

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

October 20,

2012

Held

20

The Etna Township Board of Trustees met on Saturday, October 20, 2012 in the Etna Township Administration Building. The meeting was called to order at 9:00 a.m. by President Carlisle. Jeff Johnson led the invocation and Irene Parker led The Pledge of Allegiance. The roll call showed Trustees Jeff Johnson, John Carlisle, Randy Foor, and Fiscal Officer Walter Rogers present.

Trustee Carlisle moved to adopt the agenda as presented with the addition of the Humphries Area Rezoning under New business. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Johnson moved to adopt the October 2, 2012 regular and October 15, 2012 special meeting minutes as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

#### Featured Guests/Taylor Road Project

Trustee Carlisle provided history on the Taylor Road Project which started two and a half years ago. Trustee Carlisle attended a meeting at the Vineyard Church where residents living on Taylor Road asked what could be done with Taylor Road. Trustee Carlisle requested a petition from property owners donating the right-of-way to Etna Township. The township submitted an application to Mid-Ohio Regional Planning Commission (MORPC) for grant money to improve Taylor Road. The township was awarded a grant in the amount of two and a half million dollars.

Bill Lozier, Licking County Engineer, explained the project. The scope of the work is to improve the township's 2-lane portion of Taylor Road to match the existing sections of Taylor Road within the City of Reynoldsburg. The improvement will include adding a middle turn lane, widening the shoulders, adding curb and gutter, adding sidewalks, and adding a traffic signal at the Taylor and Palmer Road intersection. The project length is .6 miles. The sources for the funds are 80 % federal and 20% local funds.

The final scope of the project is to have three lanes on Taylor Road. MORPC has a Complete Streets Policy and from Palmer Road on the West side of Taylor Road there will be an eight foot sidewalk down to the school the rest of the project will have five foot sidewalks with tree lawns.

Ron Mattox with Jobes Henderson and Associates, who is the consultant for this project, will prepare the bid documents for the construction. Ron reviewed the project and the environmental issues that will be looked at for this project.

Chris Harkness, Zoning Administrator, is the point of contact for the township. Chris Harkness explained that there were comment sheets for the residents to fill out and turn back into the township.

Trustee Carlisle discussed the stream to the south that is part of the MS4 Project which is mandated by the EPA. This stream will need to be cleaned out.

Don Rector, Director with the Southwest Licking Community Water and Sewer District, provided a hand out explaining their project. This area on Taylor Road is in their district. Currently water and sewer are not in this area and now would be the time to install it. The District Board wants feedback on whether the residents would like water and sewer. The District will pursue grants and low interest loans to help offset some of the cost of this project. The final assessment will be done when the project is ready for construction. Mr. Rector provided a handout with the breakdown of costs for the project but stated it was only an estimate. The connections from the road to the resident's house would be an additional cost.

#### Public Comments

Ed Schmidt of 10434 Taylor Road lives next to the Reynoldsburg school and asked if the water line would have a loop or a dead end. Don Rector stated it would dead end. Ed Schmidt does not want to be at the dead end of the water system. Don Rector stated they have a very aggressive maintenance system to keep the water fresh. Ed Schmidt would like a circle at the end of the line instead of a dead end.

Trustee Carlisle discussed the estimated costs. If there is a mandate later that requires water and sewer the cost will increase because of the tearing up of pavement. It will be cheaper to install the water and sewer lines while paving Taylor Road.

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Ed Schmidt discussed the grading of Taylor Road and whether the grading would be lowered. It is difficult to get out of their driveways in the winter. Bill Lozier stated by installing the curbs and gutter they will lower the road and storm drains will be installed to trap the water. This will be addressed during detail design. Driveway profiles will be taken during the driveway designs.

Ray Gosnell of 10383 Taylor Road is twelve hundred feet back from the road and asked if he would be required to tie into the sewer. Don Rector explained that the State Law is 200 feet unless the Health Department deemed his system inoperable. Ray Gosnell stated he is currently tied into the water system from Palmer Road. He wanted to know if he would have to also tap into it along Taylor Road. Don Rector is aware they are on the water system on the Palmer Road side and those details have not been completed yet. His property has a large amount of frontage along Taylor Road.

Dan Bravard of 10252 Taylor Road stated the road right-of-way was 33 feet and now it is 60 feet. He questioned why it was changed and why the deed says 33 feet. Bill Lozier stated that his office originally believed the right-of-way for Taylor Road was 60 feet. However, they cannot find the records for the 60 foot right-of-way and therefore, they are now using 33 feet as the existing Taylor Road right-of-way. Dan Bravard did not sign the petition to donate the land. Bill Lozier stated Ron Mattox will be working on the documents for purchasing the right-of-way. Mr. Lozier mentioned the goal would be to have as small an impact on the adjacent property owners as possible.

Ed Schmidt discussed the traffic signal at Taylor and Palmer Roads. Bill Lozier explained that the traffic signal is warranted and how the traffic counts were conducted. The traffic counts were done during the 6 to 10 am and 2 to 6 or 3 to 7 pm peak hours.

Janet Ogden of 15348 Palmer Road lives at the Northwest corner of Taylor and Palmer Roads and asked about the right-of-way needed from her property. Mr. Lozier and Mr. Mattox explained that there will be turn lanes at the intersection on all four roads. There will be right-of-way acquisitions along Palmer and Taylor. Trustee Carlisle explained that until there is a design they will not know how much land will be needed.

Dennis Jackson of 15345 Palmer Road asked about whether his driveway will need to be moved. Trustee Carlisle stated they will move a driveway when necessary to make the roadway safe. Bill Lozier stated some driveways are dangerous and will have to be moved.

Scott Haskett of 10113 Taylor Road discussed the driveway issues. Bill Lozier stated there will be a center turn lane on Taylor Road to access driveways. Ron Mattox explained the traffic signal will provide a time for them to get out of their driveways. Trustee Carlisle explained that these details have not been completed and things could change. The township will hold more public hearings when the details are worked out. Ron Mattox explained that they are collecting all the data and will soon begin designing the roadway. In January or February they will have another meeting for more input from the residents. Trustee Carlisle stated that Pastor DiYanni was aware that the house at the southeast corner of the Taylor Road and Palmer Road intersection would likely need to be removed.

Pastor DiYanni of 15131 Palmer Road stated the Vineyard Community Church is excited about this project and wants to see this happen. He feels that Trustee Carlisle will make sure the resident's needs are taken care of.

Dennis Jackson of 15345 Palmer Road questioned using a gravity line for water and sewer and asked for clarification on the distance sewer connection would be required. Trustee Carlisle stated until engineering is completed we can't answer that question. Don Rector stated the law states it is 200 feet from the foundation wall to the right-of-way in which the utility lies. Dennis Jackson explained the sewer will make a u turn and go up hill to reach the sewer line. For his property it would be easier to go to Palmer Road in the future. Dennis Jackson stated the Reynoldsburg School is already on Reynoldsburg's water and sewer.

Chris Harkness requested that any residents in attendance that did not receive letters get with the township so they can update the database for future letters. Mr. Harkness also mentioned that the township website has a page dedicated to this project to keep the residents updated and informed.

The meeting was recessed at 10:03 a.m. and resumed at 10:22 a.m.

October 20,

2012

Held \_\_\_\_\_

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**Old Business –****Cemeteries**

Chris Harkness explained the difficulties in obtaining apples to apples quotes from the survey companies. He recommended having the Board decide on a few of the variables and then request updated quotes on the proposed cemetery survey. The Board decided on the following specifications: have them quote eight and sixteen graves to a block; quote surveying the entire cemetery; identify the existing graves on the plat; use a ten foot buffer around the outside of the cemetery; provide GPS coordinates for every marker; include a boundary survey; and do not have the surveyor list the names on the existing graves. The survey company will not provide the grave block caps, the township will purchase those.

Dan Bravard of 10252 Taylor Road discussed the condition of the headstones in the cemetery.

**New Business –****Humphries Area Rezoning**

Chris Harkness explained the manufacturing zoning in this area really needs to be general business (GB). This would also go with the Comprehensive Plan. All the current uses in this area would be conforming to general business and are not conforming to manufacturing. Mr. Humphries only owns two properties in this area now. Chris Harkness will get feedback from the property owners and get back to the Trustees at their next meeting.

Trustee Carlisle discussed forming a Land Use Review Committee of five individuals to review these types of issues.

**Announcement and Trustee Comments –**

Trustee Carlisle has received a list of property owners with delinquent property taxes.

Trustee Foor announced that Ascena has officially announced they will be locating in Etna Township.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor. The motion passed by unanimous affirmative vote.

Trustee Johnson moved to go into Executive Session at 10:39 a.m. per O.R.C. 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Johnson moved to come out of Executive Session at 11:14 a.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Elizabeth Long will be off on maternity leave for approximately six weeks.

Trustee Foor moved to hire Angela Carlisle in a part-time, temporary bases for approximately six weeks working three days a week at a rate of \$10.00/hour. The motion was seconded by Trustee Johnson. Discussion: Trustee Carlisle stated that Angela is his daughter and he removed himself from the Executive Session while the other two Trustees made this decision. Chris Harkness will supervise Angela. The roll call was as follows: Jeff Johnson, yes; Randy Foor, yes; and John Carlisle, abstain; motion passed.

Trustee Johnson moved to adjourn at 11:16 a.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer