

Held \_\_\_\_\_ December 2, \_\_\_\_\_ 20 \_\_\_\_\_ 2014

The Etna Township Board of Trustees met on Tuesday, December 2, 2014 in the Etna Township Administration Building. The meeting was called to order at 7:00 p.m. by President Carlisle. Jeff Johnson led the invocation and James Duffy led The Pledge of Allegiance. The roll call showed Trustees Jeff Johnson, Randy Foor, John Carlisle, and Fiscal Officer Walter Rogers present.

Trustee Johnson moved to adopt the agenda as presented. The motion was seconded by Trustee Foor. Trustee Carlisle would like to add an executive session to the agenda.

Trustee Carlisle moved to add an executive session to New Business as Item d. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

The motion to adopt the agenda as amended passed by unanimous affirmative vote.

Trustee Carlisle moved to adopt the minutes from the November 4, 2014 and November 15, 2014 regular meeting as presented. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

#### **Public Comments -**

James Duffy of 27 Daisy Drive discussed a fire wood/wood splitting business on US 40. Rob Platte has been working on this issue.

#### **Reports**

**Road Report** - A written Road Report was submitted.

**Administrator's Report** – A written Administrator's Report was submitted. Rob Platte reported on the Taylor Road Project and right-of-way acquisitions. There is additional surveying cost. Trustee Carlisle is looking into the extra cost for the right-of-way acquisition staking because he believes this was included in the funding. This property owner is being specific to where the lines are. Having this approved will keep the project moving while this cost is being researched. Rob Platte will contact Jobes Henderson regarding the additional cost.

Trustee Foor moved to allow John Carlisle up to \$4,000.00 for additional surveying if needed. The motion was seconded by Trustee Johnson. The motion passed by unanimous affirmative vote.

**Economic Development** - They will meet Friday, December 12, 2014.

**JEDZ 1 & 2** - The meeting for December is cancelled because there is no business to discuss.

**Water and Sewer** – Trustee Carlisle provided the information to the Trustees by email and the hard copies are on file.

**Fire District** - Trustee Foor reported the Fire Board was holding a meeting this evening.

#### **Old Business**

##### **2015 Budget**

The Trustees will hold a special meeting on December 13, 2014 at 7:30 a.m. to discuss the budget.

#### **New Business**

##### **MS4 Permit Renewal**

Trustee Carlisle moved to submit the application for the "Co-Permittee Notice of Intent for coverage under the Ohio EPA small MS4 NPDES general permit" and to establish Mike Waller as the MS4 contact person. The motion was seconded by Trustee Johnson. Discussion: This is the first time approving this particular form and it is basically to renew the permit. The motion passed by unanimous affirmative vote.

##### **Historic National Road sign for High Point Park**

The township received a request from the Licking County Planning Commission and The Ohio National Road Association regarding the 'Interpretive Signage Project'. The request is to place a sign in High Point Park. The other signs are located where the motoring public can pull off to read. The Ohio National Road Association provided a picture of the sign.

Trustee Carlisle suggested having the Economic Development Committee review and recommend where to place the sign. Rob Platte will contact Chris Harkness for more information on the size, content, and maintenance of the sign. The Trustees will discuss during the second meeting in December.

##### **Advertise for the Zoning Commission and Board of Zoning Appeals**

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

## Etna Township Trustees Regular Meeting

Held \_\_\_\_\_ December 2, \_\_\_\_\_ 20 \_\_\_\_\_ 2014

This will be placed on the website and the Trustees will interview at the December 20th Trustees meeting.

Trustee Johnson moved to pay the bills as presented. The motion was seconded by Trustee Foor and it passed by unanimous affirmative vote.

#### Public Hearing

Trustee Carlisle opened the public hearing for map Amendment AM-14-07 submitted by John Wicks for 9.452 acres, parcel # 010-017070-03-000 and 101-017070-03-001, located on the Southeast Corner of Columbia and Refugee Roads owned by the Providence Presbyterian Church is requesting a rezoning from Single Family Residential District (RS) to Planned Mixed-use Development District (PMUD).

Trustee Carlisle provided an overview of the map amendment. The Licking County Planning Commission and staff both recommended approval of the map amendment. The Zoning Commission recommended approval with modifications.

Rob Platte, Township Administrator, provided an overview of the amendment. The applicant also submitted the Preliminary Development Plan. The Zoning Commission approved the Preliminary Development Plan with modifications. The Trustees have to wait thirty days after the rezoning before acting on the Preliminary Development Plan. The Future Land Use map shows this area as residential with commercial to the East. Sub-area one will be a Daycare or Office use with sub-area two being condominiums. This development would have private roads. The Zoning Commission recommended adding the NAICS Codes for the permitted uses which dictate what uses are permitted there. These codes are currently what the township uses in the Zoning Resolution and they are specific. If the map and text amendment are approved it will become Appendix B in the Zoning Resolution.

On the Southern portion of the development there will be a right in right out onto Columbia Road. Further North will be a full access located across from Cumberland Chase. On Refugee Road there will be a right out only. The Licking County Planning Commission will require left turn lanes both on the Refugee and Columbia Roads intersection. The planned pork chop was discussed. The one at the development on Columbia Road at Cumberland Links was removed at the request of the fire department. Rob Platte will check into the requirement for the pork chop by the Licking County Planning Commission.

Trustee Carlisle recessed the meeting for five minutes.

Gary Smith, Architect for the applicant, stated the pork chop pavement has not been engineered but they will make it whatever it needs to be to satisfy the requirements of the Fire Department. John Wicks, applicant, stated the minimum is fourteen feet and confirmed they will work with the fire department. The township has safety concerns with people doing a left turn on a right out only pork chop. The applicant originally asked for full access for both. There are ways to construct them so you can't do the left turn out of them. The Licking County Planning Commission has a very restrictive access code. The developer has received a variance from the Licking County Planning Commission.

Gary Smith stated they have already received some interest from builders for the condominiums. The applicant was fine with most of the items the Zoning Commission modified. They have concerns with the increase in the minimum square footage for a ranch style condominium from 1,050 square feet to 1,200 square feet and from 1,250 square feet to 1,400 square feet for a two story. The feedback from builders is that 1,200 square feet is high. The township requires a minimum of 1,000 square feet for single family residential in a RS District. Gary Smith discussed modifying the 1,200 square feet requirement to include a finished basement. The units on the plan are not an actual product and shown larger at 1,200 to 1,400 square foot. The Final Development Plan will be to scale once they hire a builder. The bulk of the market is for empty nesters. Most of the condominiums are ranch style and if they do have a second story it would have the master bedroom on the first floor. The original plan was for a day care but the applicant added the office option because they have had some interest. The intent would be insurance agents, doctors, dentists, that type of use. If the building is a daycare there would be a fenced in area off the back. The Trustees have concerns with safety if the use is a Daycare. Gary Smith stated the Daycare would have a different configuration for safety. For aesthetics it will be a decorative fence. Gary Smith stated they will have landscaping and can discuss these requirements in the Preliminary Plan approval. Gary Smith suggested adding to the text that if a fence is installed a requirement of landscaping to soften the fence would be required.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Etna Township Trustees Regular Meeting

Held \_\_\_\_\_ December 2, \_\_\_\_\_ 20 \_\_\_\_\_ 2014

**Public Comments**

Randy Simpson of 10740 Refugee Road stated the Zoning Commission had issues with the 1,050 square footage requirements. He has a concern with the condominium market for this area and referenced the development across the road. He doesn't feel this development fits in this area.

The Trustees discussed their options. They have questions that they would like to have answered.

Trustee Carlisle moved to recess the public hearing. The motion was seconded by Trustee Johnson. Discussion: The pavement area around the pork chop will be discussed with John Singleton, West Licking Fire; they will request Chairman Essex to explain the square footage modification from the Zoning Commission; Rob Platte will provide a list of the NAICS Codes that will be permitted; specifically address the fence with the landscape buffering and materials if it is a daycare; time to review the material provided again, and street lighting for safety. The motion passed by unanimous affirmative vote.

Trustee Carlisle moved to go into Executive Session at 8:30 p.m. per O.R.C. 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. The motion was seconded by Trustee Foor and passed by unanimous affirmative vote.

Trustee Foor moved to come out of Executive Session at 8:55 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.

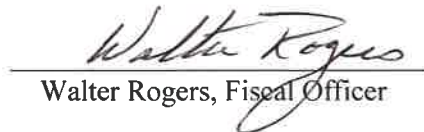
Trustee Carlisle moved to buy out an additional five days of Mr. Waller's vacation for 2014. The motion was seconded by Trustee Foor. Discussion: The only reason we are offering this to Mr. Waller is because of the extenuating circumstances and the township was short staffed on the Road Crew otherwise it would be open to all employees. The motion passed by unanimous affirmative vote.

Trustee Carlisle explained the Trustees are buying vacation from Mr. Waller because of extenuating circumstances where Mike has stepped up and was not capable of taking vacation when he wanted. This is not a precedent setting situation and this is not something that the township will make a habit of doing. The policy will not be changed.

Trustee Foor moved to adjourn at 8:57 p.m. The motion was seconded by Trustee Johnson and passed by unanimous affirmative vote.



John Carlisle, President



Walter Rogers, Fiscal Officer

All the resolutions as presented are on file with the Fiscal Officer.