

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held _____ February 9, _____ 20 _____ 2022

The Etna Township Board of Trustees met on Wednesday, February 9, 2022 in the Etna Township Administration Building for the purpose of conducting a special meeting. The meeting was called to order at 6:02 p.m. by Trustee Evans. Jeff Johnson led the invocation and Mark Evans led The Pledge of Allegiance. Roll call showed Trustees Rozland McKee-Flax, Mark Evans, Jeff Johnson, and Fiscal Officer Julie Varian present.

Trustee Evans moved to adopt the agenda as presented. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

Public Comments - none

Executive Sessions

Trustee Evans moved to go into Executive Session at 6:04 p.m. per O.R.C. 121.22 (G) (4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. This is in regards to the representation for the SERB collective bargaining negotiations. Also to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or public official O.R.C. 121.22 (G) (1) in regards to the employee that is being considered for Assistant Zoning Inspector. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote. Trustees Evans, McKee, and Johnson were in the executive session and Attorney Ben Albrecht attended remotely.

Trustee Evans moved to come out of Executive Session at 6:31 p.m. The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

Old Business - Assistant Zoning Inspector – Job Description and Hybrid Position

Trustee Evans explained the need for assistance in the Zoning Department and stated Steven Shaloo has been working in the Zoning Office to help out. Trustee Evans provided a Job Description for the Assistant Zoning Inspector. The Trustees discussed the recommended changes made by John Singleton. The person needs to be bondable and was added to the job description.

Trustee Evans moved to accept the Assistant Zoning Inspector Job Description, adding under desired minimum qualifications as number four shall be bondable and the rest as presented. The motion was seconded by Trustee McKee and passed by unanimous affirmative vote.

Trustee Evans moved to appoint Steven Shaloo to a hybrid position of Road Crew and Assistant Zoning Inspector. This appointment shall be temporary and may change at the direction of the board. The combined duties shall maintain a full-time status for the employee. The rate of pay shall remain the same for both classifications, unless otherwise changed by the board. The time devoted between the two positions shall be determined and approved by the Zoning Supervisor and the Road Crew Supervisor. The motion was seconded by Trustee Johnson. Discussion: This is for temporary until the Trustees change it. The motion passed by unanimous affirmative vote.

New Business – SERB – Road Crew Unionization and Legal Representation

The Trustees discussed the contract with Fischel Downey Albrecht & Riepenhoff for representation to handle employment matters and the collective bargaining for SERB.

Resolution 22-02-09-01 Trustee Evans moved “Resolution to Execute the Contract agreement between Etna Township and Fishel Downey Albrecht & Riepenhoff LLP”. The motion was seconded by Trustee McKee. Discussion: The firm is experienced in negotiating. This contract is capped not to exceed twenty thousand dollars at two hundred dollars an hour. It is billed monthly. This is until the township or firm terminates. The motion passed by unanimous affirmative vote.

The Trustees discussed assigning a point person to contact the attorney.

Trustee Johnson moved to appoint Rozland McKee as the point person for the collective bargaining and liaison to the lawyers that we just hired. The motion was seconded by Trustee Evans. The motion passed by unanimous affirmative vote.

Trustee Evans moved to adjourn at 6:43 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



Mark Evans, President



Julie Varian, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.