

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

March 6,

2018

Held

20

The Etna Township Board of Trustees met on Tuesday, March 6, 2018 in the Etna Township

Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 7:00 p.m. by President Carlisle. Charles Hagy led the invocation and Freddie Latella led The Pledge of Allegiance. Roll call showed Trustees Randy Foor, John Carlisle and Fiscal Officer Walter Rogers present. Jeff Johnson was excused.

Trustee Carlisle moved to adopt the agenda. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the February 6, 2018 regular meeting minutes as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Reports**

**Road Report** - A Road Report was provided.

**Administrator's Report** - No report at this time.

**Water & Sewer** - Trustee Carlisle stated the reports are in the file.

**Fire District** - No report at this time

**Cemetery and Parks** - Trustee Foor discussed the Bragg Memorial. Trustee Carlisle discussed the memorial recognizing all the service members.

**JEDZ1&2** - The Boards will try to meet in May.

**New Business -****Licking County Chamber**

Trustee Carlisle discussed the invoice from Grow Licking County for \$10,000.00. The Trustees discussed what the township would receive from them for their contribution.

Trustee Carlisle moved to table until Trustee Johnson is present. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Old Business -****Rumpke Contract**

Trustee Carlisle discussed the contract. By agreement Rumpke is permitted a three year extension of the contract with a ten percent raise in the rates. The proposal is approximately .0875% increase. The residents currently pay \$14.40 and the new rate will be \$15.66 with seniors receiving a 10% discount. The recycling container is \$6.00 with seniors at \$5.40, the 95 gallon tote at \$3.00 and 65 gallon at \$2.00.

**Resolution 18-03-06-01:** Trustee Carlisle moved "Resolution to Approve the Addendum to the Residential Refuse, Recycling, and Yard Waste Collection Contract with Rumpke" as presented. The motion was seconded by Trustee Foor.

Discussion: Trustee Carlisle discussed the amendments to the terms and conditions. The Amendment 2 is to allow the Trustees to pay the increase of \$37,687 a year. The Amendment 1 is the language to allow the Trustees to pay for the fourth quarter trash bills for October, November, and December; for the next three years. These will provide the Trustees the ability to pay for these but does not lock them into paying for them.

Trustee Carlisle moved Amendment 1 to allow the township the ability to pay for the trash pick-up in October, November, and December; fourth quarter. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved Amendment 2 that the township will pay the \$37,687 dollar, plus or minus, increase. The motion was seconded by Trustee Foor. Discussion: If amendment 2 passed a motion will be needed to appropriate the expense. Trustee Foor confirmed that amendment 2 only commits the township to this year's increase. This will have to be approved every year. It will be billed quarterly.

The roll call on Amendment 1 passed by unanimous affirmative vote.  
The roll call on Amendment 2 passed by unanimous affirmative vote.

**Public Hearing - JEDD3 at 7:15 p.m.**

Trustee Carlisle opened the public hearing at 7:25 p.m.

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The JEDD3 amendment is for the Cohen Property. The Trustees are still waiting for documents from Mr. Cohen. Once the township receives the documents the hearing will be put on the Trustees meeting agenda.

Trustee Carlisle moved to recess the hearing. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

#### **New Business Continued**

##### **District 17 Integrating Committee**

Trustee Carlisle moved that the member nominee be Randy Foor. The motion was seconded by Trustee Foor and the motion passed by unanimous affirmative vote.

Trustee Foor discussed requesting the Licking County Engineer's Office to do a speed limit study on Georgian Drive and provide road estimates for paving for 2018. The Trustees will approve the roads after the estimates are received.

Trustee Foor moved to request a speed study for Georgian Drive. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

Trustee Foor moved to allow Trustee Foor to request engineering assistance for the 2018 paving in Etna Township. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

##### **Public Hearing - Text Amendment at 7:30 p.m.**

Trustee Carlisle called the public hearing to order. The applications submitted by the Zoning Commission for text amendments to the Zoning Resolution to Article – 2 Definitions and Article 10 – Supplementary District Regulations, Section 1002 Private Swimming Pools section.

Freddie Latella, Zoning Inspector, attended the Licking County Planning Commission meeting and stated both amendments were approved with the conditions that the township be consistent throughout the book.

Mark Painter, Chairman of the Zoning Commission, explained the need for the change was to allow the pool cover in lieu of a fence. Trustee Carlisle asked if it has the ASTM and UL requirements. Mark Painter stated the ASTM requirements are in the text but not sure of the UL requirements.

Trustee Carlisle is in favor of the pool cover with the requirements like the cover he has.

Mark Painter explained the need for definitions for asphalt. Trustee Carlisle recommends adding the ODOT specifications. The Zoning Commission can provide clarification on the amendment.

Mark Schaff discussed the issues during the Board of Zoning Appeals hearing regarding asphalt.

Trustee Carlisle would like to recess for clarification on the asphalt and for Trustee Carlisle to review his file on the pool covers. After the Zoning Commission provides the clarification the Trustees will place this item back on the agenda.

Trustee Carlisle moved to recess. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

##### **Public Comments -**

Mark Painter of 13246 Palmer Road presented information on the landscaping for the I70 interchange with cost estimates. Trustee Carlisle has reviewed the plans with both Mark Painter and Mark Schaff. Trustee Carlisle will present this to the JEDZ Boards for funding. O.D.O.T. has preapproved these drawings. Trustee Carlisle discussed approaching businesses to donate to the monuments and bronze markers. Mark Painter provided estimates for all areas. They discussed placing this out to bid.

Mark Schaff of 7461 National Road provided a packet regarding flooding, repairs on the gazebo, and putting the park back to the original condition. Mark Schaff will get a quote from Willits nursery. Mark Painter discussed the soil conditions changing and some of the trees might need to be changed. Freddie Latella suggested also contacting Dean Ramsey. The Trustees discussed the drainage issues in the park.

Trustee Carlisle moved to allow Trustee Foor to contact Jared Knerr engineer to request an estimate to run a new storm sewer from U.S. 40 to the park. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle discussed a quote from Brunner for the plumbing at the garage. Trustee Carlisle is still working on the HVAC.

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Trustee Carlisle moved to award the contract for the plumbing only (to Bruner), according to the specifications provided with the items they took out, inserting the heavy duty floor drains and the sediment buckets substituted for the interior catch basins, adding the gas piping into the plumbing and removing it from the heating, for \$46,970.00. The motion was seconded by Trustee Foor. Discussion: They can get started with this right away. This includes all the permits and inspections. The township will do the excavation and gravel. Brunner will order the garage interceptor and the township will pay the bill. The motion passed by unanimous affirmative vote.

Trustee Carlisle discussed an outstanding invoice from B&C Communications for \$170.00 for repairs to the siren. Trustee Foor explained the issue with this invoice and he will handle it.

Trustee Foor moved to go into executive session at 8:21 p.m. per O.R.C. 121.22 (G) (1) to consider the compensation of a public employee or official. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

Trustee Carlisle moved to come out of executive session at 9:21 p.m. The motion was seconded by Trustee Foor and passed by unanimous vote.

Trustee Carlisle stated F/O Rogers withheld the overtime that was on the timesheets and he feels, along with the Prosecutor's opinion, that he had the statutory authority to do as he did as the Fiscal Officer.

Trustee Carlisle does not have an issue paying the employees the overtime but has an issue with the timesheets. Mr. LaRosa requested the time sheets and requested Walter Rogers review January the 15th, the holiday of Martin Luther King Day. They were called into plow; they received the 8 hours of holiday pay and 10 hours of double time for the same date. The policy in the manual, 7.2.1, shall receive 2 times their regular pay. On December 24th, Christmas Eve which was a Sunday, they were called into salt and should receive time and a half not double time. This needs to be adjusted for all three of employees. The Trustees would like a copy of the calculations after the adjustments are made. F/O Rogers stated the biggest part of the time he was questioning was the seventeen hours the three of them were in the truck which is a violation of the twelve hour rule.

Trustee Carlisle is scheduling a Special Meeting for March the 14th at 6:00 p.m., mandatory that all employees attend this meeting including Mr. Singleton. The issue of overtime and hours in the truck will be addressed, they are the CDL holders and that issue will be addressed with them at that meeting.

**Fiscal Officer Report**

February 1, 2018

	Receipts	Expenditures
General Fund	\$428,784.59	\$35,159.86
MV License Tax	\$2,961.88	\$3,564.08
Gasoline Tax	\$10,481.21	\$14,823.67
Road & Bridge Fund	\$0.00	\$24,073.52
Cemetery	\$0.00	\$0.00
Special Assessment	\$0.00	\$304.35
Misc. Special Revenue	\$0.00	\$0.00
Misc. Debt Services	\$0.00	\$0.00
Misc. Capital Projects	\$0.00	\$0.00
Road Right-of-way Permit	\$5,000.00	\$0.00
Total	\$447,227.68	\$77,925.48

Funds Total February 28, 2018 is \$2,752,042.88

Trustee Carlisle moved to pay the bills as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adjourn at 9:30 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.