

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Zoning Commission

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 2nd2008
20

The Etna Township Zoning Commission met in the Etna Township Hall on April 2nd, 2008 for the purpose of conducting a regular meeting. The meeting was audio taped for the township records. The meeting was called to order at 7:01 p.m. by Chairperson Stepp with the following members present: Dan Bravard, Trent Stepp, Mike Kerner, Pam Munce, Jim VanDyne, and Clerk Laura Brown. The pledge of allegiance was recited.

Announcements

Chris Harkness, Zoning Officer/Administrator was introduced and he reviewed his background.

The joint meeting with MSI, Eric Fox, Trustees, and Zoning Commission will be April 30th to discuss the Planned Residential District's and Planned Commercial District.

Zoning Commission Organization

Dee Dunlap has resigned to pursue other interest.

Jim VanDyne nominated Dan Bravard to vice-chairman. No other nominations. Mike Kerner moved to close the nominations. Pam Munce seconded. Roll call: Dan Bravard, yes; Mike Kerner, yes; Pam Munce, yes; Trent Stepp, yes; and Jim VanDyne, yes. Roll call to appoint Dan Bravard as vice-chairman: Dan Bravard, yes; Mike Kerner, yes; Pam Munce, yes; Trent Stepp, yes; and Jim VanDyne, yes.

Trent Stepp presented a meeting schedule to the Zoning Commission. He recommends handling the business items in the first meeting of the month. This would flow with the Licking County Planning Commission schedule. The second meeting of the month would be more of a committee type meeting. This would be a meeting to address items like text issues. The Zoning Commission could hold special meetings to discuss items regarding text amendments with other boards. If we are going to have a joint meeting with members of another board that would have a quorum they would also have to open a meeting.

Trent Stepp presented a Robert's Rules Highlights for the Zoning Commission to review. When voting on a motion that would not likely be opposed the chairman will ask if there is no objection. Trent stressed if a member wants a roll call to please object. The Zoning Commission can appoint items to a committee.

Old Business

Fences and Article 10 – Dan Bravard moved to consider Article 10 informally. Mike Kerner seconded. Motion passed without objection.

The Zoning Commission discussed Section 1029 Culverts. It was decided this is not a zoning issue. Currently the road crew handles culvert permits. This section will be removed and addressed with the Trustees. Trent will research and provide a letter to the Trustees regarding Culverts.

The Zoning Commission agreed to remove Section 1030 Sewage Disposal this is not a zoning issue but a Health Department issue. The Zoning Commission discussed occupancy permits and temporary structures. The need is for the use of the property to be approved with an occupancy permit. The commission discussed Section 1031 and will not make any changes. In Section 1032 it was decided to layout this section similar to buffering and add item F. With the exception of ponds in districts zoned for agricultural purposes appropriately sized pond aeration/fountain shall be included in all retention ponds.

Trent Stepp discussed the diagrams to be added with the text amendment.

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New Business

Section 513 and 521 text amendment – The Board of Zoning Appeals recommended changes to these sections to be consistent with Section 603 and Section 609. Dan Bravard moved to amend item 4 of Section 513 and item 9 of 521 in the Zoning Resolution to be consistent with Section 603 as recommended by the Board of Zoning Appeals in its entirety. Jim VanDyne Seconded Discussion: Mike Kerner asked for the motion to be clarified for the record. Roll Call: motion passed 5-0.

The Zoning Commission discussed obtaining signs for their hearings also. A letter will be drafted to the Trustees regarding the signs.

The setback chart will be discussed next meeting.

PUBLIC COMMENTS


Sally Mellon 10432 Palmer Road discussed alternates for the Zoning Commission.

Claudette VanDyne 7173 Refugee Road discussed the line of sight diagram.

Dan Bravard moved to adjourn at 9:30. Pam Munce seconded. Roll call: Dan Bravard, yes; Mike Kerner, no; Pam Munce, yes; Trent Stepp, yes; and Jim VanDyne, yes. Motion passed 4-1.

Approved May 7, 2008

Approved as corrected/amended _____



Laura Brown, Clerk



Trent Stepp, Chairperson