

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 19, 20 2020

The Etna Township Board of Trustees met on Thursday, November 19, 2020 at the Etna Township Garage for the purpose of conducting a special meeting. The meeting was called to order at 3:30 p.m. by Vice-President Foor. Jeff Johnson led the invocation and Randy Foor led The Pledge of Allegiance. Trustee Foor read the Public Hearing Requirements. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle via telephone, and Fiscal Officer Walter Rogers present.

Trustee Johnson moved to adopt the agenda as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the September 23, 2020 special, September 30, 2020 special; October 20, 2020 special; and October 21, 2020 special meeting minutes as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

New Business

Southwest Licking Water and Sewer Board Representative for the term 11-20-20 to 11-19-23

Trustee Foor explained that the township does not have a required process for appointment to this board. A notification will be placed on the township website. An email will be sent to the distribution list notifying them that the township will be accepting resumes. The resumes will be reviewed at the Trustees meeting on December 1, 2020. The Trustees will hold a special meeting to conduct interviews with the selected candidates. The resumes are to be sent to the Fiscal Officer Walter Rogers. The applicant must be a resident of Etna Township to serve as the representative.

Board Appointments - Board of Zoning Appeals and Zoning Commission

The board appointments will be advertised the same way as the Water and Sewer Board Representative.

Cares Act Relief Funding/IT Upgrades

Trustee Foor discussed working remotely and he met with an IT Consultant who recommended the upgrades.

Trustee Foor moved to spend some of the Relief Care Funding money in an amount not to exceed \$22,200 dollars for computer it and building upgrades. The motion was by Trustee Johnson. Discussion: Trustee Foor expects to come in under this amount. This quote includes the cloud, security safeguards against hackers, elected officials will have laptops, and the secretary will have a laptop to work remotely.

Trustee Carlisle moved to amend the motion that Trustee Foor will be the lead on this and will sign on behalf of the township to have this work performed. The motion was seconded by Trustee Foor.

The motion passed by unanimous affirmative vote on the amended motion.

The original motion as amended passed by unanimous affirmative vote.

Engine Break

Trustee Foor discussed the concern with the noise on Mink Street. The Trustees will review the opinion from the Licking County Prosecutor's Office and a resolution will be prepared for the Trustees to pass on December 1, 2020.

Announcements and Trustee Comments

F/O Rogers provided the fund summary for the month of October.

October 1, 2020

	Receipts	Expenditures
General Fund	\$354,395.74	\$108,964.81
MV License Tax	\$3,216.14	\$442.79
Gasoline Tax	\$16,184.40	\$3,605.95
Road & Bridge Fund	\$23,753.41.	\$14,821.70
Cemetery	\$300.00	\$0.00
Special Assessment	\$0.00	\$288.37
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$0.00	\$21,751.00
Misc. Capital Projects	\$700,942.14	\$588,023.28
Road Right-of-way Permit	\$5,000.00	\$0.00
Total	\$1,103,791.83	\$737,897.90

Funds Total October 31, 2020 is \$5,402,631.59

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Trustee Carlisle discussed how COVID is real and stressed wearing your mask and how social distancing is important.

Trustee Foor stated the township has received an email from Deb Moore and I am requesting that it be submitted as part of the record.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous vote.

Trustee Foor moved to go into executive session at 3:54 p.m. per O.R.C. 121.22(G)(1) to consider the employment and/or compensation of public employees. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Johnson moved to come out of executive session at 5:16 p.m. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

Covid 19 Cares Act Relief Funding

Trustee Foor moved to approve the Covid 19 Cares Act Relief Funding proposed in Mr. Carlisle's email as presented. The motion was seconded by Trustee Johnson. Discussion: Trustee Carlisle met with the legal counsel for Licking County's Covid Relief and he oversees the Cares Act and these are all qualifying expenditures for the Cares Act Covid Funds. The motion passed by unanimous affirmative vote.

The township received approximately \$341,000 dollars. The township has spent money and has a balance of approximately \$278,620 dollars. The township will spend the money from the Cares Act that was approved today and the Trustees propose giving the balance of the money that remains to the West Licking Fire District. The Board shall provide up to \$278,000 dollars and under number 2 item b the most recently approved budget date will be filled in as November 19, 2020.

Resolution 20-11-19-01: Trustee Foor moved "This is a contract entered into on this 19th day of November 2020 by and between the Etna Township Board of Trustees, Licking County, Ohio and the West Licking Joint Fire District in an amount up to \$278,000 dollars as presented. The motion was seconded by Trustee Johnson. Discussion: Jeff Johnson is the township's representative and he will need to explain to the Fire District that the requirements are the same for them in relationship to spending these funds as the township has to follow. The township will be responsible for the expenditures. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to adjourn at 5:24 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.


John Carlisle, President


Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.