

Held

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The Etna Township Board of Trustees met on Tuesday, December 15th, 2009 in the Etna Township Community Center/Administration Building for the purpose of conducting a regular meeting. The meeting was called to order at 1:30 p.m. by President Knapp. Jeff Johnson led the prayer and Dick Knapp led The Pledge of Allegiance. Roll call showed Jeff Johnson, John Carlisle, and Dick Knapp present. Fiscal Officer Tina Taylor arrived approximately 4:30 p.m.

Dick Knapp moved to add Item XVII a motion to go into executive session per O.R.C. 121.22 (G) (3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action to the agenda. Jeff Johnson seconded and the vote in favor was unanimous.

Jeff Johnson moved to adopt the agenda with the addition. John Carlisle seconded and the vote in favor was unanimous.

Jeff Johnson moved to approve the December 1st regular meeting minutes. John Carlisle seconded and the vote in favor was unanimous.

Public Comments

Gary Burkholder of 254 Trail East discussed the appointments to the Zoning Commission and Board of Zoning Appeals. Gary Burkholder asked if the legal opinion has been received regarding appointments. Dick Knapp stated it appears the appointments will be made next year and the deadline for applications is still December 15th, 2009.

Jim VanDyne 7173 Refugee Road discussed the chipper and is in support of the purchase of a chipper. John Carlisle and Mike Waller discussed some factors in the decision to purchase a chipper.

Reports

Mike Waller reviewed the road report that was provided. A letter and resolution will be needed for the street lighting for Orchard Glen. This will be drafted and presented at a meeting in the near future. The inventory, transportation plan, and permanent appropriations were discussed.

Resolution # 09-12-15-01: John Carlisle moved to approve to Ace Truck for a Boss Plow 10' V plow for \$7,650.00. Jeff Johnson seconded. Discussion: The cost to install on another truck would be approximately \$600.00. The motion passed unanimously. A quote from Dexter in the amount of \$8,590.00 was also provided for the same piece of equipment.

Resolution #09-12-15-02: John Carlisle moved to approve work clothing – high visibility - \$300.00/worker for \$888.96 to Mid-west Work Wear (five shirts, one bib overalls, and one jacket per person). Jeff Johnson seconded. Discussion: Don Copley will reimburse the township if he is let go during his 90 day probation. The vote in favor was unanimous.

Resolution # 09-12-15-03: John Carlisle moved to approve the expenditure to Menard's for up to \$1,500.00 for 2x 6 tongue and groove lumber for the salt barn. Jeff Johnson seconded. Discussion: John Carlisle explained the project. The \$1,500 is for 2x6 tongue and groove lumber only. Most of this project will be done in the spring. It was discussed whether the road crew will do the work. Mike Waller recommended the contractor be Jim VanDyne with help from the road crew when needed. John Carlisle will work on an agreement with Jim VanDyne and will present it to the Trustees at a later date. The motion passed unanimously.

Resolution # 09-12-15-04: John Carlisle moved to approve up to \$185.00 to Wheelsports for plugs, oil, and parts. Jeff Johnson seconded. Discussion: The board discussed the purchase of a new saw. The motion passed unanimously.

Zoning Report

Chris Harkness provided and reviewed the written zoning report. Chris reviewed information on the neighborhood stabilization program from Licking County Community Development.

Chris Harkness discussed the request to move forward with the new TIF District to be proposed for approval.

Dick Knapp moved to allow the Economic Development Committee chairperson to move forward with the three areas presented today with a cost estimate. Jeff Johnson seconded. Discussion: The three areas presented were JBW LLC and Howard Emswiler properties. The motion passed unanimously.

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DAYTON LEGAL BLANK #100-10148

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Chris Harkness provided a zoning/planning overview of the past year and future goals.

Megan Toitch with Ohio Insurance Services Agency presented a benefit summary for the benefits offered to Etna Township. The Health Savings Account can be used for vision or dental expenses or any other qualified expense. If the Health Savings Account is used in full and you are on a family plan you then prove to Ohio Insurance Services that it was used for the \$2,500 deductible then they will reimburse the \$2,500 balance of the \$5,000 deductible thru the OPEC Funding account with Ohio Insurance Services Agency. She discussed the VSP Vision Service Plan that could be offered to the township. This is a true vision plan. There are two options one is \$19.13 and the other is \$21.51. Dick Knapp discussed another plan and Megan recommends VSP. Jeff Johnson discussed offering this to the employees at their cost and whether they could use the HSA account to pay for the eye plan. Dick Knapp discussed the balance of the employees HSA accounts. Megan said each employee would have to provide the balances. The Trustees discussed the HSA accounts and how much to place in the employees accounts. The deductibles renew the first of the year.

Mike Waller discussed his concerns with the new insurance and the discussion of the Health Savings Accounts being reduced. John Carlisle stated this is just being discussed and Megan is working out the issues. John Carlisle would not support a decrease in the HSA accounts at this time.

Dick Knapp moved to go into executive session at 3:25 p.m. per O.R.C. 121.22 (G) (3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, John Carlisle seconded and the motion passed unanimously. Chris Harkness, Randy Foor, and Deborah Scott were invited into the executive session.

Dick Knapp moved to come out of executive session at 3:38 p.m. per O.R.C. 121.22 (G) (3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Jeff Johnson seconded and the motion passed unanimously.

Old Business

The board of Trustees approved the special meeting for December 29th at 5:00 p.m.

Cemetery Report

Dick Knapp presented information on updating the cemetery fees. The Trustees discussed other fees and whether you can reserve lots.

Resolution # 09-12-15-05: Jeff Johnson moved to add *** complimentary burial lot for 30 years or more of continued residency with flat open and closing fee of \$525.00 effective November 1st, 2009. John Carlisle seconded. Discussion: The \$525.00 is regardless of the hour or day. The motion passed unanimously.

The Board of Trustees discussed establishing an Etna Township cell phone policy. The Trustees reviewed the draft cell phone policy. Dick Knapp will discuss with Mike Waller and bring this back to the board. This will also be reviewed with the state auditor and Prosecutor's office. The board will verify the unlimited cell phone plans. Dick Knapp will discuss with Trustee Elect Randy Foor.

The Board of Trustees discussed establishing an Etna Township credit card policy. The language presented was taken from another township in the State of Ohio. The Trustees discussed the process of having a Trustee over the Roads approving the purchases. The Trustees approve all the bills prior to signing checks. Any charges on the credit card statement not verified with a receipt would be directed to the employee's Trustee Supervisor. Dick Knapp will update the policy and present to the board at the meeting on the 29th.

Fireboard John Carlisle reported they approved the temporary appropriations at the Fireboard meeting.

MORPC will attend the second meeting in January to recognize Paul George. Randy Foor discussed the MORPC Survey. This will be linked on the website.

Chris Harkness reported that the City of Reynoldsburg did receive the Issue I money for Summit Road.

The board recessed from 4:43 p.m. to 4:56 p.m.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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Fiscal Officer Report

FISCAL OFFICER'S REPORT DECEMBER 01, 2009

	Receipts	Expenditures
General Fund	44,661.59	18,732.86
MV License Tax	1,436.54	0
Gasoline Tax	2,416.21	4,115.49
Road & Bridge Fund	17,201.90	11,123.18
Cemetery	0.00	0.00
Special Assessment	0.00	305.34
Misc. Special	0.00	0.00
Misc. Debt	0.00	1,051.10
Total	65,716.24	35,327.97

Funds Total November 31, 2009 - \$1,142,046.97

Dick Knapp moved to authorize Fiscal Officer Tina Taylor to request advances against any and all taxes collected or in the process of collection for the benefit of Etra Township during the year 2010. Jeff Johnson seconded and the motion passed unanimously.

Resolution #09-12-15-06: Jeff Johnson moved that be it resolved by the board of Trustee of Etna twp of Licking County in Etna Ohio resolution of approval to re-align permanent appropriation resolution by modifying the following appropriations from one account to another account within the fund. (Labeled A, B, C, D, E, F, and G). Dick Knapp seconded. Discussion: Tina Taylor explained the appropriations and the difference from the general fund and other funds. The Trustees verified with Tina that she is advising them properly and she is. The motion passed unanimously.

Tina Taylor discussed the property at Sycamore Creek Road that is in foreclosure. The next sale date will be in April 2010. Tina Taylor will follow-up on this property and present more information to the Trustees.

Tina Taylor explained the overages on her phone bill from Etna Township phone calls. She presented a breakdown and copies of her bill for reimbursement.

Resolution #09-12-15-07: John Carlisle moved to reimburse Fiscal Officer Tina Taylor \$117.40 for cell phone usages. Fiscal Officer must justify the \$117.40 and attach it to the voucher. Jeff Johnson seconded and the motion passed unanimously. A copy of the bill will be attached to the check when issued.

Dick Knapp moved to sign the check outside of the meeting (For the cell phone bill). Jeff Johnson seconded and the motion passed unanimously.

Correspondence

- Paul George's Family – Thank you card
- Dee DeGonia – Thank you card
- Auditor of the State of Ohio – Regular Audit December 31, 2008-2007
- CFLP Solid Waste District – Solid Waste Management Plan
- Licking County Planning Department – Neighborhood Stabilization Program Grants
- Pataskala Area Chamber of Commerce – Newsletter
- Licking County Township Association regarding annual meeting and dues.

Dick knapp moved to submit the dues of \$260.00 plus \$30.00 for Chris Harkness as an associate member for a total of \$290.00. Jeff Johnson seconded and the motion passed unanimously.

- Licking County Prosecuting Attorney – Town hall/Meeting room rentals
- Licking County Prosecuting Attorney – EMS Billing
- Careworks – Monthly statement

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DAYTON LEGAL BLANK, INC. - FORM NO. 101-18

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New Business

The 2010 temporary budget appropriations will wait until the meeting on December 29th, 2009.

Dick Knapp moved to go into executive session at 5:56 p.m. per OCR 121.22 (G) (1) to consider the appointment of public officials. John Carlisle seconded and the motion passed unanimously.

Dick Knapp moved to come out of executive session at 7:45 p.m. per OCR 121.22 (G) (1) to consider the appointment of public officials. Jeff Johnson seconded and the motion passed unanimously.

RESOLUTION #09-12-15-08: John Carlisle moved to appoint Dick Knapp 2 year term, Neil Ingle 2 year term, and Bob McNight 1 year term, to the JEDZ I Board for the term of 9-2009 to 9-2011 which expired September 30, 2009. Jeff Johnson seconded. Discussion: John Carlisle does not believe individuals should serve on multiple boards. The motion passed unanimously.

RESOLUTION #09-12-15-09: Dick Knapp moved to appoint 2 township residents Bart Weiler and Mark Schaff to the Licking County Tax incentive review council for a term of two (2) years 1-1-2010 to 12-31-2011. John Carlisle seconded and the motion passed unanimously.

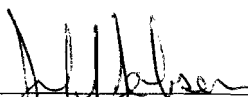
Eric Fox is still researching the issue to refund corrected life insurance reimbursement to Trustee Jeff Johnson and Fiscal Officer Tina Taylor. Tina Taylor will have something on the 29th.

Public Comments

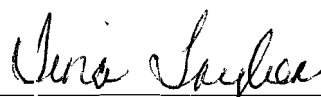
Randy Foor presented a petition for the roads in Cumberland Crossing to be dedicated to Etna Township. John Carlisle and Mike Waller will review the road and present this to the board on the 29th.

Jeff Johnson moved to pay bills. Dick Knapp seconded and the motion passed unanimously.

Jeff Johnson moved to adjourn at 8:08 p.m. John Carlisle seconded and the motion passed unanimously.



Dick Knapp, President



Tina Taylor, Fiscal Officer