

# RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustees Special Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

January 25<sup>th</sup>,

2010

Held

20

The Etna Township Board of Trustees met on Monday January 25<sup>th</sup>, 2010 in the Etna Township Community Center/Administration Building for the purpose of conducting a special meeting. The meeting was called to order at 6:00 p.m. by President Carlisle. Jeff Johnson led the invocation and Norm Kennedy led the pledge of allegiance. Roll call showed John Carlisle, Randy Foor, and Jeff Johnson present. Fiscal Officer Tina Taylor was absent.

Jeff Johnson moved to adopt the agenda. Randy Foor seconded and the motion passed unanimously.

John Carlisle discussed finalizing any business for Fiscal Year 2009 that the Fiscal Officer may need the Trustees to attend to due to Tina Taylor's resignation including payment of any bills.

Jeff Johnson moved to appoint Randy Foor to attend to any business that Fiscal Officer Tina Taylor may need completed prior to her January 31<sup>st</sup> resignation date and it will be ratified with the entire board at the next Trustee meeting on February 2<sup>nd</sup>, 2010. John Carlisle seconded and the motion passed unanimously.

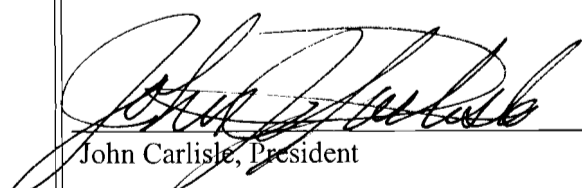
John Carlisle moved to advertise for the purchase of a drum chipper. Etna Township is receiving bids for the purchase of a Drum Chipper, to be used in the maintenance of township roads. Sealed bids, endorsed "Drum Chipper Bid" will be received by the Etna Township Fiscal Officer at 81 Liberty Street, Etna, Ohio 43018, until February 16<sup>th</sup>, 2010, at 1:30 P.M. Bids will be publicly opened and read aloud at the Etna Township Hall, located at 81 Liberty Street, Etna, Ohio 43018, at 1:40 P.M. on February 16<sup>th</sup>, 2010. Bids will be considered valid until 60 days after the opening date. Specifications for the equipment and instructions for bidders may be examined and obtained at the Etna Township Hall, located at 81 Liberty Street, Etna, Ohio 43018, from 9:00 A.M. until 4:00 P.M., Monday through Friday. The Township reserves the right to waive informalities, reject any and all bids, waive any technical requirements, and to accept any bid which is deemed by the Board of Trustees to be the lowest responsible bidder. Jeff Johnson seconded and the motion passed unanimously.


Jeff Johnson moved to go into executive session at 6:12 p.m. per ORC 121.22 (G) (1) to consider the appointment of public official. Randy Foor seconded and the motion passed unanimously. The Trustees along with Norm Kennedy were invited into the executive session. Fiscal Officer applicants Tammy Fast, Michelle Weber, and Trent Stepp were individually invited into the executive session.

Jeff Johnson moved to come out of executive session at 8:00 p.m. per ORC 121.22 (G) (1) to consider the appointment of public official. Randy Foor seconded and the motion passed unanimously.

**Public Comments – None**

Jeff Johnson moved to adjourn at 8:01 p.m. Randy Foor seconded and the motion passed unanimously.

  
John Carlisle, President

  
Tina Taylor, Fiscal Officer