

RECORD OF PROCEEDINGS
Etna Township Zoning Commission

Section 502, 503, 504

Bidding

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The Etna Township Zoning Commission met in the Etna Township Hall on April 4, 2007 for the purpose of conducting a regular meeting. The meeting was audio taped for the township records.

The meeting was called to order at 7:04 p.m. by Vice Chairperson Stepp with the following members present: Mr. Bravard, Mr. Stepp, Mrs. Munce, Mrs. Taylor, Mr. Van Dyne, and Clerk Laura Brown. The pledge of allegiance was recited.

Jim VanDyne added Laura Brown and Section 1205A page 12-4 under New Business. Jim VanDyne moved to adopt the agenda. Tina Taylor seconded. Roll call: Motion passed 5-0.

Jim VanDyne moved to waive the public reading and to approve the minutes from the March 21, 207 meeting. Dan Bravard seconded. Motion passed 5-0.

Old Business

A. **Section 502-Zoning Commission Created** - The Zoning Commission discussed the changes recommended in Section 502.

Dan Bravard moved to forward Section 502 as written below onto the Licking County Planning Commission. Tina Taylor seconded. Motion passed 5-0.

SECTION 502 – Zoning Commission Created

A Township Zoning Commission is hereby created which shall consist of five (5) members to be appointed by the Board of Township Trustees each for a term of five (5) years, except that the initial appointments shall be one (1) member each for one (1), two (2), three (3), four (4), and (5) years terms. Each member shall be an elector and resident of unincorporated Etna Township. Members of the Zoning Commission may be removed from office by the Board of Township Trustees for cause, upon written charges and after a public hearing. The Board of Township Trustees shall fill vacancies through appointment for the un-expired term of the member vacating the position. A vacancy shall automatically be declared when a member misses four (4) meetings in succession without just cause.

The Board of Township Trustees may appoint up to two (2) alternate members each for a term of five (5) years. The Alternate Members shall meet the same appointment criteria as regular Members and shall take the place of an absent Regular Member at the meeting of the Board of Zoning Commission. Alternate Members may vote on any matter on which the absent Member is authorized to vote. Alternate Members may be removed from office by the Board of Township Trustees for cause upon written charges and after a public meeting. Vacancies shall be filled by appointment by the Board of Township Trustees for the un-expired term of the alternate member affected.

The Board of Township Trustees shall establish rates of compensation and procedures for reimbursement of expenses incurred in the performance of duties.

Section 503 -- Proceedings of the Zoning Commission

The Zoning Commission discussed why it was made March. Dan Bravard gave the commission an overview and stated it was March when they re-organized years ago. The benefit of holding the organizational meeting in March is it gives new members time to get to know the board.

Trent Stepp suggested changing it to before March. He stated that this year we had turn over that would have made it better to organize in January and to be consistent with the other boards in the township. He feels both in January and March have benefits.

The Zoning Commission discussed the Sunshine Law and the Zoning Commission is bond by State law to abide by the Sunshine Law. The board discussed adding the text defining a quorum and decided Robert's Rules of Order defines a quorum. After discussion the Zoning Commission decided not to change Section 503.

RECORD OF PROCEEDINGS
Etta Township Zoning Commission

Minutes of

Meeting

April 4,

2007

DAYTON LEGAL BLANK, INC., FORM NO. 10148

~~Dan Bravard moved to leave Section 503 as it is currently written in the Etta Township Zoning Resolution. Pam Munce seconded. Motion passed 5-0.~~

Section 504 - Duties of the Zoning Commission

The Zoning Commission discussed the changes. The commission discussed the comprehensive land use plan and the purpose of the Steering Committee. Having an Architectural Review Board was discussed and added to the proposed text as item 6.

Dan Bravard moved to forward the below changes to Section 504 and to add Section 504.1 to the Licking County Planning Commission. Tina Taylor seconded. Motion passed 5-0.

Section 504 - Duties of the Zoning Commission

For the purpose of this resolution the Commission shall have the following duties.

1. Initiate proposed amendments of this resolution.
2. Review all proposed amendments to this resolution and make recommendations to the Board of Township Trustees as specified in Article 6.
3. Review all planned unit developments and make recommendations to the Board of Township Trustees as provided in Article 13.
4. Review all proposed changes to the official Zoning Map and make recommendations to the Board of Township Trustees.
5. Review all proposed changes to the Comprehensive Land Use Plan and Future Land Use Map and make recommendations to the Board of Township Trustees.
6. Serve as an Architectural Review Board to enforce compliance with any zoning standards adopted and pertaining to landscaping or architectural elements as delegated by the Board of Trustees per O.R.C. 519.171.

Section 504.1 Conflicts

No member of the Zoning Commission may participate in the hearing or disposition of any matter in which that member has any conflict of interest prohibited by state law, including but not limited to a pecuniary or familial interest relating to any matter before the Commission.

Buffering

The buffering text will be reviewed and discussed at the next meeting.

New Business

- A. Jim VanDyne requested the Zoning Commission draft a letter to the Trustees requesting they approve the letter to rescind Laura Brown's resignation.
- B. Jim VanDyne discussed section 1205-A on page 12-4. The table has a maximum height for signs that are flat on the wall of 15 feet.

The commission discussed height restrictions when the sign is attached to the building. The commission discussed the signs in Reynoldsburg and Dublin. Dan Bravard suggested Colerain Township. Jim VanDyne will review and bring information back to the Zoning Commission.

Jim VanDyne moved to adjourn at 9:44 p.m. Trent Stepp seconded. Roll call: passed 5-0.

Approved April 18, 2007

Laura Brown
Laura Brown, Clerk

Approved as corrected/amended _____

Dee Dunlap
Dee Dunlap, Chairperson