

# RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustee Special

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 24, 2007

20

The Etna Township Board of Trustees met on January 24, 2007 at the Etna Township Hall to hold a special meeting. President Knapp called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee Burkholder, Trustee George and Fiscal Officer Digel-Barrett present.

The motion to adopt the agenda was made by Mr. George, seconded by Burkholder and the vote in favor was unanimous.

Architect David Hawkins reviewed the drawings with the trustees. The meeting room is 1600 sq ft and can accommodate 80+ people with chairs or 200 people standing. A power assisted door could be installed for handicap access at the rear of the building and handicap parking along the south side of the building. There was discussion on a wider sidewalk from the handicap parking. Hawkins recommended incandescent lighting instead of fluorescent lighting because of noise and heat. A variance would be needed for the front overhang and the fire hydrant would need to be relocated to provide for better handicap parking.

Mr. Hawkins said he does not typically give out a materials list and that the bidders will bid on the drawings. He believes the trustees want a specification list and will give them a specification book for a similar type of building and the trustees can choose what materials they want. Equipment specifications will come with the drawings.

Mr. Burkholder objected to the need for a variance and said the lot is too small for the building proposed.

Michael Burns with Park National Bank discussed the financing and gave written estimates.

## PUBLIC COMMENTS

Neil Ingle discussed changing the layout of the fiscal officer's and secretary's offices and was against the cupola.

Gary Godwin said the cupola was an opportunity for a water leak. The township needs to be prepared to provide other services and a meeting place and the present location is inadequate. There are too many obstacles to adapting the building to the lot and no room for expansion.

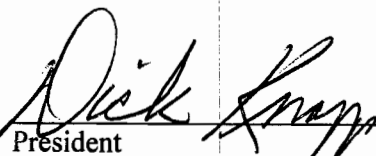
Gil Guttentag said the trustees are getting drawings and not plans and specifications. The Board should not let the contractor decide what goes in the building.

Mr. Burkholder requested that location of the township hall be placed on the next meeting agenda.

Jim Van Dyne said he would volunteer his help with the oversight of the construction.

At 10 p.m., Mr. George moved to adjourn the meeting, Burkholder seconded and the vote in favor was unanimous.

  
Fiscal Officer

  
President