

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ May 5, \_\_\_\_\_ 20 \_\_\_\_\_ 2020

The Etna Township Board of Trustees met on Tuesday, May 5, 2020 in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Doris Caceres-Schumick led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle, and Fiscal Officer Walter Rogers present.

Trustee Carlisle moved to adopt the agenda as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the April 7, 2020 regular meeting minutes as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle suspended with the reports.

**Old Business -  
Coronavirus-COVID-19**

The Trustees discussed how the township was running during this time. Trustee Carlisle has discussed public hearings with the Licking County Prosecutor's office and the township is not permitted to hold them at this time. Gatherings of more than ten people are not permitted. The Trustees will continue with the shutdowns until June 2, 2020. This would be the first Trustees meeting in June. John Singleton will work remotely until June 2, 2020. Laura Brown will work in the office on Tuesday and Wednesday and remotely the other days. John Carlisle will adjust as needed. This will allow the four day closure of the office and limit the exposure to the staff. Walter Rogers will work on Monday. The road crew will work four days, one pair will be off Friday and the other pair will be off Monday. The township is not using any of the part-time people at this time.

Trustee Foor moved to continue handling the COVID-19 as we have up to this point and time through June 2, the date of their next meeting. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

**Waive Fees for Disable Veteran's House**

The Trustees discussed the house being constructed off of Georgian Drive for a disabled veteran. This is for the Zoning Permit fees only which are estimated at \$250.00. They should not need any road right-of-way permits. The Fire Department is building this house for the veteran. This is being sponsored by the Stephen Siller Tunnel to Tower Foundation. They build one home each year for a disabled veteran.

Trustee Foor moved that the township waives the fees, the \$250 dollar zoning fees, for the disabled veterans and handle these on a case by case basis going forward. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

**New Business -**

**Licking County 2020 Mosquito Contract**

Trustee Foor moved that Etna Township hereby request mosquito control services from the Licking County Health Department. Mosquito control will include application of EPA registered pesticides approved for mosquito control. The application will be performed following product labeling by Health Department Staff in compliance with the Ohio Department of Agriculture Pesticide Applicator Regulations; the term is April 15 of 2020 through October 31 of 2020 with the approval of Randy Foor Etna Township Trustees for an amount not to exceed \$2,500 dollars. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

**Fiscal Officer's Report**

The township has not received the 2019 JEDZ1, 2019 4th quarter JEDZ2, 2020 JEDZ1, 2020 JEDZ2, or any JEDD money. The Trustees discussed the timely manner in receiving these revenues. The township has not received the franchise tax either.

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Held May 5, 2020

April 1, 2020

	Receipts	Expenditures
General Fund	\$9,430.45	\$119,854.70
MV License Tax	\$2,343.57	\$1,145.23
Gasoline Tax	\$15,258.53	\$7,992.87
Road & Bridge Fund	\$0.00	\$14,551.17
Cemetery	\$0.00	\$0.00
Special Assessment	\$0.00	\$0.00
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$0.00	\$0.00
Misc. Capital Projects	\$0.00	\$0.00
Road Right-of-way Permit	<u>\$0.00</u>	<u>\$0.00</u>
Total	\$27,032.55	\$143,856.59

Funds Total April 30, 2020 is \$4,007,845.02

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Announcements and Trustee Comments**

The Trustees discussed allowing food trucks in the subdivisions until June 15, 2020. The township has not received any complaints. The food truck owners are notifying John Singleton when and where they will be located. The Trustees discussed permitting food trucks in the future.

The township will display blue lights from May the 8th to May the 15th to recognize the police and sheriff departments.

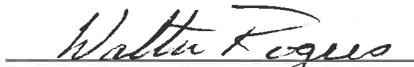
Trustee Carlisle discussed the Board of Zoning Appeals needing an alternate.

Trustee Carlisle moved to appoint Tom Hunt as an alternate to the Board of Zoning Appeals. The motion was seconded by Trustee Johnson. Discussion: It would be a five year term. The motion passed by unanimous affirmative vote.

Doris Caceres-Schumick of 9135 Mink Street has concerns with the widening of Mink Street and traffic. The road is governed by the Licking County Engineer's office. The road will be car traffic only onto Mink Street; the truck traffic will remain in the corporate park.

Trustee Johnson moved to adjourn at 7:35 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

  
John Carlisle, President

  
Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.