

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK REC. FORM NO. 101-B

March 16<sup>th</sup>,

2010

Held

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The Etna Township Board of Trustees met on Tuesday March 16<sup>th</sup>, 2010 in the Etna Township Community Center/Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 1:30 p.m. by President Carlisle. Jim VanDyne led the invocation and John Carlisle led The Pledge of Allegiance. Roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle and Fiscal Officer Walter Rogers were present.

Trustee Johnson moved to adopt the agenda as presented. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Foor moved to approve the March 2<sup>nd</sup> regular meeting minutes. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Foor moved to table the March 9<sup>th</sup> special meeting minutes. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

David Pruitt with Verizon Wireless was present to go over the plans and options regarding cell phones for the township. Trustee Foor will research the needs of the township road crew and get the price for what we need and get back to the board.

### **Public Comments –**

Gary Burkholder 254 Trail East requested time to speak on the topic of the 310 Corridor Plan when it is addressed on the agenda. He provided the board with pictures of the new carry out on National Road. He discussed a comprehensive sign plan and would like to see the Zoning Commission pursue one. Trustee Foor will work with the Zoning Office and look into the matter.

Pam Munce 11045 National Road discussed the signs at the carry out on National Road. She also discussed the signage at the corner of Lynns and National Roads with the dancing casino girls.

### **Township Reports**

#### **Road Report –**

Mike Waller reviewed the road report. The road crew has been patching potholes and ditching throughout the township. They are scheduled to work on the completion of the Willowbrook storm drainage.

#### **Zoning Report**

Chris Harkness reviewed the zoning report that was presented. Chris provided follow-up on two junk motor violations. The violation on Watkins Road has completed the pole barn and is waiting for warm weather to pour the floor and should be complete and in compliance by the end of April. When Chris went to check on the violation on York Road the property owner was not home and Chris will follow-up on the remaining vehicles. The Watkins Road and National Road properties are being finalized for demolition. Chris Harkness discussed the newsletter and asked for ideas for a summer printing.

#### **MORPC Report**

Chris Harkness provided information from the MORPC meeting in the Trustees routing box. Chris Harkness will follow-up on what needs to be done for them to consider Pike Street for stimulus money. The intersection at Palmer Road and Taylor Road was discussed for stimulus money. The township only has a thirty foot right-of-way and would need more to install sidewalks. The residents in this area in the past were asked to sign over right-of-way and refused. Mike Waller reported on the paving of the roads on the list that are eligible for the money and all of them have been paved in the past four to five years. Chris Harkness will see if right-of-way acquisition is an eligible expense to submit Taylor Road.

#### **Economic Development**

Chris Harkness reported that the committee reviewed the information provided by Rob Klinger who was in attendance. Bob Stamper was voted in as the chairman for the committee with Bart Weiler as vice chairman. The next meeting is April 7<sup>th</sup>, 2010 to discuss goals and mission of the committee.

**JEDZ I & II** – Neil Ingle reported the JEDZ I should be meeting in April.

#### **Park and Recreation –**

Trustee Johnson stated they need to schedule a meeting. Trustee Carlisle met with Mark and Ginny Schaff in regards to the park. In 2008 the township approved having a plaque to honor Mr. Joe Schaff. Mark and Ginny Schaff have offered to pay for the plaque. The plaque was to read "High Point Park in memory of Joseph F. Schaff." They have recommended a gate to be installed at the park with the plaque on the North side of the park where there is currently a chain with a piece of pipe sticking out of the ground. A double gate at this entrance was discussed along with additional walkways. There is also a bush that needs to be removed. Mark will see if there is a stone from his property that could be donated to mount the plaque on. The entrance that had been previously proposed across from the township building is too expensive. This gate will remain locked and only be used for maintenance.

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**Fire District**

Trustee Foor stated the fire board met last Thursday and has nothing major to report on at this time.

**Cemetery**

Trustee Johnson discussed the issue regarding the property lines at the cemetery on Pike Street. Trustee Johnson will contact the Engineer's office to re-survey and have them stake and pin the property lines. The prosecutor's office will be contacted to have a letter drafted to send to the property owners that are encroaching on the cemetery property.

**Township Hall Punch List Update**

Jim VanDyne has reviewed the blueprints, addendums, and checked out the entire building for deficiencies. The building plans showed a handrail on the main entrance. He discussed this with the architect (Luke Baus) and Jeremy Johnson with Robertson Construction. The architect stated he took the handrails out. Jim VanDyne feels the handrails should have been installed. The aesthetics of the building is why they were removed. Jeremy Johnson will provide a quote on installing handrails. The two main entry doors were supposed to be fire rated doors and Luke will be following-up on the doors. There are four cracks in the ceiling of the meeting room and Jeremy will fix them or put in expansions. Jim VanDyne would prefer the expansion so they do not crack again. Some other items were discussed and Jeremy said he would have them fixed.

**Old Business**

Trustee Carlisle discussed the 310 Corridor Plan that was addressed at the special meeting on Tuesday March 9<sup>th</sup> and asked for the thoughts of the board. Trustee Johnson discussed the upcoming meetings with the Comprehensive Planning Committee. Trustee Foor contacted Ryan Edwards with Licking County Planning and has been communicating with Chris Hermann at MSI via voicemail. Chris Hermann left Trustee Foor a voicemail stating that the township has been left with a finalized draft and MSI was waiting for last comments. It was his opinion that there was never any agreement from township residents and the Trustees and that is why there has not been a conclusive document. It is close but it is not done. In order to take this plan forward the township needs to add and trim items. Trustee Foor feels the Board of Trustees needs to review the MSI Plan and figure out what they like, what we want modified, or removed. Chris Hermann stated it would be between five and ten thousand dollars to finalize. Chris Hermann would provide the township with a working document for the township to make changes to. Trustee Foor feels the Trustees should start with the 310 study from MSI and take a hard look at it, look at what we have right now with the comprehensive map and go from there. Trustee Johnson stated the township has waited two and a half years. Some things have changed, that plan was run through rather quickly when Wal-mart was a possibility of being in the township. Trustee Johnson feels that now that things have slowed down, the township has a competent Zoning Administrator on staff and the township should wait to see what develops from the land use plan. Then compare the land use plan to the MSI plan. Part of the MSI plan may be used in the comprehensive plan. Chris Harkness stated if the Trustees decide to kick it back to the Comprehensive Planning Committee then they will take a hard look at SR310 from US40 to Refugee Road. If the Trustees decide to adopt the 310 Corridor Plan then the Comprehensive Planning Committee will take from Smoke Road to Columbia Road basically out of the Comprehensive Plan. Trustee Johnson stated the 310 plan is for a narrow section of the township, the Comprehensive Planning Committee is doing the entire township. Trustee Foor suggested having the Comprehensive Planning Committee provide an explanation if there are any changes from how something is currently zoned to what they are deciding it should be zoned; the Trustees need backup support documentation. He also recommends setting a time table for completion.

Chris Harkness requested that the Trustees provide feedback to the Comprehensive Planning Committee if they have an agreement about something whether that is the 310 Corridor Plan or not. This will avoid the committee recommending something that the Trustees are not going to like. Trustee Johnson suggested having the Comprehensive Planning Committee discuss the 310 Corridor Plan at the next two meetings and provide information back to the Trustees. Trustee Foor feels that annexation is still a real possibility and would like to try to come to an agreement or compromise to maintain control of the corridor. Trustee Carlisle stated he is disheartened that this issue has been on the table for two and a half years. After reviewing the minutes this plan was presented to the Trustees and the Zoning Commission and neither one followed up with it. It is probably being represented because of the new administration. Trustee Carlisle feels if it was in the interests of the previous administration they would have forwarded it and sent it on. He finds it amazing that the Board of Trustees and the Zoning Commission both dropped the ball on it and let it go. Trustee Carlisle feels they should have brought it to the table for a vote and either approved it or disapproved it. Trustee Carlisle was a part of the land use plan in the late eighties early nineties. At that time they were not going to go east of SR310 because they did not know how it was going to develop. Trustee Carlisle feels the Comprehensive Planning Committee needs direction on what the Trustees are willing to accept, the committee of thirteen needs to have one person leading the committee. Trustee Carlisle feels the Trustees need to decide what parts of the 310 Corridor Plan are they ok with, what do they have a question mark on, and what don't we want.

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Trustee Carlisle provided his vision on the 310 Corridor – north of US40 on SR310. He does not feel this will ever become a four lane highway. He does believe from I70 to US40 on SR310 it will become four lanes at some point in time. He sees professional zoning in the area north of US40. Most of the traffic on SR310 to I70 leave before 8:00 a.m. and come home after 5:00 p.m. The professional offices would draw businesses to the township and more desirable homes because they have these services. A service drive could be incorporated. Residential could also be in this area but Trustee Carlisle does not want to see businesses in this area.

### Public Comments on the 310 Corridor

Gary Burkholder 254 Trail East stated he is speaking today as the president of the Cumberland Trail HOA. He referenced a packet that was distributed by the Zoning Commission Chairman regarding the history of the 310 Corridor Plan project. The Zoning Commission did come to the Board of Trustees and encouraged them to give them this tool, the 310 plan. Gary Burkholder presented concerns regarding the length of time the township has taken on adoption of this plan. The Cumberland Trail HOA is requesting the Trustees take over this project and to not put it back on the Comprehensive Planning Committee. Trustee Johnson's positions for the area north of US40 on SR310 would be a mixed use with neighborhoods in the back or businesses with possible apartments above. This would be set back off the road with its own parking. Similar to what Pataskala has with a neighborhood area that you could walk to or bike to that the local people will use.

Mark Schaff 7461 National Road thanked the Trustee for holding the public hearing. Mark Schaff supports Trustee Carlisle's vision for the SR310 expressed above. He does not support the truck traffic plan and does not support the east and west US40 GB3. He requested the Trustees to reject those items in the 310 plan. He does support the GB3 at the SR310/I-70 interchange. He does not support the large developments being recommended for US40. He encouraged the Trustees to find the community wide solutions that benefit all the residents of Etna Township.

Neil Ingle 71 Trail East discussed the three year study from Mid-Ohio Regional Planning Commission (MORPC) on the 310 Corridor. This plan asked for local jurisdiction to make the decisions on this and to provide for the right-of-way along with an access management plan.

Ed Martin, candidate running for Licking County Commissioners discussed growth and jobs in the community and what he wants to offer to the community.

The Trustees reviewed the open items on the Zoning Commission's Checklist. Trustee Foor will follow-up with them regarding this issue.

Walter Rogers has had discussions with Park National Bank twice regarding the financing of the International Truck.

Trustee Foor presented information to install high speed internet along with a computer at the township garage. These additional tools would help Mike Waller do his job. He also received information today from Centurylink that he could follow-up on.

**Resolution 10-03-16-01:** Trustee Carlisle moved to give Trustee Foor the ability to look into this and enter into a contract with Insight in regards to high speed internet and phone system that the township is in need of and will support him in that regard. The motion was seconded by Trustee Johnson.

Discussion: This is for the office at the garage. To set the blackberry up to print is too expensive and would take up to five years to recoup the cost. The technology is not there yet. The township can upgrade and enhance any contract if needed. The majority of the faxes will probable be emailed. The phone line will remain and the internet will be added. Trustee Foor will shop for better pricing. The motion passed unanimous affirmative vote.

Trustee Johnson discussed the Community Center Uses. Trustee Foor previously presented some guidelines for modifying the approvals for using the community center. Trustee Johnson has limited the school to once a month. He has denied some baby showers and private parties. He has not implemented a fee. Trustee Carlisle stated if he was going to use the guidelines presented by Trustee Foor the Board of Trustees should formally adopt it to protect Trustee Johnson. Trustee Johnson is not using all of the guidelines; he is not charging a fee. Trustee Johnson will use his discretion on approving the building uses. The township is not charging to use the building, their deposit is returned if the building is left in the good condition. Trustee Johnson will continue reviewing the request and the Trustees will continue allowing Trustee Johnson the ability to approve or deny the request.

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Trustee Carlisle moved to go into executive session at 3:55 p.m. per O.R.C. 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Foor moved to come out of executive session at 4:55 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle requested that Trustee Johnson and Chris Harkness to spear head with direction from the Trustees the Comprehensive Planning Committee. To have them concentrate only on the 310 Corridor Plan from South Township line Fairfield County to the North township line and from Columbia Road to the west and Smoke Road to the east. The Trustees would like to have a finalized plan by their second meeting in April. Trustee Foor added to take into inconsideration the MSI study, speaking with Pataskala, and the MORPC plan.

### New Business

Trustee John Carlisle discussed the Permanent Appropriation for 2010 that he previously presented to the Trustees.

**Resolution 10-03-16-02:** Trustee Foor moved to adopt the permanent appropriations as presented. The motion was seconded by Trustee Johnson. Discussion: Trustee Carlisle stated they need to provide the Zoning Commission and the Board of Zoning Appeals a breakdown of the appropriations for their secretarial services of 18 meetings at \$45.00 a meeting for a total of \$810.00. Trustee Carlisle will send a letter. The motion passed by unanimous affirmative vote.

### Announcements and Trustee Comments

Trustee Carlisle discussed the MS4 Plan and EPA requirements and whether the township is required to participate. Trustee Carlisle will report back to the Trustees.

Trustee Carlisle discussed the legal questions regarding Laura Brown flexing her time from attending the Zoning Commission and Board of Zoning Appeals meetings. The Trustees appropriated a meeting stipend and Laura Brown will not flex her time off for the Zoning Commission and Board of Zoning Appeals meetings.

Trustee Carlisle requested that Laura Brown come under his supervision. He has been utilizing her quite frequently. Trustee Johnson would support the change.

Trustee Johnson moved that John take over as the township secretary supervisor. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

### Fiscal Officer Report

#### FISCAL OFFICER'S REPORT FEBRUARY 01, 2010

#### FISCAL OFFICER'S REPORT MARCH 01, 2010

	Receipts	Expenditures		Receipts	Expenditures
General Fund	2,192.68	35,497.97	General Fund	19,674.10	16,401.17
MV License Tax	1,279.45	0	MV License Tax	1,386.19	83.92
Gasoline Tax	15,410.69	23,518.37	Gasoline Tax	4,255.33	1,180.15
Road & Bridge Fund	0.00	21,840.77	Road & Bridge Fund	1,077.08	12,852.24
Cemetery	0.00	0.00	Cemetery	0.00	0.00
Special Assessment	0.00	310.08	Special Assessment	0.00	326.13
Misc. Special	0.00	0.00	Misc. Special	0.00	0.00
Misc. Debt	0.00	1,051.10	Misc. Debt	0.00	1,051.10
Total	18,882.82	82,218.29	Total	26,392.70	31,894.71

Funds Total January 31, 2010 - \$934,533.70

Funds Total February 28, 2010 - \$929,031.69

Fiscal Officer Rogers reported the township received the first half settlement for the township appropriations in the amount of \$279,540.00. This is an increase of over forty-eight thousand for the same period a year ago. The township will not know until the final is done whether this represents more people paying in full or if this is an actual increase.

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**Correspondence –**

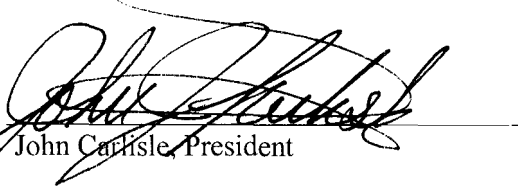
- Licking County Prosecutor's Office General Opinion on roads (potholes).
- Licking County Prosecutor's Office General Opinion on Holiday Pay
- Licking County Prosecutor's Office General Opinion on maintenance and improvements of roads
- Ohio Township Association Risk Management Authority
- Licking County Commissioners re: establishment of roads in Cumberland Crossing.
- ADS re: rate increase
- Licking County Planning Commissioner - flood plain
- District 17 Integrating Committee – Not recommended for Cumberland Trail resurfacing.
- Licking County Office of Homeland Security and Emergency Management – Weather Siren Test on March 24<sup>th</sup> at 9:50 a.m.

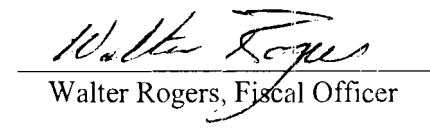
Trustee Carlisle moved to pay bills. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Public Comments –**

Gary Burkholder 254 Trail East discussed the legal opinion regarding the bank reserve and discussed service roads along SR310. He asked where Cumberland Trails roads stand in the township's Transportation Improvement Plan. He discussed concerns with the decision to have the Comprehensive Planning Committee to handle the 310 Study.

Trustee Johnson moved to adjourn at 5:27 p.m. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

  
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John Carlisle, President

  
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Walter Rogers, Fiscal Officer