

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ January 24, _____ 20 _____ 2022

The Etna Township Board of Trustees met on Monday, January 24, 2022 in the Etna Township Administration Building for the purpose of conducting the special meeting. The meeting was called to order at 6:30 p.m. by President Evans. Jeff Johnson led the invocation and Mark Evans led The Pledge of Allegiance. Roll call showed Trustees Rozland McKee-Flax, Mark Evans, and Jeff Johnson present. Fiscal Officer Walter Rogers was excused.

Trustee Evans moved to adopt the agenda. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

Public Comments – None

Old Business -

Accepting the Amounts and Rates as Determined by the Budget Commission

Resolution 22-01-24-01: Trustee Evans moved to accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

2022 Permanent Appropriations

Trustee Johnson explained what was revised and the corrections that were made. The Permanent Appropriations can be modified later if needed.

Resolution 22-01-24-02: Trustee Evans moved Resolution to adopt Permanent Appropriations for Fiscal Year 2022. The motion was seconded by Trustee McKee-Flax and passed by unanimous affirmative vote.

Zoning Assistant

No discussion at this time and will be delayed until the next meeting.

Fiscal Officer Interviews

Executive Session

Trustee Evans moved to go into Executive Session at 6:36 p.m. per O.R.C. 121.22 (G) (1) to consider the appointment of the Fiscal Officer (a public employee) for the remaining term. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Venessa Neikamp along with the four applicants Bryan Herd, Julie Varian, Lauren Davis, and David Fulmer were invited into the executive session.

Trustee Evans moved to come out of Executive Session at 8:46 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Fiscal Officer Appointment

Resolution 22-01-24-03: Trustee Evans moved to appoint Julie Varian to Fiscal Officer for the unexpired term of Walter Rogers. Trustee McKee-Flax seconded the motion. Discussion: The Trustees thanked everyone who applied. The motion passed by unanimous affirmative vote.

Administrator

Trustee McKee-Flax discussed the Administrator position and what duties the prior Trustee was doing. The township needs a person to fill that role and what the Trustees see that person doing for the township. The Board of Trustees need to decide what they want because there are so many things that could be assigned to this person. The township could have this person pursuing grants. The Trustees discussed having a work session and each Trustee determine what they feel this person should be responsible for. The Trustees will individually work on what they want to see on the job description.

Trustee Evans moved to adjourn at 8:57 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



Mark Evans, President



Laura Brown, Secretary

All the resolutions as presented are on file with the Fiscal Officer.