Mr. Lenner has submitted a plan to update the Etna Township Comprehensive Plan and he also submitted an Economic Development Proposal for consideration. He discussed the future with Intel and the issues with development and traffic. The proposal is for Etna Township's Economic Development on a contract basis similar to the Montrose Group with the City of Pataskala. Trustee McKee inquired on Jim Lenner's involvement with the township's current Comprehensive Plan. Jim Lenner started the plan while working as a planner with Licking County Planning Commission but left to take the job with the Village of Johnstown before it was adopted. F/O Varian asked how he would pick which township to devote his time with. Mr. Lenner is pursuing four jobs at this time with Etna Township being one of them so he will be able to devote enough time to the township and is only going to take on what he can handle at one time. This is to be 1099 contract and he would not be a township employee; he would be a consultant. Mr. Lenner is willing to discuss modifications to the contract. If the township hires Mr. Lenner for Economic Development the contract for the Comprehensive Plan could be revised and the cost should go down to do them both. Mr. Lenner will only accept the position if he has time to devote to the township depending on whether he has other contracts; it is on a first come first serve basis.

### **Old Business - continued**

#### **Comprehensive Plan Review – update**

Trustee Evans has discussed Comprehensive Plan Review with other townships and one township does it every five years. Trustee Evans discussed obtaining more proposals.

### **New Business - continued**

#### **Electronic Signatures for Purchase Orders and Checks**

F/O Varian explained that Violet Township uses electronic signatures for purchase orders and checks. This expedites the payments to the vendors and bills are not paid late. F/O Varian provided a document on the bills for the Trustees to sign to approve the electronic signature. These will be all within the budget that the Trustees have approved and will not go outside those perimeters. Trustee Johnson inquired on how the Trustees will see the bills and the purchase orders if they are already signed. F/O Varian can bring them to every meeting along with the blanket purchase orders for some vendors. At the end of each month she will provide a list of all the payments. With this process the Trustees will approve all the purchase orders and vouchers for anything out of the ordinary. Trustee Johnson wants to be able to see what is being paid.

**Resolution 22-02-15-01:** Trustee Evans moved to approve "Resolution to authorize Fiscal Officer to use digital signature of Trustees on purchase orders, warrants, and electronic fund transfers." The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

### **2021 Mileage Certification -**

Trustee Evans moved to certify the mileage for the 2021 township highway system mileage certification as presented which is 54.692 miles. The motion was seconded by Trustee McKee. Discussion: This is down by .003 because of an adjustment of a road in Fairfield County. The motion passed by unanimous affirmative vote.

### **Social Media Page – Request for Creation**

Trustee Evans presented information regarding social media for the township and YouTube for videos which is a way to reach our residents and provide information. Residents do not check the township website regularly for information. Trustee Evans reviewed several policies from other townships and put this one together for Etna Township. This was tabled at this time for the Trustees to review.

### **Etna Fireworks**

Trustee Evans requested information as a resident regarding the fireworks and didn't receive much back. Trustee Evans explained provided the other Trustees with information. Trustee Evans met with the township's insurance Company regarding a risk assessment. The representative was concerned that there didn't seem to be any official board action to approve the event, any contract, or any hold harmless documents. Trustee Johnson did not believe there was any board action regarding the fireworks event and

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it was in word only regarding hosting it. Trustee Evans stated the township secretary spent time on sending out information and RSVP's regarding the event and funds were sent to Mr. Carlisle's house to fund the event in the name of the developer. Trustee Evans feels this event should have been board approved, it was placed on the township website and the township promoted it. The township employees and others got tables at the event, food, and drink. Trustee Evans and the insurer have a lot of questions regarding this event. Trustee Johnson stated he did not attend the fireworks either year and could not confirm what they got.

Trustee Evans requested R.J. Sabatino with Cumberland Trail Golf Club clarify what Etna Township's role was in this event. Mr. Sabatino explained the fireworks occurred on their property. Etna Township's involvement although they were happy to say host, Etna Township gathered some sponsors to help finance some of the fireworks but they paid for everything. They were happy to host the event the past two years and it was a great event. They would be happy to host again, hopefully they don't lose as much money as they have the past two years but typically the relationship is that the township has with their relationships with the businesses to get sponsors to help cover some of the cost of the event. This was the relationship to R.J. Sabatino's understanding. Trustee Evans discussed an email from Ron Sabatino to the Licking County Health Department stated he is hosting an event that the Etna Township Trustees are planning regarding the Trustees initiating annual fireworks. Trustee Evans and the township's insurer are concerned with the township's liability. Trustee Evans does not feel it was appropriate for a single Trustee to go out on his own to host an event. R.J. Sabatino stated Etna Township did not pay for anything. Trustee Evans is concerned regarding liability for the township. Trustee Johnson's understanding is the only township involvement was it was being held in our township and if they could be of any help pulling it off the township would help. Trustee Evans is checking with the Licking County Prosecutor's office and the township's insurance company. The Township did not pass any resolutions or sign any agreements regarding the fireworks. Trustee Evans has concerns with the food and alcohol that was provided to the VIP's and the others had to purchase a table. Trustee Johnson explained that he was out of town that weekend but his understanding was the Sabatino's would be running it, there would be donations that John Carlisle would possibly work on, and we would get a list of people together that were dignitaries to invite to make it a bigger event, and that was the scope of the township's involvement. Trustee Evans feels in the future there should be board actions along with hold harmless agreements. R.J. Sabatino stated the have held the last two years and Cumberland Trail Golf Course would be happy to host another year of fireworks and if the Trustees are not interested that is fine also.

### **Motion to pay bills**

**Resolution 22-02-15-02:** Trustee Evans moved to approve "Resolution to approve purchase orders as presented." The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

### **Certificate of Transition – Non-Compliance**

Trustee Evans discussed the Certificate of Transition with Fiscal Officer Walter Rogers and Trustee Johnson and the statutory requirements. Trustee Evans is concerned that the list were not provided to the township that Trustee Johnson contested to being there. This is causing the current Fiscal Officer additional work. Trustee Evans would like this to be submitted to the Auditor of State for Non-Compliance for them to handle. Trustee Johnson explained that Mr. Rogers did not want to talk with Trustee Evans and he was done and the township was lucky to get the information that was provided. Trustee Johnson feels that they way Walter Rogers was treated by Mr. Evans before he was elected was a lot of problem with Mr. Rogers and Trustee Johnson was trying to make a smooth transition. Trustee Johnson stated Trustee Evans can do what he wants with the Certificate of Transition and feels this is a non-issue. Trustee Evans stated this Certificate of Transition was put into place because of issues like this. Fiscal Officer Varian is in contact with them to get the usernames and passwords and it has been a challenge to get into programs with out them. Trustee Johnson was able to provide some of the logins but the township did not have all of them. Trustee Evans feels he treated Mr. Rogers fine and discussed the statutory requirements to provide the information. Trustee Evans encourages F/O Varian to submit this to the Auditor of State regarding the deficiencies. Trustee McKee is also concerned with the Certificate not being completed.

### **Plowing/Salting Undedicated Roads**

Trustee Evans received an email from a resident regarding their neighborhood being plowed and whether the agreement with former Trustee Carlisle was still in place with the developer to plow their undedicated roads. Trustee Evans has inquired about it and Mr. Sabatino, the developer of the Villas of Cumberland, indicated that there was an agreement and he would look for the text. The following day he received an email that indicated that he did not direct or authorize the township to plow their roads along with another email that indicated John C. offered to plow it once last year. Trustee Evans concern is that it is undedicated roads and why is the township plowing what the developer is responsible for with township resources. The residents understanding was the agreement with Ron Sabatino was he would reimburse

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the township every time the township plowed. Trustee Evans verified with township employees who believe there was an agreement but did not know where the agreement was. Trustee Evans has concerns that one person made a decision to use township resources along with liability. Trustee Evans has given this to the Licking County Prosecutor for review. Trustee Johnson was not aware of this issue, Mr. Carlisle handled most of this. Trustee Evans will direct the Road Department to not plow Buttonbush Drive and feels the township needs to determine the cost and invoice the developer for previous years.

RJ Sabatino, the Developer of the Villas of Cumberland, inquired on what has happened this year and Trustee Evans stated the Road Crew plowed the roads because of the agreement. Trustee Evans stated the township has went thru there numerous times this year and prior years. The Road Crew was acting on the understanding that there was an agreement.

Trustee Evans wants to formally put this to the Prosecutor and find out about the township receiving compensation because of the township’s resources being used. Trustee Johnson inquired on why the road crew plowed it this year and Trustee Evans explained they were acting on the agreement they were told was in place and he was not made aware of the agreement until the resident emailed Trustee Evans. Trail West has been dedicated to the township. The road crew acted on what their supervisor told them to do. Trustee Evans stated this was a private agreement between one Trustee and the developer.

Trustee Evans moved to send this to the Prosecutor to investigate the proper mishandling of this and that also if any compensation should be recovered. The motion was seconded by Trustee McKee. The roll call on the motion was as follows: Johnson, no; Evans, yes; and McKee, yes; motion passed 2-1.

**Snow Removal Damage to Mailbox Policy**

Trustees Evans discussed the information on the website regarding replacing damaged mailboxes. Trustee Evans reviewed other township policies regarding replacing mailboxes. The township does not currently replace the mailbox unless there is direct contact with the snowplow or truck. If it is thrown snow or ice it is not covered.

**Resolution 22-02-15-03:** Trustee Evans moved “Resolution Establishing a Policy for Mailbox Replacement on Township Maintained Roads”. The motion was seconded by Trustee Johnson. Discussion: Trustee Johnson inquired if this policy is any different then what the township has been doing for years. Trustee Evans feels what is on the website is unclear and this policy approves amount for reimbursement and the homeowner must present the mailbox for inspection. This policy makes residents aware of the township’s policy and limits the liability to the township. The Trustees discussed the policy and procedure that will be followed. Bruce Hennick with the Cameron Chase HOA discussed the cost of the mailboxes in their development and if the township is at fault he feels they should replace the mailbox. The motion passed by unanimous affirmative vote.

**Snowplow Back up Diver Policy**

Trustee Evans stated the township does not have a policy in place but have used individuals to provide assistance during a storm. The township needs a list of individuals and their drivers abstracts ran to provide assistance for snow removal. Adding drug testing was discussed. This will be tabled for now.

**Driver Abstract Policy**

Trustee Evans moved that we create Etna Township’s Driver Abstract Policy as follows: An Ohio BMV Driver’s Abstract shall be ran upon or prior to hiring an employee, prior to an employee driving township vehicles if such abstract hasn’t been ran within the previous twelve months, and annually in October for all employees driving township vehicles or anticipated to drive township vehicles. Additionally, employees who use their own vehicles for township business shall have a driver’s abstract ran annually. The motion was seconded by Trustee McKee. Discussion: The purpose of this is to ensure that the employee has a valid license. It costs the township five dollars to run the abstract. This can be incorporated into the Employee Manual. The motion passed by unanimous affirmative vote.

**Employee Evaluations**

Trustee Evans discussed the employee evaluation policy that is in the employee handbook. The handbook requires the employees be evaluated annually. The last written evaluation in the employees files was done in 2016. Trustee Evans took the employee evaluation form that was being used and created one in adobe with some modifications. The appeal process was reviewed and the Trustees approve everything.

Trustee Evans moved to adopt the Performance Evaluation System and the Evaluation Appeals as presented and approve the updated Performance Evaluation Report format. The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

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### **Road Crew Hiring and Snow Removal Update**

Trustee Evans received numerous calls regarding the roads being plowed. There were challenging conditions with the weather and being down one driver. The Trustees discussed hiring additional employees for the Road Department and how many to hire. It would be preferred if the person had a CDL when hired.

Trustee Evans moved that we replace the vacant position that was left by the employee resigning in December and advertise for a full-time road crew employee to see if we can bring someone in to give Bubba the support that he needs to serve our residents. The motion was seconded by Trustee McKee. Discussion: The Trustees discussed how many employees they need. The Trustees reviewed the advertisement Trustee Evans presented. Whether to require a CDL was discussed. If the applicant does not have the CDL they will be required to get their CDL within 90 days.

Trustee Evans moved to amend the motion to add the ability to acquire proper CDL. The motion was seconded by Trustee McKee. Discussion: This was used when hiring the past employees. The amended motion passed by unanimous affirmative vote.

The motion as amended passed by unanimous affirmative vote.

### **Hot Water Pressure Washer for Garage Wash Bay**

Trustee Evans presented information regarding purchasing a hot water pressure washer for the garage to clean the equipment. Trustee Evans recommends presenting this expense to be paid from the JEDZ2 BIA account. This account previously reimbursed for trucks in the past. It will be a 3,000 PSI four gallon per minute heated power washer.

### **Infrastructure Grants**

Trustee Evans attended a MORPC meeting and there are a number of Water and Sewer grants available. Trustee McKee has looked into these grants and will start looking into available grants for the township.

### **SWLSD Etna Elementary Flashing School Sign – Columbia Road**

Trustee Evans discussed the flashing school sign for Etna Elementary located on Columbia Road. The PTO has been very active in requesting flashing signs. The School District is requesting the township split the cost for this sign. The estimated cost is a total of \$6,501.26 and they are asking for a commitment from Etna Township for up to five thousand dollars. Trustee Evans discussed the township looking into the Safe Routes to School program. The school will be responsible for the maintenance and installation of the signs.

Trustee Evans moved to enter into an agreement with the Southwest Licking Schools to provide the flashing lights on Columbia Road for Etna Elementary per the estimate provided not to exceed ten thousand dollars with five thousand dollars from Etna Township with the Southwest Licking School District handling all construction and payments for this. The motion was seconded by Trustee McKee. Discussion: The maintenance and installation was discussed and the school district will be responsible for them. The possible need from signage at other schools in the area was discussed. The flashing lights will help with safety in this area. The Trustees do not know what grants are available for signs. The motion passed by unanimous affirmative vote.

### **Refugee Road (Mink to Etna Parkway) – MOU with Pataskala, TID/Pataskala/Etna Project**

Trustee Evans discussed Refugee Road and explained that the City of Pataskala is requesting that Etna Township partner with them and the Transportation Improvement District (TID) on improvements to Refugee Road between Mink Road and Etna Parkway. The total project is estimated at eleven million through different funding. The City of Pataskala is requesting a 50/50 split on cost with Etna Township. There are several developers in this area and this will be needed to serve the clients in this area. There will be a need for improvements on the Etna Township section and will the City of Pataskala partner with Etna Township on that. Trustee Johnson stated the City of Pataskala previously told him they will not help on our section. How this will benefit Etna Township was discussed and Trustee Johnson would like to see how it benefits Etna Township. This item will be tabled to obtain more information.

### **Blessing Box**

Trustee Evans discussed a request from a resident regarding placement of a Blessing Box in Etna Township either at the township hall or park. The box can be made however the township would like. The box will need to be maintained and the perishable items will need to be monitored. Trustee Evans will be willing to help construct the box. The box will need to be located where there is shade. The location of the box was discussed regarding safe location and where it can be conveniently accessed.

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Trustee Evans moved for Trustee McKee to help facilitate the installation and management of the Blessing Box to be placed in our Highpoint Park. The motion was seconded by Trustee Johnson. Discussion: Trustee McKee will work with Judi Grant on the Blessing Box. The motion passed by unanimous affirmative vote.

### **Annexation – Inquires to Reynoldsburg Outside Annexation Agreement**

Trustee Evans discussed an outside annexation attempt. Trustee Evans stated the officials in Reynoldsburg have been meeting with the developer regarding annexation. The Trustees discussed the annexation agreement the township has in place and will look into defending the agreement.

### **Cell Phone Request**

Trustee McKee is requesting a cell phone for Etna Township business only. Trustee McKee has a personal cell phone for her personal use. The cell phone will be paid for by the township for township business only. Trustee Evans inquired on a Cell Phone Policy and provided several samples from other townships and feels the township should have a Cell Phone Policy and Cell Phone Plan. The Trustees discussed the request and whether the township should pass a policy regarding cell phones. Trustee Johnson discussed the township previously having cell phones in the past. This item will be tabled. Trustee McKee will put together a Cell Phone Policy. Scheduling a special meeting for Monday was discussed.

### **Announcements and Trustee Comments**

Bruce Hennick requested the Trustees work together for the residents of the township.

Trustee McKee thanked Mr. Hennick for his comments and will do her best to work with the other Trustees.

Aaron Young 9167 Taylor Road feels the Trustees are doing a great job and feels this is what government needs and to hold the elected officials accountable.

Trustee Evans is trying to do what is right for the township and wants it to be done properly.

Trustee McKee requested that Trustee Evans show her respect.

Trustee Evans discussed the Trustees and Fiscal Officer needing business cards and redesigning the current cards and enlarging the current logo. The Trustees would like to see the new design.

Trustee Evans will dispose of the electronic device boxes and discussed the records in the room.

### **Executive Sessions**


Trustee Evans moved to go into Executive Session at 9:28 p.m. per O.R.C. 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, actually two members, or investigation or charges or complaints against a public employee, official, licensee, or regulated individual, actually two individuals. Under O.R.C. 121.22 (G)(6) details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or office. Trustee Evans stated this is employment, appointment, and security matters. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Evans moved to come out of Executive Session at 10:03 p.m. The motion was seconded by Trustee McKee.

Trustee Evans moved to adjourn at 10:04 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



Mark Evans, President



Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.