

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Zoning Commission

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 26th 2008 20

The Etna Township Zoning Commission met in the Etna Township Hall on March 26<sup>th</sup>, 2008 for the purpose of conducting a regular meeting. The meeting was audio taped for the township records. The meeting was called to order at 7:03 p.m. by Chairperson Dunlap with the following members present: Dan Bravard, Trent Stepp, Mike Kerner, Dee Dunlap, Jim VanDyne, and Clerk Laura Brown. The pledge of allegiance was recited.

Mike Kerner moved to adopt the agenda with flexibility. Dan Bravard seconded. Passed 5-0.

Trent Stepp moved to waive the public reading and approve the minutes from the March 5<sup>th</sup>, 2008 meeting. Jim VanDyne seconded. Roll call: passed 5-0.

Annual Organizational of Zoning Commission Officers'

Laura Brown opened the floor for nomination of the chairperson. Jim VanDyne nominated Trent Stepp. There were no other nominations. Roll call: Dan Bravard, yes; Mike Kerner, abstain; Trent Stepp, yes; Dee Dunlap, yes; and Jim VanDyne, yes. Passed 4 yes 1 abstain.

Laura Brown opened the floor for nomination of the vice chairperson. Jim VanDyne nominated Dee Dunlap. There were no other nominations. Roll call: Dan Bravard, yes; Mike Kerner, abstain; Trent Stepp, yes; Dee Dunlap, yes; and Jim VanDyne, yes. Passed 4 yes 1 abstain.

The technical review board will consist of Oct/Nov/Dec – Trent & Dan; Jan/Feb/March – Jim & Trent; April/May/June – Dan & Pam; July/August/Sept – Jim & Dee.

The Zoning Commission will continue to use Roberts Rules of Order. Dan Bravard presented an addition to Roberts Rules of Order. "When the Zoning Commission conducts public hearings, work sessions, discuss proposed amendments to the Zoning Resolution or Zoning Map, or enters in a committee of the whole, any or all documents will not be read verbatim unless the Zoning Commission determines it necessary to read the document(s) verbatim by majority vote. Copies of the document(s) shall be made available to members of the Zoning Commission prior to the next scheduled meeting and to the public upon request prior to and at the meeting. The documents will be summarized by the chair."

Dee Dunlap stated in the public hearing the documents should be read. The public has the right to be informed. Jim VanDyne agreed with Dee Dunlap.

Dan Bravard moved to adopt Roberts Rules of Order with the addition recommended above. Mike Kerner seconded. Discussion: Dan Bravard discussed the Committee of the Whole rule in Roberts Rules of Order. Roll call: Bravard, yes; Kerner, yes; Stepp, yes; Dunlap, yes; and VanDyne, yes. Motion passed 5-0.

Jim VanDyne moved to place the public notices in the Pataskala Standard and to use the Newark Advocate when there are time constraints. Roll call: Bravard, yes; Kerner, yes; Stepp, yes; Dunlap, yes; and VanDyne, yes. Motion passed 5-0.

Jim VanDyne moved to approve the clerk setting the public hearing date due to time constraints. Dee Dunlap seconded. Roll call: Bravard, yes; Kerner, yes; Stepp, yes; Dunlap, yes; and VanDyne, yes. Motion passed 5-0.

Old Business

The PRCD, PRD1 and PRD2 are ready for review. Laura Brown will work on the formatting and will forward to the Zoning Commission, Trustees, Eric Fox, Zoning Office, and MSI Design. A tentative April 30<sup>th</sup> joint meeting is planned. The Planned Unit Development text will be formatted starting with 17. PRD1&2 will be 17, conservation will be 18, and commercial will be 19.

Fences and Article 10

Trent Stepp will update the drawings and fences will be sent on to Licking County Planning Commission with Article 10. Dee Dunlap has reviewed Licking Township, Granville Township, and some of the other regulations MSI had given the Zoning Commission.

Dan Bravard moved to go into the committee of the whole. Dee Dunlap seconded. Roll call: Bravard, yes; Kerner, yes; Stepp, yes; Dunlap, no; and VanDyne, yes. Motion passed 4-1.

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The Zoning Commission discussed Article 10 and made changes. In Section 1000 add to the end "and to further promote public health, safety, convenience, comfort, prosperity, and general welfare" from Licking Twp. Article 10 will be formatted like the buffering section. In Section 1002 delete the words "of the principal use" and add the words "and guests" in item 1. In item 3 add the words "if the structure of an above ground pool meets the requirements of this section, no additional fencing or wall shall be required." Mike Kerner stated the state regulation is 54 inches. Mike will check into obtaining a copy of the state regulations. In item 3 change four feet to 72 inches. In Section 1004 add the wording from Licking Twp as follows: No commercial vehicle with a net capacity rating in excess of two and one half (2½) tons, including commercial tractors, automobiles, trucks, buses, house trailers, semi-trailers, temporary storage containers or pods shall be parked or stored on any property within a residential zoning district other than in a completely enclosed building, except those commercial vehicles conveying the necessary tools, materials, and equipment to a premises where labor using such tools, materials and equipment is to be performed during the actual time of parking. Remove Section 1005 and reword Section 1109 Parking and Storage of Recreational Vehicles to regulate what was in Section 1005. In Section 1006 add the word "Fully" and remove "on at least three sides". Add "maintained in good condition with a gate" after the word fence. Remove four feet and replace with said fence or wall shall be at least 96." Sections 1007, 1008, 1009, and 1010 were already addressed when working on fences. In section 1015 rename title to read "Special Provisions for All Districts and Uses." In Section 1026 add the following "For cul-de-sac lots: the minimum road frontage requirement for lots fronting on a cul-de-sac shall be sixty (60) feet with the district's width requirement being met at the set back line" and remove "The minimum road frontage requirement for lots fronting on the vehicle turn around portion of a cul-de-sac shall be forty (40) feet." Remove Section 1027 and combine with Section 306. Section 306 will read Temporary Certificate of Occupancy for Temporary Dwellings. Reword Section 306 to include the wording in Section 1027. The Zoning Commission discussed the section on Culverts and whether this section should be in the Zoning Resolution. Eric Fox will be contacted regarding Culvert permits. In Section 1027 remove the last line.

Jim VanDyne moved to come out of the Committee of the Whole. Dan Bravard seconded. Roll call: Bravard, yes; Kerner, yes; Stepp, yes; Dunlap, yes; and VanDyne, yes. Motion passed 5-0.

Meeting adjourned at 10:00 p.m.

Approved April 26<sup>th</sup>, 2008

Approved as corrected/amended \_\_\_\_\_

Laura Brown  
Laura Brown, Clerk

Trent Stepp  
Trent Stepp, Chairperson