

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

December 4,

2012

Held

20

The Etna Township Board of Trustees met on Tuesday, December 4, 2012 in the Etna Township Administration Building. The meeting was called to order at 7:00 p.m. by President Carlisle. Randy Foor led the invocation and Gary Burkholder led The Pledge of Allegiance. The roll call showed Trustees John Carlisle, Randy Foor, and Fiscal Officer Walter Rogers present. Trustee Johnson was absent.

Trustee Carlisle moved to adopt the agenda as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the November 17, 2012 regular meeting minutes. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Public Comments –

Sharon Casteel-Miller lives at the end of South Street. She discussed issues with ATV's going from South Street between her house and the garage property. She stopped them and was told someone from the garage gave them permission. She spoke with Chris Harkness at the township and was told that no one from the township gave them permission. The land owner has posted no trespassing signs. The Miller's recently saw the ATV's coming from the garage property.

Trustee Carlisle stated that he and Chris Harkness met with one of the landowner's out on the property. This area is not a right-of-way but is owned by deed. The property is owned by four individuals of the Snider Family. The township does not have a position on this because we have no jurisdiction. The township installed their fence to deter the use of four wheelers or motorcycles on the township property. Trustee Carlisle spoke with Mr. Hoffmeister about the township possibly purchasing a portion of the property but has not heard back from him.

Trustee Carlisle stated the Road Superintendent has not given anyone permission to ride on this property. Trustee Carlisle heard Mr. Hoffmeister give the Road Superintendent permission to ride on this property for personal recreation.

Mike Waller of 565 Pike Street is a resident of Etna Township and the Road Superintendent of Etna Township. Trustee Carlisle stated this is a personal issue and not a township issue. Mike Waller discussed the email the township received from Sharon Casteel-Miller. Mike Waller has never given anyone permission to ride on this property. Mike Waller stated where he rides and hunts on his own time are not the township's concern.

Trustee Foor asked if the no trespassing signs have helped. Sharon Casteel-Miller stated it seems to have helped along with the weather.

Reports

Road Department – A written road report was presented.

Zoning Department – A written zoning report was presented.

Water and Sewer - Gary Burkholder of 254 Trail East reported Larry Kretzman was appointed as the new representative for Harrison Township. Mary Alice Snider has resigned as the clerk for the board. Trustee Carlisle discussed the District's policy of giving property owners thirty days to fix a leak when it is on the property owner's side. The water leak is costing the District money. The City of Columbus gives 72 hours for leaks to be fixed. In the winter months this could cause safety issues regarding freezing water. The District has discussed using their Attorney to do the minutes from the meeting and requiring her to attend every meeting. The standard rate for the Attorney is \$175.00/hour port to port from downtown Columbus. The Trustees and Gary Burkholder do not understand why an attorney would attend every meeting. Etna Township has offered the township secretary to do the minutes for \$250.00 a month to partner with the District to save both entities money. Trustee Carlisle would like Gary Burkholder to attempt to rescind the resolution for raises and to again offer Laura Brown, the township secretary, to do the minutes for the District. The Wellhead Protection Area was discussed.

New Business

Resolution 12-12-04-01: Trustee Carlisle moved to approve the Records Retention Schedule (RC-2) as presented by the Records Commission. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

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Fiscal Report

November 1, 2012

	Receipts	Expenditures
General Fund	63,324.37	71,302.09
MV License Tax	6,714.41	0.00
Gasoline Tax	8,531.63	2,101.34
Road & Bridge Fund	14,668.68	16,426.31
Cemetery	0.00	0.00
Special Assessment	0.00	372.94
Misc. Special	0.00	0.00
Misc. Debt	0.00	0.00
Misc. Capital Projects	51,393.88	4,726.48
Road Right of Way Permit	<u>12,500.00</u>	<u>2,500.00</u>
Total	\$157,132.97	\$97,429.16

Funds Total November 30, 2012 is \$1,757,351.46

A FEMA refund in 2009 was placed in a miscellaneous special account three years ago and needs to be transferred back to the road and bridge account.

Resolution 12-12-04-02: Trustee Foor moved to transfer \$12,229 from #2901 Miscellaneous Special to #2031 Road and Bridge Fund. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

The Trustee's will hold a Special Meeting on December 11, 2012 at 6:00 p.m. to review the budget.

Trustee Foor moved to pay the bills as presented. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.

Trustee Carlisle moved to go into Executive Session at 8:08 p.m. per O.R.C. 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote. Mark Painter and Jim Duffy were invited into the Executive Session.


Trustee Carlisle moved to come out of Executive Session at 9:00 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

The Executive Session was to interview for the Zoning Commission and Board of Zoning Appeals members.

Trustee Foor moved to adjourn at 9:00 p.m. The motion was seconded by Trustee Carlisle and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer