

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Organizational and Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ January 7, _____ 20 _____ 2020

The Etna Township Board of Trustees met on Tuesday, January 7, 2020 in the Etna Township Administration Building for the purpose of conducting the organizational meeting and with the regular meeting immediately following. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Randy Foor led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle and Fiscal Officer Walter Rogers present.

Board Appointments

The meeting was turned over to Fiscal Officer Rogers for the appointment of President.

Trustee Foor nominated Trustee Carlisle for President. There were no other nominations. Roll call: Johnson, Carlisle; Foor, Carlisle; and Carlisle, Carlisle. Trustee Carlisle will be the President.

The meeting was turned over to President Carlisle.

Trustee Johnson nominated Trustee Foor for Vice-President. There were no other nominations. Roll call: Johnson, Foor; Foor, Foor; and Carlisle, Foor. Trustee Foor will be the Vice-President.

Trustee Foor moved Trustee Carlisle for Road Crew Supervisor, Secretary Supervisor, and Zoning Supervisor.

Trustee Foor moved Trustee Johnson for Safety and FEMA officer.

Trustee Johnson nominated Trustee Foor for Parks and Recreation Director and liaison to Parks Committee.

Trustee Johnson nominated Trustee Foor for Cemetery Director.

Trustee Foor nominated Trustee Carlisle for Communications and Public Relations Officer.

Trustee Foor nominated Trustee Johnson for West Licking Fire District Board representative.

Trustee Foor nominated Trustee Carlisle for representative to MORPC Board.

Trustee Johnson nominated Trustee Carlisle for representative on PACC Economic Development Committee.

Trustee Foor nominated Trustee Johnson as Trustee to approve Township Community Center requests.

Trustee Foor nominated Trustee Johnson as liaison Trustee to the Board of Zoning Appeals and to the Zoning Commission.

The Trustees voted for all of the above nominations and the motion passed by unanimous affirmative vote.

Organizational Motions

Trustee Carlisle moved to adopt Organizational Resolutions (Motions) items "a" through "f", with Mr. Johnson being the township representative for the Health Consortium as if fully re-written. The motion was seconded by Trustee Foor. The motion passed by unanimous affirmative vote.

Item a. To adopt Robert's Rules of Order for meetings.

Item b. To set the regular meetings for 2020 for the first Tuesday of the month at 7:00 p.m. and the third Saturday of the month at 9:00 a.m. The organizational meeting will be held Tuesday, January 5, 2021 at 7:00 p.m. and the first regular meeting will be held the same day.

Item c. To approve the signing of checks for payroll, regular monthly bills, and all previously approved expenditures and purchase orders outside of meetings.

Item d. To approve payment of required fees and necessary expenses for elected officials to attend and participate in county, state, and national training conferences, seminars, and conventions.

Item e. To authorize the Township Trustees and Fiscal Officer a spending allowance of \$2,500 per month for township purchases, to be used for needed items between meetings or for emergencies.

Item f. To set the mileage reimbursement for 2020 at the current IRS Rate at the time of the reimbursement request.

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- Item g. To contract with Health Consortium for random employee drug and alcohol testing for 2020 and for Jeff Johnson to be the township representative.
- Item h. To pay the Trustees and Fiscal Officer on a salary basis according to the Ohio Revised Code, equal monthly payments to be paid at the first regular meeting of the month.
- Item i. To pay all township employees every two weeks, the Wednesday following the end of the pay period.
- Item j. To continue the number of work hours, rates of pay, number of employees and status. The full time employees are Donald Copley, Brandon Hunt, Ethan Lorenz, Steven Shaloo, John Singleton, and Laura Brown. The part-time employees are Lisa Loudenslager and Karla Somar. The pay rates are as certified with the Fiscal Officer.
- Item k. To compensate the Zoning Commission and the Board of Zoning Appeals members \$50.00 dollars per meeting and the chairperson \$75.00 dollars per meeting.
- Item l. To approve expenditures for members of Zoning Commission, Board of Zoning Appeals and other boards to attend necessary training conferences and seminars. Trustee approved meetings will be compensated with a meeting stipend of fifty dollars (\$50.00) plus mileage expense.

Trustee Foor moved to adjourn the Organizational meeting at 7:11 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Regular Meeting

Trustee Carlisle called the regular meeting to order at 7:11 p.m.

Trustee Carlisle moved to adopt the agenda. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the December 30, 2019 special meeting minutes as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Public Comments - None

Reports

Road Report - A Road Report was provided.

Zoning Report - A report was provided. The property on Taylor Road has been cleaned up.

Water & Sewer - Charles Hagy reported that they are still working on things and will be meeting on Thursday.

Fire District - Nothing reported at this time.

Cemetery and Parks - Nothing at this time.

JEDZ1&2 - The Boards will meet in February. Trustee Carlisle and Mr. Albers will be meeting with the City of Reynoldsburg regarding collections for the JEDD's.

New Business -

Zoning Commission and Board of Zoning Appeals Appointments

Trustee Carlisle moved to appoint Dave Olson as the Zoning Commission member for the term commencing January 1, 2020 to December 31, 2024 for a five year term. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Johnson moved to appoint Trent Stepp to the Board of Zoning Appeals member for the term commencing January 1, 2020 to December 31, 2024 for a five year term. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

The township received a letter of resignation from Mark Painter effective January 31, 2020.

Trustee Carlisle moved to accept Mark Painter's letter of resignation. The motion was seconded by Jeff Johnson and passed by unanimous affirmative vote.

Trustee Foor moved to appoint Roger Hayes as the Zoning Commission member for the unexpired term commencing February 1, 2020 to December 31, 2023 for a four year term. The motion was seconded by Trustee Johnson. Discussion: This is for Mark Painter's term that commenced January 1, 2019 to December 31, 2023. The motion passed by unanimous affirmative vote.

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The Trustees discussed finding an alternate for the Board of Zoning Appeals.

Inventory

Resolution 20-01-07-01: Trustee Carlisle moved "Resolution to Certify the Township Inventory to the County Engineer's office" as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Disposal of inventory

Trustee Carlisle reviewed the items to be disposed as follows: Office chairs, filing cabinets, table, chain hoist, water heater, drum basin, monitor, and printer.

Resolution 20-01-07-02: Trustee Carlisle moved to dispose of the items that are on this list as presented (Nine items listed on resolution 20-01-07-02). The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

2020 Permanent Appropriations

F/O Rogers reviewed the modifications made to the 2020 permanent appropriations that were presented.

Resolution 20-01-07-03: Trustee Foor moved "Resolution to adopt Permanent Appropriations for Fiscal Year 2020" as presented. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

Announcement and Trustee Comments - none

Fiscal Officer Report

December 1, 2019

	Receipts	Expenditures
General Fund	(\$1,627,984.45)	\$332,023.58
MV License Tax	\$2,648.56	\$15,404.24
Gasoline Tax	\$17,943.08	\$72,239.81
Road & Bridge Fund	\$0.00	\$1,439,934.22
Cemetery	\$0.00	\$0.00
Special Assessment	\$0.00	\$314.76
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$1,881,342.58	1,880,292.50
Misc. Capital Projects	\$0.00	\$0.00
Road Right-of-way Permit	<u>\$0.00</u>	<u>\$25,000.00</u>
Total	\$273,949.77	\$3,765,209.11

Funds Total December 31, 2019 is \$3,582,410.19

F/O Rogers reported the carryover balance into 2020 is \$3,582,410.19.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Old Business - None

The meeting was recessed for five minutes. The public hearing is scheduled for 7:30 p.m.

Public Hearing - 7:30 p.m.

Trustee Carlisle opened the public hearing at 7:30 p.m. for the application submitted by Robert Taylor for 13510 Palmer Road to rezone sixty acres from Agricultural District (AG) to Low Density Residential District (R-1).

The non-binding recommendation for the Licking County Planning Commission was to approve the rezoning. The Etna Township Zoning Commission recommended approval.

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Zoning Inspector John Singleton provided an overview of the request. The property owner would like to split off two parcels of land, one for their daughter to build a house on and one for a friend of their daughters. The R-1 zoning requires one acre lots with 40' front and rear yard setbacks and 15' side yard setbacks.

Public Comments - none

Brett Taylor of 53 Runkle Drive was speaking on behalf of the property owner. They would like to split off two lots and build two houses. The rest of the property will be farmed at this time. The lots will be split off from the southeast corner of the property, side by side. The lots will probably be four to five acre lots. They discussed whether the sewer line could be extended.

Jim Duffy of 27 Daisy Drive discussed water and sewer. They might have the option of doing on-site sewage if the Licking County Health Department approves it.

The lot has a depth of approximately one thousand feet where the properties will be split.

Trustee Carlisle moved to close the public hearing. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

The request has no opposition this evening and it conforms to the surrounding neighborhoods.

Resolution 20-01-07-04: Trustee Carlisle moved "Resolution to adopt the Recommendation from the Zoning Commission to Approve the Request to Amend the Zoning Map for Robert Taylor for 13510 Palmer Road to Rezone Sixty Acres from Agricultural District (AG) to Low Density Residential District (R-1)" as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Public Comments

Doris Caceres-Schumick of 9136 Mink Street discussed safety concerns with the speed limit on Mink Street from Violet Township to the City of Pataskala and would like to have it reduced. Trustee Carlisle explained that Mink Street is a county road. The Licking County Engineer did a speed study in 2018 and will not do another one for a year. Trustee Carlisle explained how a speed study is done. The Licking County Engineer's office governs Mink Street.

Brett Taylor of 53 Runkle Drive discussed the accidents and speeding on Mink Street and is in support of lowering the speed limit.

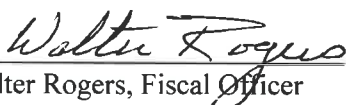
Deputy Lorenz discussed concerns with Mink Street and vehicles speeding on Mink Street. Trustee Carlisle stated when the building is done on Mink Street the traffic will stay in the Industrial Park.

Trustee Carlisle will discuss the concerns with the Licking County Engineers office.

Trustee Johnson moved to adjourn at 7:55 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.