

0257

**RECORD OF PROCEEDINGS**

Minutes of

Etna Township Trustees Regular Meeting

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

March 17<sup>th</sup>,

2009

Held \_\_\_\_\_

20 \_\_\_\_\_

The Etna Township Board of Trustees met on Tuesday, March 17<sup>th</sup>, 2009 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 1:30 p.m. by President Knapp. Chris Harkness led the prayer and Mike Waller led The Pledge of Allegiance. Roll call showed Jeff Johnson, Paul George, Dick Knapp and Secretary Laura Brown present. Fiscal Officer Tina Taylor arrived at 4:20 p.m.

Paul George moved to adopt the agenda. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adopt the minutes from the March 3<sup>rd</sup>, 2009 regular meeting. Jeff Johnson seconded. Paul George, yes; Dick Knapp, abstain; and Jeff Johnson, yes. Motion passed.

Paul George moved to adopt the minutes from the March 10<sup>th</sup>, 2009 special meeting. Jeff Johnson seconded. Dick Knapp, abstain; Jeff Johnson, yes; and Paul George, yes. Motion passed.

**Public Comments - None**

**Reports**

**Road Report** – Mike Waller provided and reviewed a written road report. Monday March 9<sup>th</sup> the road crew noticed the utility trailer was missing. A sheriff's report was filed and the insurance company has already reimbursed the township for the trailer. The poles for the street signs were straightened in Cumberland Trails. Morrison Sign Company originally installed the poles and Mike is waiting for them to provide the type of paint. The board discussed whether the township or the homeowner's association will pay for the paint. The board discussed the repair to the sidewalk between 42 and 46 Wrens Nest Court. The residents are responsible for the maintenance of the sidewalks. The township will fix the problem under the sidewalk and then contact the property owners.

**Resolution: 09-03-17-01:** Paul George moved to approve up to \$2,500.00 to Reco for backhoe repair. Jeff Johnson seconded and the vote in favor was unanimous.

**Resolution: 09-03-17-02:** Paul George moved to approve \$1,500.00 to Redskin for 100 ton of 304 limestone. Jeff Johnson seconded and the vote in favor was unanimous.

**Resolution: 09-03-17-03:** Paul George moved to approve \$5,000 to the Licking County Health Department for Mosquito spraying for 2009 season with Paul George as the contact. Jeff Johnson seconded and the vote in favor was unanimous.

**New Business**

Presentation by Licco Inc. representative on contract services available. Gary Wimer, Lawn Care Supervisor; Lisa Dunaway, Community Employment Services Director; and Sam Schirtzinger were present. Possible services would be cleaning of the park or cleaning of the new building. They are part of Licking County Board of MRDD, adult services building. They employ individuals with disabilities who are supervised by a job coach.

**Old Business**

Presentation by Megan Toitch with Ohio Insurance Services Agency, Inc. regarding a health savings plan. Megan Toitch was able to negotiate with Medical Mutual for a zero percent renewal increase for 2009. The plan will still be with Medical Mutual of Ohio but will be different from what was faxed over last week. This plan will only have a \$2,500 deductible for single and \$5,000 for Family/Employee Spouse plans. On the family plan it is a \$2,500 maximum per person with \$5,000 for Family. To cover the deductibles the following will be implemented. The Health Savings Accounts were approved at \$2,500 for each employee. The OPEC Funding Option is for the employees with the family or employee spouse policies and will have \$2,500 to cover the balance of their \$5,000 deductible. The savings to the township could be as much as \$12,191.36. The Trustees discussed the in term raise and Megan Toitch will discuss the resolution needed for the elected officials with Eric Fox at the Licking County Prosecutor's Office. At this time there are no elected officials on this plan.

**Resolution: 09-03-17-04:** Jeff Johnson moved to adopt the Medical Mutual Health Savings Account 2500 presented today. The township will fund the \$2,500 to each employee's health savings accounts. Paul George seconded and the vote in favor was unanimous. The OPEC funding is part of the plan presented and will be effective April 1<sup>st</sup>, 2009.

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**Reports (Continued)**

**Zoning Report** – Chris Harkness provided and reviewed a written zoning report. Chris Harkness provided information on House Bill 50 Junk Motor Vehicles and Nuisances. He discussed the process and provided samples for the Trustees to consider. The nuisance hearings will be schedule for the first Tuesday of every month at 6:00 p.m. when needed. Chris Harkness will prepare for the first hearing on April 7<sup>th</sup> at 6:00 p.m. Chris will review with Eric Fox the process of notification for the Trustees meeting.

**Safety & FEMA Report** – Jeff Johnson stated the list for the BWC inspection is almost completed.

**New Community Center** – Paul George provided an update. The building should be complete the first part of April.

**Building dedication day** – Dick Knapp reviewed the dedication ceremony plans for April 25<sup>th</sup>. It will be optional if the employees want to flex their work schedule that week to attend the open house. This can be arranged through their supervisor.

**Resolution: 09-03-17-05:** Paul George moved to approve up to \$3,090.00 to RSFi Office Furniture for the following: Zoning Office Desk up to \$950.00, 2 side chairs \$175.00, Reception Desk \$695.00, Vertical Fireking fire proof legal cabinet \$695.00, 36 slot Metal mail slot \$100.00 and delivery/installation \$300.00. Jeff Johnson seconded. Discussion: Jeff Johnson may have 2 side chairs that would be donated. This will included delivery and setup. The vote in favor was unanimous.

**JEDZ** – Paul George reported on the JEDZ-1 income tax report for March 15, 2009 is \$27,014.05.

**Parks and Recreation** – The meeting will be moved to next week March 24<sup>th</sup>. The new design was completed by Dean Ramsey. Dick Knapp will pursue quotes for this design.

**New Business (Continued)**

Presentation by Township Web Master Doug Rogers. Doug Rogers reviewed the content of the website currently and the Trustees discussed changes for the future. Doug will update the website if the departments and board write the content they would like to add. Dick Knapp discussed adding a link to Rumpke. The Trustees thanked Doug Rogers for the great job on the website.

Doug Rogers discussed the hard drive issue on the secretary computer. He recommended replacing the hard drive. This will be purchased from Staples through the supply budget. Doug can replace after it is purchased. The Trustees will research computer repair companies to make a presentation to the Trustees.

Dick Knapp presented a draft copy to review regarding rules for the use of the Etna Community Center. The Trustees discussed how the building will be allowed to be used and by whom.

Tina Taylor arrived at 4:20 p.m.

**Secretary Report** – The titles for the vehicles have been corrected. The registrations need to be fixed through the gratis division located on the west side of Columbus. Jeff Johnson will take care of.

**Correspondence**

- LC Health Department – Mosquito Control
- OPERS – Legislation changes public safety directors' division
- OTARMA – Budget Relief Credit 2009
- Pataskala Area Chamber of Commerce Newsletter
- Licking County Planning Commission FEMA Requirements
- Medical Mutual of Ohio – American Recovery and Reinvestment Act
- Shelley Company – Start-up dates for asphalt plants 2009 season
- MORPC – Open House
- West Licking Historical Society Newsletter
- Chester Willcox & Saxbe Oral Hearing April 9, 2009 at 9:00 a.m.

**Announcements and Trustee Comments** - Paul George stated the West Licking Historical Society may be interested in the town hall after the township moves into the new building.

Dick Knapp discussed the Licco Presentation and having them perform a good clean-up of the park by pulling weeds, mulching, and trimming bushes and so forth. Licco could be contracted to perform a general cleaning of the new building. Paul George suggested acquiring quotes for cleaning the building. Tina Taylor suggested having a volunteer day to clean the park and she is willing to be in charge of this.

# RECORD OF PROCEEDINGS

0259

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March 17<sup>th</sup>,

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Held

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Tina Taylor, Fiscal Officer presented the Trustees with the 2009 permanent budget appropriations for their review.

**Resolution: 09-03-17-06:** Jeff Johnson moved to approve the following permanent appropriations for 2009.

General Fund	1,181,698.00
MVR Fund	17,000.00
Gasoline Tax Fund	132,000.00
Road & Bridge	307,715.00
Special Assessment	3,610.00
Misc. Debt Service	<u>19,600.00</u>
Total	1,661,623.00

Paul George seconded and the vote in favor was unanimous.

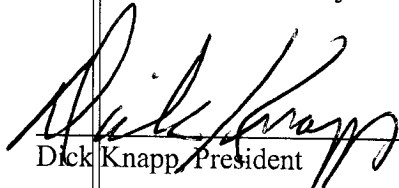
**Public Comments - None**

Paul George moved to pay bills. Jeff Johnson seconded and the vote in favor was unanimous.

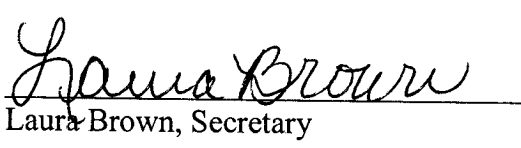
Dick Knapp moved to go into executive session at 5:38 p.m. per O.R.C. 121.22 (G)(1) to consider the compensation of public employees. Paul George seconded and the vote in favor was unanimous.

Paul George moved to come out of executive session at 6:08 p.m. per O.R.C. 121.22 (G)(1) to consider the compensation of public employees. Dick Knapp seconded and the vote in favor was unanimous.

Jeff Johnson moved to adjourn at 6:08 p.m. Paul George seconded and the vote in favor was unanimous.

  
Dick Knapp, President

  
Tina Taylor, Fiscal Officer

  
Laura Brown, Secretary