

Etna Township Trustees Organizational and Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

January 2,

2018 ⁹
23

Held _____ 20

The Etna Township Board of Trustees met on Wednesday, January 2, 2019 in the Etna Township Administration Building for the purpose of conducting the organizational meeting. The meeting was called to order at 5:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Bruce Hennick led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle and Fiscal Officer Walter Rogers present.

Board Appointments

The meeting was turned over to Fiscal Officer Rogers for the appointment of President.

Trustee Foor nominated Trustee Carlisle for President. There were no other nominations. Roll call: Johnson, Carlisle; Foor, Carlisle; and Carlisle, Carlisle. Trustee Carlisle will be the President.

The meeting was turned over to President Carlisle.

Trustee Johnson nominated Trustee Foor for Vice-President. There were no other nominations. Roll call: Johnson, Foor; Foor, Foor; and Carlisle, Foor. Trustee Foor will be the Vice-President.

Trustee Foor nominated Trustee Carlisle for Road Crew Supervisor. There were no other nominations. Roll call: Johnson, Carlisle; Foor, Carlisle; and Carlisle, Carlisle.

Township Secretary Supervisor and Township Zoning Inspector were done later in the meeting.

Trustee Carlisle nominated Trustee Johnson for Safety and FEMA officer. There were no other nominations. Roll call: Johnson, Johnson; Foor, Johnson; and Carlisle, Johnson.

Trustee Carlisle nominated Trustee Foor for Parks and Recreation Director and liaison to Parks Committee and the Cemetery Director. There were no other nominations. Roll call: Johnson, Foor; Foor, Foor; and Carlisle, Foor.

Trustee Foor nominated Trustee Carlisle for Communications and Public Relations Officer. There were no other nominations. Roll call: Johnson, Carlisle; Foor, Carlisle; and Carlisle, Carlisle.

Trustee Foor nominated Trustee Johnson for West Licking Fire District Board representative. There were no other nominations. Roll call: Johnson, Johnson; Foor, Johnson; and Carlisle, Johnson.

Trustee Foor nominated Trustee Carlisle for representative to MORPC Board. There were no other nominations. Roll call: Johnson, Carlisle; Foor, Carlisle; and Carlisle, Carlisle.

Trustee Johnson nominated Trustee Carlisle for representative on PACC Economic Development Committee. There were no other nominations. Roll call: Johnson, Carlisle; Foor, Carlisle; and Carlisle, Carlisle.

Trustee Carlisle nominated Trustee Johnson as Trustee to approve Township Community Center requests. There were no other nominations. Roll call: Johnson, Johnson; Foor, Johnson; and Carlisle, Johnson.

Trustee Carlisle nominated Trustee Johnson as liaison Trustee to the Board of Zoning Appeals and to the Zoning Commission. There were no other nominations. Roll call: Johnson, Johnson; Foor, Johnson; and Carlisle, Johnson.

Organizational Motions

Trustee Carlisle moved to adopt Organizational Resolutions (Motions) items "a" through "g", as fully re-written with Mr. Johnson being the township representative for the Health Consortium for our safety. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

Item a. To adopt Robert's Rules of Order for meetings.

Item b. To set the regular meetings for 2019 for the first Tuesday of the month at 7:00 p.m. and the third Saturday of the month at 9:00 a.m. The organizational meeting will be held Tuesday, January 7, 2020 at 7:00 p.m. and the first regular meeting will be held the same day.

Item c. To approve the signing of checks for payroll, regular monthly bills, and all previously approved expenditures and purchase orders outside of meetings.

Item d. To approve payment of required fees and necessary expenses for elected officials to attend and participate in county, state, and national training conferences, seminars, and conventions.

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Item e. To authorize the Township Trustees and Fiscal Officer a spending allowance of \$2,500 per month for township purchases, to be used for needed items between meetings or for emergencies.

Item f. To set the mileage reimbursement for 2019 at the current IRS Rate at the time of the reimbursement request.

Item g. To contract with Health Consortium for random employee drug and alcohol testing for 2019 and for Jeff Johnson to be the township representative.

Trustee Carlisle moved items "h" through "l" as fully re-written. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Item h. To pay the Trustees and Fiscal Officer on a salary basis according to the Ohio Revised Code, equal monthly payments to be paid at the first regular meeting of the month.

Item i. To pay all township employees every two weeks, the Wednesday following the end of the pay period.

Item j. To continue the number of work hours, rates of pay, number of employees and status. The full time employees are Donald Copley, Brandon Hunt, Storm Singleton, Christopher Waller, and Laura Brown. The part-time employees are Lisa Loudenslager, Karla Somar, and John Singleton. The pay rates are as certified with the Fiscal Officer.

Item k. To compensate the Zoning Commission and the Board of Zoning Appeals members \$50.00 dollars per meeting and the chairperson \$75.00 dollars per meeting.

Item l. To approve expenditures for members of Zoning Commission, Board of Zoning Appeals and other boards to attend necessary training conferences and seminars. Trustee approved meetings will be compensated with a meeting stipend of fifty dollars (\$50.00) plus mileage expense.

Trustee Johnson moved to adjourn the Organizational meeting at 5:11 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Regular Meeting

Trustee Carlisle called the regular meeting to order at 5:11 p.m. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle and Fiscal Officer Walter Rogers present.

Trustee Johnson moved to adopt the agenda. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the December 19, 2018 special meeting minutes as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Public Comments -

Roger Hayes of 10910 Smoke Road discussed the proposal for the deposit account at the bank. F/O Rogers has not discussed the proposal with the Trustees.

Reports

Road Report - A Road Report was provided.

Water & Sewer - Trustee Carlisle stated the reports are in the file.

Fire District - Trustee Johnson thanked the voters for passing the levy. They are working on a new budget and purchasing a new tower. Charles Hagy inquired on a road cut onto the state right-of-way on U.S.40 and York Road. Trustee Carlisle inquired on the Fire District tearing out the concrete driveway. Trustee Johnson will follow up with these issues.

Cemetery and Parks - Nothing to report at this time. Trustee Carlisle received a call regarding the wreaths.

JEDZ1&2 - The Boards will try to meet in February or early March.

Announcements and Trustee Comments

Trustee Carlisle reported on a letter from Ohio Township Association Risk Management to vote on the election of officers and it is due February 1st.

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The township received a memo from the Licking County Township Association in regards to a resolution they would like the township to consider regarding the Licking County Commissioner's taking action in the non-incorporated areas of the county which are townships regarding notifying township's of action they will be taking in these areas.

The Trustees discussed the options for the Licking County Engineers regarding maintenance of the bridges.

Old Business - None**New Business -****Resolutions to remove insecure or unsafe building/structures****1040 Columbus Street**

John Singleton reported the property owner has requested an appeals hearing regarding this issue. The Trustees need to hold a hearing no less than seven days and no later than fifteen days from receipt of the request. The Trustees will hold the hearing on January the 7th at 5:00 p.m.

1063 Pike Street

John Singleton reported that Mrs. Vickers has not filed for an appeal. The twenty day appeal period has expired. A final order will need to be approved within ten days.

Resolution 19-01-02-01: Trustee Carlisle moved "Resolution to Remove Insecure or Unsafe Building/Structure at 1063 Pike Street Ohio Revised Code Section 505.86" as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

13057 National Road

John Singleton has letters from the West Licking Fire Department and Building Codes for all of these properties.

John Singleton reported on the abandoned house that caught fire on April 3 of 2018 and the fire department was not able to enter the house because of holes in the floor. There is a house trailer behind the home.

Resolution 19-01-02-02: Trustee Johnson moved "Resolution to Remove Insecure or Unsafe Building/Structure at 13057 National Road Ohio Revised Code Section 505.86". The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

84 7th Ave

John Singleton reported the home has been vacant and belonged to Harold Morrison who passed away eleven or twelve years ago.

Resolution 19-01-02-03: Trustee Johnson moved "Resolution to Remove Insecure or Unsafe Building/Structure at 84 7th Ave Ohio Revised Code Section 505.86". The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

58 Blueview Drive

John Singleton reported this house is secured but the garage has growth of moss on the structure. This is for only the garage and not the house.

Resoltion 19-01-02-04: Trustee Johnson moved "Resolution to Remove Insecure or Unsafe Building/Structure, the garage, at 58 Blueview Drive Ohio Revised Code Section 505.86" as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

2019 Permanent Appropriations

F/O Rogers reviewed the 2019 permanent appropriations that were presented.

Resolution 19-01-02-02: Trustee Carlisle moved to approve the 2019 budget as presented by the Fiscal Officer. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

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Trustee Carlisle explained the debt elimination fee on the Southwest Licking Water & Sewer District bills. The District is conducting a rate structure analysis.

Trustee Carlisle moved to go into executive session at 5:50 p.m. per O.R.C. 121.22 (G) (1) to consider the appointment, employment, of a public employee or official. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to come out of executive session at 7:25 p.m. The motion was seconded by Trustee Johnson and passed by unanimous vote.

Organization Motions

Item d and Item e, on item e it will read Township Zoning Inspector Supervisor.

Trustee Johnson nominates John Carlisle for Township Secretary and Township Zoning Inspector supervisor. The motion was seconded by Trustee Foor. The motion passed by unanimous affirmative vote.

Trustee Carlisle moved to hire John Singleton as Zoning Inspector at \$40,000 a year, 40 hours a week, he will be provided all the benefit packages as a full time employee, and after ninety days he will receive one weeks paid vacation and a wage review. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

New Business

Zoning Commission and Board of Zoning Appeals Appointments

Trustee Carlisle moved to appoint Eric Nickolas as the Board of Zoning Appeals member for the term commencing January 1, 2019 to December 31, 2023 for a five year term, Sara Boinet as the Board of Zoning Appeals member for the unexpired term commencing January 1, 2018 to December 31, 2022 to finish the five year term, and Mark Painter as the Zoning Commission member for the term commencing January 1, 2019 to December 31, 2023 for a five year term. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

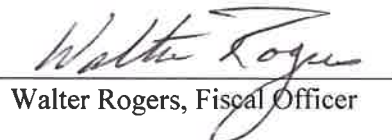
Trustee Carlisle stated the alternate member to the Board of Zoning Appeals will still need to be appointed.

Inventories will be completed at the next meeting.

Trustee Johnson moved to adjourn at 7:32 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.