

## RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustees Regular Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

February 2<sup>nd</sup>,

2010

Held

20

The Etna Township Board of Trustees met on Tuesday, February 2<sup>nd</sup>, 2010 in the Etna Township Community Center/Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Randy Foor led The Pledge of Allegiance. Roll call showed Trustees John Carlisle, Randy Foor, Jeff Johnson, and Fiscal Officer Walter Rogers present.

Trustee Johnson moved to adopt the agenda with the amendments regarding removals and tables. The motion was seconded by Trustee Foor. Discussion: President Carlisle tabled item a. and tabled/removed item e. under Old Business and tabled item d. under New Business. The motion passed by unanimous affirmative vote.

President Carlisle presented the following:

Good Evening, I come before you tonight as the President of the Etna Township Board of Trustees and wanting the residents of this township to know how deeply dedicated that your Board of Trustees are. On January 5, of this year our fiscal officer Tina Taylor resigned effective January 31 2010. On behalf of the Board of trustees I want to thank Mrs. Taylor for her service to her community.

As you are aware I was appointed to fill the unexpired term of Paul George. I was proud that Mr. Knapp and Mr. Johnson felt I was capable of doing the job as your Etna Township Trustee and to fulfill the unexpired term. As Mr. Knapp and Mr. Johnson were deliberating as to whom they were going to appoint I remember saying to myself I'm glad I'm not in the hot seat as they had to decide between myself and Mr. Foor. Little did I know that after I started my term in office on January 1, of this year that I was going to have the task of being a part of having to appoint a new Fiscal Officer.

We the board of trustees knew that we couldn't let the residents of Etna down. We researched the Ohio revised code to familiarize ourselves with the task at hand. With some direction from the prosecuting attorneys office we set a timeline. We started the interview process and started interviews on January 19, 2010 with a target date for appointment of a new fiscal officer for February 1, 2010. We could not make an appointment prior to February 1, 2010 and make it effective February 1, 2010. Just so you understand we could not fill the seat until it was vacated. It wasn't vacated until January 31, 2010 at midnight.

During the interview process I soon learned what Jeff and Dick went thru. Although the residents 2 days prior made there selection in the general election on November 3 and narrowed there choices down to two which made there process a little easier it still had to be tough knowing Randy the way I do but Dick and Jeff had to make that decision.

I have done a lot of thinking, a lot of soul searching during this process and one thing stands out in my mind and that is that we did not let the residents of this township down. You the electorate of this township have empowered us to tend to the day to day operations of this township but be rest assured none of us as we ran for office ever thought this is what we were signing up for. None the less we all took our jobs seriously and knew that thru your actions as the electorate that you have empowered us to make this appointment. I know that with a clear conscience that we made the right decision.

Something that maybe you might want to know as the electorate is that 90 to 95% of the work that we do is between the meetings. What you see at these meetings represents about 5% of the work that we do.

I personally want to thank two people in particular tonight and those two people are Susan Johnson and Sandy Foor. Behind every good man is a good woman. Sandy and Susan my hat is off to you and you have my deepest thanks for allowing your husbands to be a part of this process the way that you have.

So I come to you tonight after numerous hours of interviews and spending more time with Jeff and Randy than I ever expected, to let you know that after 6 interview sessions we made a selection yesterday morning. I can assure you it wasn't easy it was painstakingly hard. We have selected a person that comes to us with an accounting background. He has a Bachelors of Science degree in Economics and accounting from the Ohio State University. He has an impressive resume and has been employed by Central Ohio Farm Credit, Columbus Credit Production, Huntington National Bank, Farmers Nation RLJ Management Company, and is the owner of RAM Services. His areas of strength include accounting, tax management, treasury, and auditing and customer relations. He is knowledgeable in MS Office, Peachtree, and other software applications and He is also an enrolled agent with the Internal Revenue Service.

We the Board of trustees would like to introduce to you the New Etna Township Fiscal Officer Mr. Walter R. Rogers.

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President Carlisle administered the oath/swearing in of Walter Rogers as the new Fiscal Officer.

Chester Jourdan the Executive Director for Mid-Ohio Regional Planning presented MORPC Resolution 39-09 recognizing former Trustee Paul George. Former Trustee Dick Knapp also recognized former Trustee Paul George's accomplishment.

**Resolution 10-02-02-01:** Trustee Foor presented the following proclamation: Whereas, Richard L. Knapp has served the residents of Etna Township, Licking County, State of Ohio for 4 years as Trustee; and Whereas, Richard L. Knapp has been an advocate of public records retention, open government, and total transparency in performing his duties as Trustee; and Whereas, Richard L. Knapp has been a model leader in our community and has worked diligently for the betterment of Etna Township and its residents; and Whereas, Richard L. Knapp has served his position with compassion and thoughtfulness through his unselfish dedication on behalf of the residents of Etna Township, Licking County, State of Ohio. Therefore be it Resolved, that the Etna Township Board of Trustees pay tribute to Dick for his many years of unselfish commitment, thoughtfulness, and compassion; and Be it further Resolved, that the Etna Township Board of Trustees personally thank Dick for his dedication to the residents and extend our sincerest appreciation, and admiration, and wish Dick the best life has to offer. Be it further Resolved that the Etna Township Board of Trustees do hereby proclaim July 2, 2010 as Richard L. Knapp day in Etna Township, Licking County, State of Ohio. John J. Carlisle, Randy Foor, and Jeff Johnson.

Trustee Johnson moved to approve the December 15<sup>th</sup> regular meeting minutes as amended. The motion was seconded by Trustee Carlisle. Discussion: Page two under the credit card policy reword the sentence to read "Any charges on the credit card statement not verified with a receipt would be directed to the employee's Trustee Supervisor. Under Resolution 09-12-15-07 add the following to the motion "Fiscal Officer must justify the \$117.40 and attach it to the voucher." Roll call: Trustee Johnson, yes; Trustee Foor, abstain; and Trustee Carlisle, yes. Motion passed 2 yes and 1 abstain.

Trustee Carlisle moved to approve the December 29<sup>th</sup>, 2009 special meeting minutes as amended. The motion was seconded by Trustee Johnson. Discussion: The word "the" needs removed under the VSP. Under Resolution 09-12-29-10 the unanimous affirmative vote was left off of the minutes. Roll call: Trustee Johnson, yes; Trustee Foor, abstain; and Trustee Carlisle, yes. Motion passed 2 yes and 1 abstain.

Trustee Carlisle moved to table the approval of the January 5<sup>th</sup>, 2010 organizational meeting minutes and the January 5<sup>th</sup>, 2010 regular meeting minutes. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to table the approval of the January 19<sup>th</sup>, 2010 regular meeting minutes. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to approve the January 25<sup>th</sup>, 2010 special meeting minutes. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Carlisle moved to approve the January 28<sup>th</sup>, 2010 emergency meeting minutes. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

Trustee Carlisle moved to approve the January 30<sup>th</sup>, 2010 special meeting minutes. The motion was seconded by Trustee Foor. Roll call: Trustee Johnson, abstain; Trustee Foor, yes; and Trustee Carlisle, yes. Motion passed 2 yes and 1 abstain.

Trustee Carlisle moved to approve the February 1<sup>st</sup>, 2010 special meeting minutes. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Township Reports**

**Water & Sewer** – David Goll presented the water and sewer report. The Village of Kirkersville has filed for a temporary restraining order in regards to the service to the Flying J. They will be back in court on Friday.

**Public Comments –None**

**OLD BUSINESS:**

Trustee Foor presented an updated Credit Card Policy along with a township credit card user agreement. Trustee Foor moved to table the discussion to update/amendment to Credit Card policy. The motion was seconded and passed by unanimous affirmative vote.

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**Resolution 10-02-02-02:** Trustee Foor moved to approve the resolution confirming open meetings and meeting notices to media as presented to the board. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote. The entire resolution is on file.

**Resolution 10-02-02-03:** Trustee Carlisle moved to establish an Inclement Weather clause/policy for Trustee meetings. If a meeting needs to be cancelled it will be decided at least two hours prior to the meeting and notification will be placed on the township website and the radio station T-100 will also be notified. When possible, weather permitting, an email will also be sent to the email distribution list notifying of the cancellation. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**NEW BUSINESS:**

Trustee Carlisle brought up the issue to reimburse Fiscal Officer Tina Taylor for township business related calls from her personal cell phone for period of Dec. 15<sup>th</sup>, 2009 to Jan. 14<sup>th</sup>, 2010. The issue did not make it to the floor.

**Resolution 10-02-02-04:** Trustee Carlisle moved to approve the 2009 township highway system mileage certification for 49.135 miles of public road. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Announcements and Trustee Comments-**

Trustee Carlisle has recommended a special meeting for March 9, 2010 regarding the 310 Corridor Plan at 7:00 p.m. He would also request the following boards also attend: Board of Zoning Appeals, Zoning Commission, Economic Development committee, and all Comprehensive Planning Committee members. He is proposing a round table discussion regarding the 310 Corridor Plan. He requested the Board of Zoning Appeals, Zoning Commission, and Economic Development Committee Chairman speak on behalf of these three boards to keep an orderly fashion. He will not preclude anyone from speaking this meeting will be open to the public.

Trustee Carlisle would like to address the short and long term goals from Trustees at the February 16<sup>th</sup> meeting.

Trustee Foor stated the township is lucky to have the people who stepped forward and applied for the position of Fiscal Officer. He stated it was not an easy process.

Fiscal Officer Walter Rogers is looking forward to getting on board and getting his hands around the finances and looking forward to moving forward.

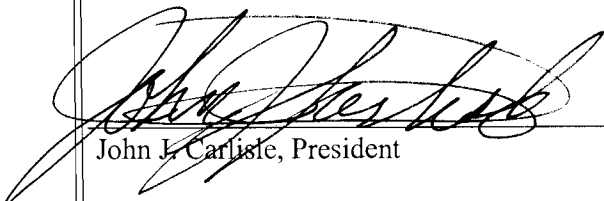
Trustee Carlisle moved to pay the bills. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

**Public Comments –**


Gary Burkholder 254 Trail East discussed restoration to the Reserve Area B in Cumberland Trail. Trustee Foor has inquired with legal counsel regarding this issue. Gary Burkholder discussed the 310 Corridor Study.

Trustee Carlisle stated this is a new board. Two members took office in January and have not been apart of the past two and a half years. Although this has been in place and ready to go for two and a half years they have not been the decision makers for two and a half years they have only been in office a month. This board will look at the plan and review it.

Trustee Foor moved to adjourn at 7:46 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



John J. Carlisle, President



Walter Rogers, Fiscal Officer