

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 2, _____ 20 _____ 2020

The Etna Township Board of Trustees met on Tuesday, June 2, 2020 in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Roger Hayes led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle, and Fiscal Officer Walter Rogers present.

Trustee Carlisle moved to adopt the agenda as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the May 5, 2020 regular meeting minutes as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Reports

Road Report - A written report was provided.

Zoning Report - A written report was provided.

Mr. Barnhill from the West Licking Fire District discussed the condition of Shannon Drive. They are building a house at 11 Shannon Drive for a wounded veteran. They provided the township with two estimates to repair Shannon Drive when they have the driveway paved for the new house. The estimate from Shelly for \$38,000 was to remove the base and replace. The estimate from True Asphalt was for \$18,500 dollars. The Foundation that is building the house is from out of state and realizes that the traffic on Shannon Drive while building the house probably contributed to the deterioration. The Foundation would like to have this taken care of prior to them leaving in the next fourteen days. The road is a public road and because the damage was not done during the Frost Law restrictions it is not their responsibility to replace. The Trustees will add Shannon Drive onto the paving program.

John Singleton discussed the Trustees availability for the Broyles Farm Subdivision hearing and it was scheduled for June 16, 2020 at 6:00 p.m. at the township garage.

John Singleton discussed the survey that the Licking County Engineer's office completed for Etna Proper. There are structures and fences in alleys. Some of the structures pre-dated zoning and some of them do not. John Singleton will contact the Licking County Prosecutor's office regarding road right-of-ways prior to the Trustees moving forward.

The Trustees discussed the Food Truck policy. The township has not received any complaints on the food trucks. The food truck policy was extended until July 15, 2020. The Trustees discussed the Food Trucks at the Victory Baptist Church and the church would like to have them on a regular basis. The proceeds are currently going to the Mid-Ohio Food Bank. This is similar to churches having bake sales and dinners. The Trustees discussed having the church run the same as the food trucks in the subdivision.

John Singleton discussed amending Article 17, Planned Residential Districts, to modify the wording in the PRD sections. The PUD Zoning is supposed to be flexible. The sentence requiring the regulations must be adhered to can be removed until the entire section can be reviewed for modifications. In Section 1700 Intent, The Planned Residential District 1 (PRD-1) and Planned Residential District 2 (PRD-2) are Planned Unit Development (PUD) Districts adopted pursuant to Ohio Revised Code §519.021(A) and are intended to provide flexibility in the development standards for primarily single family dwellings in designated suburban areas based on a unified development plan. However, within that flexibility the developments under the PRD-1 and PRD-2 PUD Districts must adhere to the adopted regulations and standards found in Sections 1704-1709 for PRD-1 and Sections 1710-1715 for PRD-2. This section removes the ability of the township to negotiate regulations with developers.

Trustee Carlisle moved to recommend to the Zoning Commission to start the process to remove the language above. The motion was seconded by Trustee Johnson. Discussion: The Trustees discussed the timeline and recommendation. The Trustees discussed the options for the Pulte application. The applicant will apply for a PMUD because of the residential, open space, and walking paths it would qualify as a mixed use. The motion passed by unanimous affirmative vote.

Water and Sewer, Fire District, Cemetery - Nothing to report at this time.

Parks and Recreation - Trustee Foor discussed the request to use the park for an event around Labor Day. When they used the park in the past they would also use the building for the kitchen. This event will be discussed closer to Labor Day depending on the regulations for the Coronavirus. Litichia McIntyre spoke for the church and said they will understand if it is not available for the use on September 12, 2020. The park would be fine for social distancing but the building use would need to be discussed.

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The building use for the Homeowner's Associations will also still be on hold and discussed at a later date. If they would like to use the park and have the resident's bring chairs that would be permitted with social distancing. The wedding request for the gazebo was approved. The blue lights at the park looked nice.

JEDZ1 & 2 - The boards will meet on June 12, 2020 at 1:00 p.m. at the township garage.

JEDD's - The boards have not scheduled meetings at this time.

New Business -

Lisa Loudenslager's Resignation

Trustee Carlisle moved to accept Lisa Loudenslager's Resignation from the Zoning Commission. The motion was seconded by Trustee Johnson. Discussion: Lisa Loudenslager has moved out of the township and has tendered her resignation from the Zoning Commission and as an employee of the township. The motion passed by unanimous affirmative vote.

Trustee Carlisle moved to go into executive session at 7:34 p.m. per O.R.C. 121.22(G)(1) to consider the appointment, employment of a public employee. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote. Shannon Mills and Alesia Zacher were invited into the executive session for interviews.

Trustee Carlisle moved to come out of executive session at 8:16 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Zoning Commission and Board of Zoning Appeals members and alternates

Trustee Carlisle moved to appoint Alesia Zacher to the unexpired term of Lisa Loudenslager on the Zoning Commission. The motion was seconded by Trustee Johnson. Discussion: The term is 1/1/18 to 12/31/2022. The motion passed by unanimous affirmative vote.

Trustee Foor moved to appoint Shannon Mills to the Board of Zoning Appeals as an alternate for a five year term. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

New Business - Continued

Accept transfer of property on SR310 from Licking County TID Board

The properties are on the Southwest corner and Northwest corner of SR310 and South Street.

Trustee Carlisle moved to accept the quick claim deed to the township. The motion was seconded by Trustee Johnson. Discussion: The Township received the property for no charge. The motion passed by unanimous affirmative vote.

No Parking Signs at 109 Ravines Edge Court

The township has received a request for no parking at 109 Ravines Edge Court from a resident. After research the developer was supposed to post the signs. The resident is having issues receiving her mail because of the neighbors parking in front of her mailbox. The cul-de-sac was supposed to have no parking so the fire department could turn around. The township can enforce it if the process is followed. The Trustee's will need to pass a resolution for the signs to be enforced. The Trustees discussed passing the resolution for all of the areas that need them. Trustee Johnson will get a recommendation from the West Licking Fire District. The township will start with the Longwood Subdivision. John Singleton will contact the Licking County Prosecutor's office regarding the process.

Licking County Engineer 2020 Paving Estimates

Trustee Carlisle provided three forms to be approved for estimates for paving estimates and services. The state has not released any of the OPWC's money. The Trustees discussed which roads to have paved for this year.

Trustee Carlisle moved to have the Trustees sign three requests for Licking County Engineering Services for various projects that John Carlisle deems appropriate. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

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SR310 SIB Bond

Trustee Carlisle explained the bond has been redone with a reduction in the amount. This will be an estimated amount. The township will save \$161,291 thousand dollars on the SIB Bond and there is \$49,560 coming back from the TID being applied to the Pike Street project.

Trustee Foor moved to authorize John Carlisle to sign the amendment number one to the State Route 310 Project Funding Agreement as submitted by Jennifer Roth with Huntington National Bank.

The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

**Old Business -
Coronavirus-COVID-19**

Trustee Carlisle worked with the Licking County Prosecutor's office and the Licking County Health Department on the township holding public hearings and presented Public Hearing Requirements to follow.

Trustee Carlisle moved that these Public Hearing Requirements be the township's standards moving forward for public hearings. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved that all public hearings for Etna Township will be held at the township garage until further notice. The motion was seconded by Trustee Johnson. Discussion: The regular Trustee meeting will be held at the township hall. The motion passed by unanimous affirmative vote.

Trustee Carlisle explained that a member of the Road Crew will be at the hearing. The Road Crew will alternate attending the meetings. The tables and chairs will be set up prior to the meeting. Karla Somar will take the temperatures of individuals attending the hearings and provide face mask when requested. The Licking County Deputy will attend the hearings. Trustee Carlisle can modify requirements when needed.

John Singleton proposed the staff work in the office from 8:30 to 5:00 Monday to Wednesday and from home on Thursday and Friday. The township has a back log of hearings and need to prepare for the hearings. The office hours will be flexible according to work load and hearings. The staff will let the Trustees know by email on the Friday prior to the following week when they will be in the office. The office will remain closed for at least three days in a row. The building will remain closed to the public and the staff will continue to use the mailbox.

Trustee Carlisle discussed Kip Wahlers with ICE Miller as the attorney of record for the NCA. Trustee Carlisle has been negotiating a NCA with Southgate Development called the CORE5 Project. CORE5 has provided \$10,000 towards attorney fees to set up the NCA.

Trustee Carlisle moved to authorize him to spend up to \$10,000 for attorney fees with Ice Miller, Kip Wahlers to form the NCA with Southgate. The motion was seconded by Trustee Johnson. Discussion: The new DCA and NCA will be addressed at the next meeting. The motion passed by unanimous affirmative vote.

The Board of Trustees discussed the request from Mark Schaff to attend the Board of Zoning Appeals member remotely for public hearings due to Covid-19. The Trustees will not remove him from the Board of Zoning Appeals because of attendance due to Covid-19.

All four of Road Crew Employees will be taking the pesticide spraying test tomorrow.

Fiscal Officer's Report

The township has received \$780,000 dollars from the City of Newark from the JEDZ boards.

F/O Rogers discussed the reduction in the interest rate.

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May 1, 2020

	Receipts	Expenditures
General Fund	\$842,594.30	\$64,086.27
MV License Tax	\$1,363.94	\$1,808.63
Gasoline Tax	\$14,952.93	\$1,532.53
Road & Bridge Fund	\$23,942.72	\$32,529.38
Cemetery	\$0.00	\$0.00
Special Assessment	\$0.00	\$300.06
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$0.00	\$22,720.00
Misc. Capital Projects	\$0.00	\$0.00
Road Right-of-way Permit	\$0.00	\$0.00
Total	\$882,853.89	\$122,976.87

Funds Total May 31, 2020 is \$4,767,722.04

Announcements and Trustee Comments

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Public Comments

Roger Hayes of 10910 Smoke Road asked when the road right-of-ways will be mowed. Trustee Carlisle said the road department has started to mow the right-of-ways and they typically mow them three times a year. Rogers Hayes discussed a water issue on his property and Trustee Carlisle recommended him to contact the Corp of Engineers regarding the stream. The trees in the right-of-way were discussed and he will tag them and contact the road department.


Litichia McIntyre of 15 3rd Avenue reported the requested building use for the church around Labor Day will be cancelled for this year.

25mph Signs on Southgate Parkway

Trustee Carlisle will submit a request for Engineer's Assistance for the speed study.

Resolution 20-06-02-01 - Trustee Carlisle moved The Ohio Department of Transportation documentation for Speed Zones for Southgate Parkway to 25 mph. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Johnson moved to adjourn at 9:08 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.



 John Carlisle, President



 Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.