

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held July 5, 20 2016

The Etna Township Board of Trustees met on Tuesday, July 5, 2016 in the Etna Township Administration Building. The meeting was called to order at 7:00 p.m. by President Carlisle. Rob Platte led the invocation and Leo Conkle led The Pledge of Allegiance. The roll call showed Trustees John Carlisle, Randy Foor, and Fiscal Officer Walter Rogers present. Trustee Jeff Johnson was excused.

Trustee Carlisle moved to excuse Mr. Johnson from the meeting. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the agenda as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to table the minutes from the June 28, 2016 special meeting. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Public Comments - None

Reports

Road Report - The report will be provided at the next meeting.

Administrator's Report - Rob Platte provided a report. Rob Platte provided an update on the nuisance properties and the contract will be awarded tomorrow.

Water & Sewer - Trustee Carlisle stated the reports are in the file. The new General Manager, Leo Conkel, for Southwest Licking Water and Sewer was present.

Fire District - The report will be provided at the next meeting.

Cemetery and Parks & Recreation - Nothing to report.

JEDZ1 & 2 - Nothing to report.

Old Business

Award Road Bids

Due to the OPWC Awarding of bids regarding Russell Heights the bids will be awarded accordingly.

Resolution 16-07-05-01: Trustee Carlisle moved to award "Resolution to Award a Road Paving Contract and Authorization to Execute Related Documents". The motion was seconded by Trustee Foor. Discussion: The related documents for the OPWC funds are the documents received today, the "Notice to Proceed", and then the documents to award the bid to Kokosing. The motion passed by unanimous affirmative vote.

Township Garage

The contractor doing the concrete and walls made a mistake. The cost to purchase the fifteen foot of steel is \$15,220.00, the difference in cost for the fifteen foot to fourteen foot is \$3,000.00 dollars. The township already has the fourteen foot. The building code requires two more doors at a cost of \$1,810.00 dollars.

Trustee Carlisle moved to approve the purchase of the fifteen foot metal and two framed openings at a cost of \$17,230.00 dollars. The motion was seconded by Trustee Foor. Discussion: The contractor will be contacted regarding the \$3,000.00 charge due to the error. The motion passed by unanimous affirmative vote.

Announcements & Trustee Comments -

Trustee Carlisle discussed a request from Brandy Mill for a speed table. The Licking County Engineer has driven Brandy Mill Drive and does not feel it warrants speed tables. John Carlisle and Mike Waller have also driven Brandy Mill Drive. The Licking County Prosecutor's office provided the Ohio Revised Code section regarding the township following the direction of the Licking County Engineer.

Trustee Carlisle moved to deny the request of the Brandy Mill Homeowner's Association regarding subdivision speed tables for these reasons: 1) The Licking County Engineer recommends not to install them and 2) The Licking County Prosecuting Attorney concurs and cited the Ohio Revised Code section that states we must follow the Licking County Engineer's recommendation. The motion was seconded by Trustee Foor. Discussion: Trustee Foor recommended working with the Sheriff's Department for the speed machine to be placed in Brandy Mill. The motion passed by unanimous affirmative vote.

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Fiscal Officer Report -

June 1, 2016

| | Receipts | Expenditures |
|--------------------------|--------------|--------------|
| General Fund | \$9,214.86 | \$71,829.06 |
| MV License Tax | \$3,346.07 | \$3,191.80 |
| Gasoline Tax | \$9,296.82 | \$12,329.46 |
| Road & Bridge Fund | \$7,126.65 | \$17,227.12 |
| Cemetery | 0.00 | 0.00 |
| Special Assessment | 0.00 | \$273.70 |
| Misc. Special Revenue | 0.00 | 0.00 |
| Misc. Debt Services | 0.00 | 0.00 |
| Misc. Capital Projects | \$108,832.00 | \$3,078.54 |
| Road Right-of-way Permit | <u>0.00</u> | <u>0.00</u> |
| Total | \$137,816.40 | \$107,929.68 |

Funds Total June 30, 2016 is \$2,228,812.55

Trustee Carlisle moved to pay the bills. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Foor moved to adjourn at 7:28 p.m. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.


John Carlisle, President


Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.