

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

November 5,

2019

Held _____ 20 _____

The Etna Township Board of Trustees met on Tuesday, November 5, 2019 in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Deputy Logue led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle, and Fiscal Officer Walter Rogers present.

Deputy Beech was transferred to the Detective Division. The new deputy is Zach Logue.

Trustee Carlisle moved to adopt the agenda. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the October 1, 2019 regular meeting minutes as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Public Comments –

Mark Schaff of 7461 National Road thanked the Trustees for the work at the park. The Census Committee will be meeting and requested information be added into the Rumpke Newsletter next year regarding responding to the 2020 Census. The Census information mails in the summer of 2020. The information will be presented to the Trustees prior to being sent into Rumpke.

Bill Lozier, representing the Licking County TID, presented information regarding the Pike Street Storm Sewer Replacement Project. The project was deferred to them by Jared Knerr, Licking County Engineer. The township has eighty foot of road right-of-way along Pike Street. The goal is to not purchase any right-of-way and use what the township already has. The project will be split into two phases. They will design both phases entirely but construct them in phases starting with the east side first. The funding options were discussed along with having the Intergovernmental Agreement with Licking County.

The bond for the S.R. 310 project was discussed regarding the loan extension and Bill Lozier will look into this issue.

Reports

Road Report - A Road Report was provided.

Zoning Report – John Singleton submitted a written report. John Singleton presented the Demolition Permit which was approved by Licking County Prosecutor's office along with the fee. The Zoning Fee Schedule also has a re-inspection fee for repeat inspections.

Resolution 19-11-05-01: Trustee Foor moved "In the matter of adopting a Demolition Permit" Exhibit A effective January 1, 2020 and to impose a fifty dollar fee as presented. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

Resolution 19-11-05-02: Trustee Johnson moved "Resolution to amend the Zoning Fee Schedule" as presented. The motion was seconded by Trustee Foor. Discussion: The only modifications were to add the re-inspection fee language to the late fee type and the demolition permit fee. The motion passed by unanimous affirmative vote.

Water & Sewer - Trustee Carlisle stated the reports are in the file.

Fire District - Nothing at this time.

Cemetery and Parks - Nothing to report in addition to Mr. Schaff's comments.

JEDZ1 & 2 - The Boards will meet on Friday, November 15, 2019 at the township garage. The JEDZ Board will be able to see what they have invested into the township garage and equipment. The JEDZ2 taxes collected for the end of October already exceed 2018. Total collections for 2019 will be pushing almost three million dollars.

New Business -

**Garage
Electric**

The electric needs to be rewired at the old garage.

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Trustee Carlisle moved to approve the contract with G&G Electric for the garage electric not to exceed \$15,000 dollars. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Carpentry

Trustee Carlisle explained the new walls needed to be constructed around the bathrooms.

Trustee Carlisle moved to approve \$5,275.80 on the bathroom carpentry. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Air Lines

PM Services provided a quote for \$1,997.51 for the air piping in the shop.

Trustee Foor moved to enter into a contract with PM Services not to exceed \$2,500 dollars. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Foor moved to enter into a contract with Fox Locks for a price not to exceed \$5,000 dollars for badge entry and cameras. The motion was seconded by Trustee Johnson. Discussion: The system will be compatible with the one in the new garage. The motion passed by unanimous affirmative vote.

2020 Budget

The Trustees will be submitting items to the Fiscal Officer for the 2020 Budget. The updates to the old garage were under budget.

Zoning Commission and Board of Zoning Appeals appointments

The township will meet the first meeting in December for appointments in January. The information will be posted on the township's website.

To help with the budget the Trustees discussed doing employee reviews in December and any pay increases will start effective January 2020.

Denise Brooks has requested that Etna Township host the Storm Water Consortium Quarterly Meeting on November 20, 2019.

Fiscal Officer Report

October 1, 2019

	Receipts	Expenditures
General Fund	\$267,496.36	\$24,782.94
MV License Tax	\$3,063.98	\$1,159.36
Gasoline Tax	\$18,861.23	\$0.00
Road & Bridge Fund	\$23,215.34	\$16,604.73
Cemetery	\$0.00	\$0.00
Special Assessment	\$866.67	\$4,500.00
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$1,000.00	\$22,720.00
Misc. Capital Projects	\$0.00	\$0.00
Road Right-of-way Permit	<u>\$0.00</u>	<u>\$0.00</u>
Total	\$314,503.58	\$69,767.03

Funds Total October 31, 2019 is \$5,207,552.32

F/O Rogers stated we will be over the budget for revenues. The township is close on the budget amount for public lighting and the additional park expenditure might go over the budget.

Trustee Carlisle will discuss on Friday reimbursements back to the township from the JEDZ boards for around three hundred grand.

Announcements and Trustee Comments

Trustee Carlisle moved to go into executive session at 8:20 p.m. per O.R.C. 121.22 (G) (1) to consider the appointment and/or employment of a public employee. The motion was seconded by Trustee Johnson.

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Trustee Carlisle moved to come out of executive session at 9:39 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle resigned from the Water and Sewer District Board effective midnight November 5, 2019.

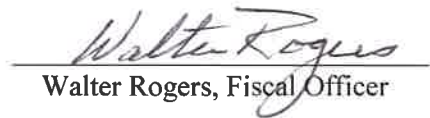
Trustee Johnson moved to accept John Carlisle's resignation from the Water and Sewer Board. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Johnson moved to appoint Charles Hagy to the unexpired term of John Carlisle until November 19, 2020. The motion was seconded by Trustee Foor. The roll call on the motion was Johnson, yes; Foor, yes; and Carlisle, abstained. The motion passed.

John Carlisle will be submitting his resume for the General Manager position at the Water and Sewer District tomorrow morning.

Trustee Johnson moved to adjourn at 9:44 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.


John Carlisle, President


Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.