

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

July 21,

2018

Held

20

The Etna Township Board of Trustees met on Saturday, July 21, 2018 in the Etna Township Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 9:00 a.m. by President Carlisle. Jeff Johnson led the invocation and John Albers led the Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle, and Fiscal Officer Walter Rogers present.

Trustee Johnson moved to adopt the agenda as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the July 2, 2018 special meeting minutes as presented. The motion was seconded by Trustee Foor. The roll call was as follows: Johnson, abstain; Foor, yes; and Carlisle, yes; the motion passed.

**Public Comments -**

Connie Heim of 10293 Smoke Road discussed the CRG rezoning and asked if there were any tax abatements for this property. Trustee Carlisle stated not at this time. There are abatements on the west side for fifteen years. The Licking County Commissioners approve the abatements. The township is currently in the zoning application process. The Zoning Commission will make a recommendation to the Trustees.

Crystal Kirk of 10776 Smoke Road has lived here approximately twenty two years and is concerned with the development going in along Smoke Road. She is concerned with traffic on Smoke Road.

Trustee Carlisle explained the comments will need to be made again during the public hearing.

Michele and Jerry Ford of 11401 Palmer Road wanted to discuss the new zoning restrictions regarding a detached building. They live on 2.14 acres with a 740 square foot detached garage currently. She discussed the variance process. The building would be for a boat and camper. She is requesting they look into this new zoning rule. She has attended the Zoning Commission meeting regarding this restriction. Trustee Carlisle explained the need for the restriction because of individuals starting businesses out of the buildings. The Trustees requested the office do a spreadsheet with all the issues and at the end of the year they would review the issues in November. The Board of Zoning Appeals only can approve variances for hardship which Trustee Carlisle explained what hardships are.

**Old Business -****JEDD 1, 2, and 3 Appointments**

John Albers was present to provide guidance on the appointments to the boards and the process. The City of Reynoldsburg will be appointing Andrew Boshier to the three boards.

**JEDD1**

Trustee Carlisle resigned from the board which he was appointed to in August of 2017 and requests the Trustees to re-assign the position.

Trustee Johnson moved for John Carlisle to resign from the JEDD1 Board. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

The JEDD1 area does not have any business existing or under construction at this time. The board would be a three person board until the business moves in then the board will be a five member board. The JEDD board will appoint the third member.

**Resolution 18-07-21-01:** Trustee Johnson moved to appoint John Carlisle to the JEDD1 Board as board member number two. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**JEDD2**

Trustee Carlisle resigned from the board which he was appointed to in August of 2017.

Trustee Johnson moved for John Carlisle to resign from the JEDD2 Board. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

The board discussed who to appoint for board member number three who represents the owners of the businesses in the District. The only business in this district is Cost-Less lighting. The member number four will represent the persons working in the district.

**Resolution 18-07-21-02:** Trustee Johnson moved to appoint to the JEDD2 board John Carlisle as board member number two, Steve Angle as board member number three, and Charles Hagy as board member number four. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**JEDD3**

In JEDD3 the township has CRG and Cohen Family Properties under construction.

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Trustee Carlisle moved to rescind the motion that was made in August 2017 to appoint members to the JEDD3 Board. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

**Resolution 18-07-21-03:** Trustee Foor moved to appoint to the JEDD3 board John Carlisle as board member number two, Scott Caplin as board member number three, and Charles Hagy as board member number four. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

The Trustees discussed organizing the first meeting and John Albers can help with the first meeting. The Trustees will contact the owner at Cost-Less Lighting regarding the appointment for JEDD2.

**New Business -**

**North Star Membership-Grant funding for diesel mitigation**

Steve Campbell presented an overview of the program with Clean Fuels Ohio. This is part of the Volkswagen settlement that provides grant money to purchase new vehicles.

Andrew Conley provided information on the reimbursement grant of up to 75% of the new vehicle. They provided quotes to have them write and submit the grant for the township.

Trustee Carlisle stated the application is due by August 3rd. Andrew Conley explained the process and scoring. The membership is a year long. The different membership levels were discussed. The Silver Membership works with several grants. They are only helping two other applicants. There can be a number of other applicants from other regions.

Trustee Carlisle moved that the township enter into an agreement with Clean Fuels Ohio with the silver membership with the success fee cost quote as stated on page two which is a fee as percentage of award at 2.35% and Trustee Carlisle be able to enter into any and all documentation on behalf of the township to submit for this grant from the "Diesel Mitigation" fund and Mr. Rogers to sign on behalf of the township any and all fiscal related items. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

**Old Business -**

**Health Insurance - OPEC**

Trustee Carlisle stated the Prosecutor's Office reviewed and is fine to sign, it was approved in January.

The Trustee took a five minute recess from 10:17 to 10:36 a.m.

**New Business -**

**Garage**

Trustee Carlisle discussed an issue with the fire wall at the new garage. After reviewing with Licking County Building Codes the issue has been resolved. Timber Valley Contracting has provided an estimate of cost to build the fire wall at \$20,750.00.

A concrete curb in the building to protect the drywall along the wash bay is also needed.

Trustee Carlisle moved to approve the \$20,750.00 for Timber Valley Contracting to build the wall according to the U417 spec that Mr. Camp recommended that we build. Trustee Johnson seconded the motion. Discussion: The wall will sit on top of the curb. The motion passed by unanimous affirmative vote.

Trustee Carlisle explained the countertops in the garage will be 36 inches on the left and 32 inches on the rest.

Trustee Carlisle moved to approve the \$5,825.00 for the cabinetry and countertops in the garage. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

The painting for the doors and the grey beams has been quoted from R A Long Painting for labor and materials at \$4,750.00.

Trustee Carlisle moved to approve for R A Long Painting to provide that service at the township garage. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle reviewed the quote from Mr. Brown for the curb and pad for the air conditioner and generator at the garage. The township has not received the quote but estimates the cost at \$7,000.00.

Trustee Carlisle moved to allow Trustee Foor to enter into that agreement with Mr. Brown up to \$7,000.00 for the concrete work. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

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The surveying for the grading plan at the garage was discussed. The township is waiting for information from Bill Lozier regarding the grading. The plan is to complete this under the S.R. 310 widening project as a change order with the contractor.

Trustee Carlisle moved to authorize Bill Lozier to add this as a change order to the S.R. 310 widening project. The motion was seconded by Trustee Johnson. Discussion: The drainage at the garage was discussed. The motion passed by unanimous affirmative vote.

Trustee Foor discussed the security and cameras at the garage. The township already approved up to \$10,000 dollars.

Trustee Foor moved to approve an additional \$5,000 dollars for any work that needs to be done; camera, security items, telephone, and communication at the new garage. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

#### Jardin Manor 60' Culvert Replacement

Drainage issue in Jardin Manor and the culvert needs to be replaced. Trustee Carlisle discussed this with the Licking County Engineer's office for a cost of \$25,000.00. The cost of the culvert is on the township.

Trustee Carlisle moved to approve up to \$25,000 to do the repairs of the culvert. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

#### Reports

**Road Department** - The written report was provided.

**Parks & Recreation** - The gazebo has been power washed and scheduled to be painted on Monday weather permitting.

**Water & Sewer** - The reports our in the file. Trustee Carlisle provided updates on businesses coming to the area.

**Fire District** - Trustee Johnson reported the station on Morse Road is almost completed.

**JEDZ 1 & 2** - Trustee Carlisle provided updates from the meeting. It was recommended that the JEDZ Boards provided the township with money to provide distribution for different expenses.

**Cemetery** - Trustee Foor discussed a foundation issue at the cemetery. The township pours a four to six inch foundation. The monument company recommends a thirty-two inch foundation. The footprint is the same it would only be deeper. The Trustees discussed the foundations and the process that has been done for thirty years. The township process will remain.

Charles Hagy discussed a walk thru the cemetery event that the West Licking Historical Society performs. They charge ten dollars for the event which goes back to the historical society. The Trustees will authorize Trustee Foor to work with them on this event.

Trustee Rogers discussed a reimbursement expense from an employee.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to go into executive session at 11:15 a.m. per O.R.C. 121.22 (G) (1) to consider complaints against a public employee and compensation. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to come out of executive session at 12:51 p.m. The motion was seconded by Trustee Foor and passed by unanimous vote.

Trustee Carlisle moved to reimburse Mr. Singleton for his mileage and request that Mr. Johnson makes it clear to Mr. Singleton or anyone that they clear the mileage prior to putting the township in that responsibility and to make sure that the truck at the garage is not being used prior to exercising the right to mileage reimbursement. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to adjourn at 12:53 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer

The resolutions as presented are on file with the Fiscal Officer.