

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

November 30,

2007

Held

20

The Etna Township Board of Trustees met on Friday, November 30, 2007 in the Etna Township Hall for the purpose of conducting a special meeting. The meeting was called to order at 2:02 p.m. by President Knapp with silent prayer then the pledge of allegiance was recited. Roll call showed Mr. Knapp, Mr. George, and Laura Brown present. Mr. Burkholder was absent.

Paul George moved to adopt the agenda. Dick Knapp seconded. Roll Call: George, yes; and Knapp, yes;

Etna Township Departmental Meeting

Road Report

Mark Smith reviewed the road report. The road crew worked on the trees and brush in the township, cleaned up deer along the roads, picked up parts for the truck, and replaced missing road sign on Smoke Road.

Dick Knapp discussed the revised handbook and stated it should be done by the end of February.

Zoning Report

Stan Robinson discussed the Zoning Report being done once a month. Dick Knapp stated at the organizational meeting the Trustees would discuss going back to once a month. Dick stated it previously was once a month. The Maronda Homes refund is for \$100.00 each for a total of \$200.00 and will be done on Tuesday.

Dick Knapp discussed the letter from David Goll, Board of Zoning Appeals. Stan Robinson felt more than half of the signs on State Route 40 are not in compliance. He feels the signs in the set back would involve surveys. Stan agreed starting at one end of the township and working to the other end is a good idea. Dick discussed sending a letter stating the late fee would be waived if the property owner obtains the paperwork to come into compliance within thirty days. Stan Robinson discussed using a concrete date on the letter. Paul George stated Route 40, 310 and 70 are where most of the signs are located. Stan Robinson stated if all the signs were done at the same time then if they do not come into compliance they would all go to the prosecutor at the same time. Paul George stated this would avoid the property owners from stating selective enforcement. By saving the late fee this might be an incentive for the property owner to do the paperwork for the permit.

Paul George discussed the Zoning Inspector attending meetings. Unless it is an emergency the Board of Trustees is supposed to approve overtime. Stan Robinson verified his supervisor directed him to attend the TRC meeting in Licking County. Stan has been under the impression that he attends the Zoning Commission meetings to help with the new codes and then he flex's his time off. If he flex's his time off it is not overtime. Paul George asked if he was directed to attend the last Zoning Commission meeting. Stan Robinson stated this last time he did not have a specific request to attend. Paul George stated in the joint meeting the Zoning Commission stated they did not need Stan to attend all the zoning meeting but if they wanted him at a meeting they would request him to attend which could be approved by the board. Paul feels some of the meetings that Mr. Burkholder is requesting Stan to attend are unnecessary in Paul's opinion and we need to get this under control. Mr. Knapp stated at the beginning of the year with the new board we can set the guidelines and we will all be respectful of each other and have a clear understanding and communications to rectify these issues. Mr. George discussed the overtime for the Road Crew and only emergency overtime can be approved outside of a Trustee meeting.

Stan Robinson asked what meetings he is supposed to attend. Stan feels his attendance at the Zoning Commission meetings is important. He stated Section 1034 that was approved last year was messed up. The end user of the zoning resolution is Stan. Dick Knapp asked if Section 1034 is messed up because of different interpretations. Stan has a chart that explains the issues with Section 1034. Stan feels he has several years of experience looking at these things and having to deal with these things and suffers the grief because of them. He feels someone with experience should sit in with the board when they are discussing the amendments.

As for the county meetings Stan submitted different notes then the county provided. He feels if he can bring something back it is worth his time. These meetings are not overtime. He feels having someone from the township present at the meeting shows the county that the township is paying attention. Paul George stated it is the Zoning Inspector's responsibility to enforce the zoning resolution and it is the Zoning Commission's duties to redo anything by recommendation from the Zoning Inspector, Trustees, or resident. Stan stated he is their advisor; why not use someone that knows how to build a house to provide advice. Paul stated Stan could put the questions in writing and the Zoning Commission could review. Stan stated that is what he did and then he attended the meeting to answer questions. Paul George felt that the Zoning Commission stated they would request when they needed him at the meeting. Stan stated he did not receive a copy any notes from that meeting. Laura Brown thought Dee Dunlap sent him a letter or emails regarding the meetings. Stan Robinson did not get a clear response regarding

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~~attending meetings so he started attending meetings and flexing his time off since it did not cost anything.~~

He felt some of the members wanted him there. Stan requested they send him something in writing regarding attending the meetings. Paul feels most of the TRC meetings are regarding roads and the board needs to take a look at who is attending the meetings. Stan requested that the board let him know which meetings are zoning and which are not. Paul felt he should attend all Board of Zoning Appeals meetings. Stan feels at variance meetings he is not defending his actions but the Board of Zoning Appeals wants him there. Stan stated a variance is an excuse to go around the rules and he is only there to answer questions.

Dick Knapp verified that Dee Dunlap would send letters requesting Stan to attend meetings. Laura thought in the past Dee or Gary had requested his attendance via email. Stan stated that Dee asked him earlier in the day if he was going to be at the meeting but this was not a request to be there. Laura Brown stated at the beginning of the meeting Dee Dunlap stated she did not request him to attend the meeting. Stan stated that Laura did not want him to attend the meetings. Laura Brown stated it was Dee that asked her why he was there on Wednesday and he needs to take this up with her. Dick Knapp agreed that Stan should take this up with Dee or his supervisor.

Secretary Report

Laura Brown reported that she logged forty-eight stones at the cemetery on State Route 40. Some of the stones need repair and cleaned. She will log this cemetery into the software. She would like Dick to review the log and go with her to the cemetery. Paul George requested repairing the stones that are damaged. It was discussed meeting with Dan Bravard who repaired some of the stones in the past.

Town Hall

Paul George reviewed the quote from Southwest Licking Water and Sewer. The quote was from LE King and Sons Excavating to move the fire hydrant forty feet for \$2,398.00 plus \$350.00 to install a new three quarter or one inch service while the ditch is open. This would total \$2,748.00 and will need to be addressed at the meeting on Tuesday, December 4th.


Mr. Hawkins has not provided the exterior of the building options for the board; this will be addressed on December 4th.

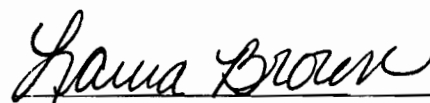
Resolution 2007-11-30-01 Dick Knapp moved to approve the 3570 square footage for the building to give approval to architect Mr. Hawkins to begin the progress prints for the building. Paul George seconded. Discussion: The Trustees discussed the cut in located at the front of the building and possibly placing benches there. Dick would not like to make this a smoking area. Paul George stated he does not like the cigarette butts being left in front of our current building. Dick stated there may be a law that within so many feet of a building that they are not permitted to smoke. Roll call: Paul George, yes; Dick Knapp, yes; Motion passed 2-0. Dick Knapp will contact Mr. Hawkins.

Dick Knapp suggested that Paul George discuss with the Economic Development Committee about serving as the New Town Hall Ground Breaking Committee. Paul George will handle.

Public Comments – No public comments.

Paul George moved to adjourn. Dick Knapp seconded; Dick Knapp, yes; Paul George, yes; Motion passed 2-0. Meeting adjourned at 2:51 p.m.


Dick Knapp, President


Laura Brown, Secretary