

Etna Township, Ohio

Township Hall: 81 Liberty Street; P.O. Box 188; Etna, OH 43018-0188
Phone: 740-927-7717 Fax 740-927-1699

Application for Certificate of Occupancy: Business

(Refer to Section 305 & 306)
(Please Print)

Application & Permit Number _____

Fee: _____

The undersigned applies for a Certificate of Business Occupancy for the premises described, said certificate to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct and that all zoning and building regulations have been conformed to and all required inspections have been made and approved by the proper authorities. **Please submit any applicable Building Permits with proper signatures with this application.**

1. Applicant: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

2. Owner: _____ Lessee: _____

3. Property Address: _____ City: _____ State: _____ Zip: _____

4. Is this Certificate of Occupancy establishing a business use in a new building? _____

If so, please provide copies of all applicable building and water/sewer permits (plumbing, building, electrical, HVAC, Water & Sewer, etc.). Please list the original Zoning Permit # for the building. # _____

5. Name of Business: _____

6. Describe Proposed use: _____

Applicant's Signature: _____ Date ____/____/____

Print: _____

(Township Use Only)

Date received ____/____/____ by _____

Fee Paid: \$ _____ Cash: _____ or Check #: _____