

April 15,

2008

Held

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The Etna Township Board of Trustees met on Tuesday April 15, 2008 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 1:30 p.m. by President Knapp with a brief prayer then the pledge of allegiance was recited. Roll call showed Dick Knapp, Paul George, Jeff Johnson, and Laura Brown present.

Paul George moved to adopt the agenda. Jeff Johnson seconded. Roll Call: George, yes; Johnson, yes; and Knapp, yes; Motion passed 3-0.

Paul George moved to approve the April 1, 2008 regular meeting minutes. Jeff Johnson seconded. Roll Call: George, yes; Johnson, yes; and Knapp, yes; Motion passed 3-0.

Paul George moved to approve the April 1, 2008 special meeting minutes. Jeff Johnson seconded. Roll Call: George, yes; Johnson, yes; and Knapp, yes; Motion passed 3-0.

Public Comments –

John Campbell 301 Hawthorne addressed the cul-de-sac issue (Parking Regulations) on the agenda. Mr. Campbell would like this addressed on an individual basis. His cul-de-sac does not have the same problems as Spikerush Court. He would like to see a flag to represent members serving now by hanging a mother's flag that one for WWII has red border, white fill and blue star.

Judy Rupp 11 Spikerush Court is glad the Trustees are readdressing because the parking on cul-de-sac is not getting any better.

John Eschenbrenner 22 Spikerush Court agreed with Judy Rupp. The parking is not getting better and is concerned with the safety issues and whether emergency vehicles can get into the cul-de-sac.

Chuck Cummings 77 5th Avenue discussed a water issue created by a pole barn. He is concerned with mosquitoes because of the standing water.

David 84 3rd Avenue has concerns with the same water issue as Mr. Cummings.

Bev Farabee 81 5th Avenue stated the water is turning green and has concerns with mosquitoes.

Correspondence

- Licking County Township Association Spring Dinner
- Licking County Planning Commission Jerry Brems – Town hall Technical Review Committee
- ADR newsletter
- The Women's Fund of Central Ohio newsletter
- Licking County Area Transportation Study - Transportation Vision 2030
- ABS – Ohio Township Association Trade Show
- Pataskala Relay for Life – Cancer Society Relay for Life
- West Licking Historical Society – Newsletter
- Licking County Planning Department – Storm Water Management at Best Lighting
- Chester, Willcox & Saxbe – Pataskala Bank Litigation
- ADS Administrator Surcharge
- Strawser Incorporated – Services
- Insight Communications – Video Service Provider
- Licking County Commissioners – Kissell Ditch
- James Giles – Events at Frontier Ranch
- Pataskala Rotary Club – Golf outing
- Southwest Licking Community Water & Sewer District – Cosmos & Hawthorne Gray water
- Licking County Health Department – Annual Report

Reports

Road Report - Mike Waller reviewed the road report. Mike Waller and Dick Knapp met with the county regarding 6th Avenue and the right-of-way. Dick Knapp stated they are waiting for a response from Eric Fox with the prosecutor's office. This has been a non-maintained road. The road department has been addressing water problems on Duncan Drive and between 3rd and 5th Avenue in Mayflower. Mike Waller and Paul George reviewed this situation summer of 2007 after a pole barn was constructed. Merv Skiles with LC Soil and Water determined the water way is between the barn and house to a tile. A tile is broken down beside of the Northwest corner of the barn. The board reviewed pictures of this issue. Dick and Mike will attempt to meet with the resident.

Resolution 08-04-15-01: Paul George moved to approve \$150.00 to Kuhn Turf for servicing the Steiner Mower. Jeff Johnson Seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

RECORD OF PROCEEDINGS

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Meeting

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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~~Resolution 08-04-15-02: Dick Knapp moved to approve \$402.82 to Center City International for the brake chamber on the 4900 International. Paul George seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.~~

Resolution 08-04-15-03: Paul George moved to approve \$2,980.00 for 200 ton 411 limestone from Redskin. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Resolution 08-04-15-04: Paul George moved to approve \$1,169.72 to Rhomar for fluids. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Resolution 08-04-15-05: Paul George moved to approve \$4,923.08 to ADS for culvert pipe. Jeff Johnson seconded. Discussion: The previous order of similar size lasted approximately 2 years. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Resolution 08-04-15-06: Paul George moved to approve a blanket purchase order to Shelly Asphalt for \$10,000 for hot mix. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Resolution 08-04-15-07: Paul George moved to approve \$1,096.74 to Smetzers for rear tires on the John Deere 6300. Jeff Johnson seconded. Discussion: Smetzers will be a new account for the same tires quoted from TCI. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Resolution 08-04-15-08: Dick Knapp moved to rent the port-a-john from Porta Kleen for up to \$75.00 per month from May to September 2008. Paul George seconded. Discussion: Dick Knapp discussed portable restroom facilities for Highpoint Park. The initial charge would be \$100.00 then \$69.00 a month along with a \$6.00 fee for damage waiver and would be serviced weekly thru Porta Kleen. The board discussed the port-a-john being tipped over. Dick stated this would be from now until September. Paul George discussed who is responsible for damage to the port-a-john and who is responsible for clean up if the port-a-john is turned over. Dick Knapp will follow-up and report back to the board. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Resolution 08-04-15-09: Dick Knapp moved to approve up to \$225.00 from Flag Lady to purchase 4 spinner poles, 4 3 x 5 flags and the mother's flag for High Pointe Park. Paul George seconded. Discussion: To install four spinner poles and flags for the park to be displayed during holiday weekends. This would also include the mother's flag for the main pole. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Paul George moved to approve road right-of-way 04-15-08-01 for 6809 Palmer Road for Embarq. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Paul George moved to approve road right-of-way 04-15-08-02 for 8708 Smoke Road for Embarq. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; Dick Knapp, yes; Motion passed 3-0.

Dick Knapp discussed the paving and stripping estimates. Mike Waller presented two Projects. Project 1 would involve applying for Issue I for Palmer Road. Project 2 would involve applying for Issue I for Columbia Road. Dick discussed having the county do the stripping versus bidding out the stripping. Dick Knapp recommended Project 1. The township would like to have the paving completed before school starts.

Paul George moved to move forward with Project 1 Road bids. Jeff Johnson seconded. Discussion: The will go to the Prosecutor's office to prepare for bids. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Resolution 08-04-15-10: Paul George moved to appropriate \$330,000 for road projects for 2008. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Dick Knapp discussed communications. He will be doing letters to create a paper trail and to keep the other board members updated on issues.

Dick Knapp reported he addressed all three County Commissioners regarding the ditch petition in Jardin Manor/Willow Brook. He spoke with Mark VanBuren and he stated a month ago the Engineer's office was given the assignment of providing a cost estimate to repair the area from Laurel Drive back to the creek/river. Dick Knapp will follow-up with a letter. Paul George discussed estimating what it would cost for township road crew to do work. Mark Waller believes that estimate is already done.

Mike Waller stated the Culvert Permit has been used for over twenty years. If the permit needs updated he could get with Dick Knapp and rework the permits. Mike Waller agrees the Culvert Permit is not a zoning issue but is a road issue.

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Zoning Report - Chris Harkness provided activities for March 31 to April 11, 2008. Total of eleven permits were issued or applied for during this time. Dick Knapp stated Steve with Zone Pro could be contacted for training. Chris Harkness and Dick Knapp will be attending the "State of the Region" for Central Ohio (MORPC) on April 16th.

Resolution 08-04-15-11: Dick Knapp moved to authorize up to 8 people (\$80.00) to Licking County Soil and Water to attend field trip to Coshocton Research Station. Jeff Johnson seconded. Discussion: If the Zoning Commission is permitted to attend this will be opened up to them also. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Chris Harkness clarified with the Trustees that the township is charging for zoning applications. When someone drops off an application the township collects the fee prior to reviewing. Even if the permit is denied a fee is still charged.

Fiscal Officer/Secretary Report - Laura Brown discussed the final invoice from David Hawkins and any additional charges. Jeff Johnson stated he spoke with David Hawkins and there will be an additional \$500.00. Mr. Hawkins has met with the township at least three times that have not been invoiced. The invoice will be held until final drawings are received.

Resolution 08-04-15-12: Jeff Johnson moved to approve \$500.00 to David Hawkins for services and presentation to the Trustees and attending meetings. Paul George seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Resolution 08-04-15-13: Dick Knapp discussed the estate tax the township will receive from Gale Roshon for \$40,760.00. Dick Knapp moved to appropriate \$40,760 to parks when available from Gale Roshon. Paul George seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

The township will review the inventory the township owns and will update the insurance. This will be addressed at the first meeting in May.

The joint meeting is scheduled for April 30th to meeting with MSI and the Zoning Commission along with Eric Fox.

Park and Recreation - Dick Knapp reviewed items the parks committee discussed. Roger Pickering provided the township with a book about the Histories of Etna Township. The Girl Scouts and Boy Scouts will be contacted to see if they would like to plant flowers to get some hours in. The Trustees discussed whether a building with a roof constructed in the park. There was a concern with drainage if a building was constructed in the park.

Old Business

Town hall/Community Center - The drawings for the variance will be dropped off tomorrow. Paul George stated the township will need three signed copies of the drawings for the Building Code Department. Jerry Brems, Licking County Planning Commission stated it could be reviewed by each of the agencies separate or a special Technical Review could be scheduled. Jeff Johnson and Jim VanDyne met with David Hawkins regarding concerns that he would correct.

Resolution 08-04-15-14: Dick Knapp moved to accept Pike Street from Licking County to be maintained by Etna Township. Paul George seconded. Discussion: Paul George verified that the county committing to the township accepting Pike Street is a separate issue from the County accepting Etna Parkway. Jeff Johnson discussed the cost to the township to maintain Pike Street. It will cost the township more money then the township would receive from the State. Mike Waller stated the benefit to the township would be the opportunity to apply for grant money for sidewalks, gutters, and storm drains. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Employee Handbook - Dick Knapp clarified what is a part time versus a full time employee. A full time employee works over 1500 hours is eligible to health insurance. This is more than 28 hours a week. If an employee works less than 28 hours a week on an average would be determined part time. The employee handbook will be forwarded to the Prosecutor's office for review.

Parking Regulations - Paul George provided the Trustees with information regarding parking from the prosecutor's office. The township needs to determine the roads that will be enforced and pass a resolution. Dick Knapp discussed Spike Rush Court is a safety issue with emergency vehicles being able to respond. Dick Knapp stated there are isolated areas of the township that need addressed. Dick stated at the first meeting in May the Trustees could take action. Paul George also provided a letter from Chief Weber regarding the fire department's safety concerns.

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New Business

Etna Township Website – Dick Knapp discussed the updates to the website and to see if the Trustees have any comments.

Resolution 08-04-15-15: Paul George moved allocate up to \$8,000 for the 2008 season with Trustee Paul George as the contact. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Comprehensive Plan – Brad Mercer, Jerry Brems, and Jim Lenner with Licking County Planning Commission reviewed the comprehensive plan. Brad Mercer stated the township needs a committee consisting of residents of the township and possible one or two members of township government. The committee would be 15 with hopes of 10 who regularly attend the meetings. The meetings are public meetings. One member from the Zoning Commission would represent the township government. Jerry Brems stated sometimes the Zoning Administrator participates and sometimes he does not. Jerry Brems stated they will be working with him anyway. Jeff Johnson served on a board similar to this for the township before. They had a member of every area of the township. Paul George suggested Jeff Johnson handle this committee. Jim Lenner suggested a farmer in the community and so on to have a mixture of input and view points. Brad Mercer felt a committee could be put together within a month or two. This is a volunteer committee that meets at least one time a month for approximately one year. Brad Mercer stated there will also be work to gather information outside of the meetings. There may be additional fees if they want to do a survey.

Public Comments –

John Eschenbrenner 22 Spikerush Court inquired on when the Trustees would address parking, first meeting in May.

John Campbell 301 Hawthorne stated Boy Scouts used to place flags on the graves in cemeteries. The Veteran's place flags on the graves for Etna Township. John suggested cul-de-sac's be addressed under zoning for future housing plans.

Pay Bills

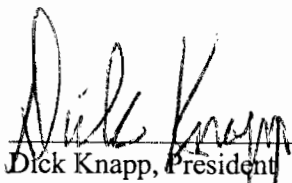
Paul George moved to pay bills. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

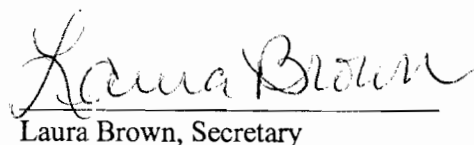
Dick Knapp moved to accept a resolution of appreciation for Barbara Digel-Barrett. Paul George seconded. Whereas, Barbara Digel-Barrett has served the Citizens of Etna Township, Licking County, State of Ohio for over ten (10) years as Clerk/Fiscal Officer; and Whereas, Barbara Digel-Barrett has been a committed advocate for open government and has served her position with compassion; and Whereas, Barbara Digel-Barrett has been a diligent leader in our community through her many acts of unselfish dedicated work on behalf of the Citizens of Etna Township, Licking County, State of Ohio, be it Resolved, that the Etna Township Board of Trustees pay tribute to Barbara for her many years of service to the Citizens of Etna Township, Licking County, State of Ohio; and be it further Resolved, that the Etna Township Board of Trustees personally thank Barbara for her dedication to the Citizens by her unselfish compassion, commitment and thoughtfulness; and be it further Resolved, that the Etna Township Board of Trustees extends our appreciation and admiration and wish Barbara continued success. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Paul George moved to recess the meeting at 3:50 p.m. Dick Knapp seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Paul George moved to come out of recess at 7:04 p.m. Jeff Johnson seconded. Roll call: Jeff Johnson, yes; Paul George, yes; and Dick Knapp. Motion passed 3-0.

Paul George moved to adjourn. Jeff Johnson seconded. Roll Call: George, yes; Johnson, yes; and Knapp, yes; Motion passed 3-0. Meeting adjourned at 7:05 p.m.


Dick Knapp, President


Laura Brown, Secretary