

RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustees Regular Meeting

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

May 19th,

2009

Held

20

The Etna Township Board of Trustees met on Tuesday, May 19th, 2009 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 1:30 p.m. by President Knapp. Bill Young led the prayer and Mike Waller led The Pledge of Allegiance. Roll call showed Jeff Johnson, Paul George, Dick Knapp and Secretary Laura Brown present. Fiscal Officer Tina Taylor was absent.

Jeff Johnson moved to modify the agenda by adding Fiscal Officer Report following correspondence and MORPC under reports as Item f. Paul George seconded and the vote in favor was unanimous.

Paul George moved to adopt the amended agenda. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adopt the minutes from the April 21st, 2009 regular meeting. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adopt the minutes from the April 25th, 2009 special meeting. Jeff Johnson seconded and the vote in favor was unanimous.

Jeff Johnson moved to adopt the minutes from the May 4th, 2009 special meeting. Paul George seconded and the vote in favor was unanimous.

Jeff Johnson moved to adopt the minutes from the May 5th, 2009 special meeting. Paul George seconded and the vote in favor was unanimous.

Jeff Johnson moved to adopt the minutes from the May 5th, 2009 regular meeting. Paul George seconded and the vote was Jeff Johnson, yes; Paul George, yes; and Dick Knapp abstain.

Bryan Long with the Licking County Recorder's Office was present and congratulated the Trustees on the new building. The new Fire Chief David Fulmer with West Licking Fire District introduced himself. Eric Fox with the Licking County Prosecutor's office was in attendance.

Public Comments - None

Reports

Road Report – Mike Waller provided and reviewed a written road report.

Resolution: 09-05-19-01: Paul George moved to approve up to \$225.00 to Yoder's for vinyl fencing pickets for the Etna Cemetery. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George reported the Licking County Engineer's office will be surveying the Etna Cemetery and possibly moving the fence. Some residents have constructed fencing on the township property.

Resolution: 09-05-19-02: Paul George moved to approve \$125.00 to JD Equipment for mower blades. Jeff Johnson seconded and the vote in favor was unanimous.

Dick Knapp reported at 109 Longwood Crossing there is a cracked curb.

Paul George reported on the paving cost of previous years. The township saved \$87,851.00 by using Black mate instead of 2 inches of asphalt. Paul George provided cost of slurry seal, cape seal, and asphalt from previous years. Black mate can be used in the subdivisions with curb and gutter. Mike Waller is waiting to find out if the applications will stick to each other for example can we use black mate over black mate. It was discussed using a rotation of two applications of Black mate and then asphalt.

Paul George reported on options for the township in applying for money to pave roads. He will report back to the board on these options after he attends the meeting tomorrow.

Resolution: 09-05-19-03: Paul George moved to advertise the road bids in the Pataskala Standard on June 4 and June 11 and to open the bids at the Trustees meeting on June 16th at 2:00 p.m. The bid packets will be due back by 1:30 p.m. on June 16th, 2009. Jeff Johnson seconded and the vote in favor was unanimous.

Dick Knapp clarified that it is a speed table in Brandy Mill. He also recommends having the fire district approve the speed table in Cameron Chase after the installation is completed.

Resolution: 09-05-19-04: Paul George moved to approve \$2,500.00 for a new pump for the tiger mower from Dexter. Jeff Johnson seconded and the vote in favor was unanimous.

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Held Zoning Report – Chris Harkness will provide a written zoning report to the Trustees later this week. The computer in the zoning department crashed and has been replaced. Chris provided the Trustees with a draft newsletter. The Trustees discussed Frontier Ranch and the upcoming concert. The amplified music will be turned off by mid-night for the upcoming concert. The Trustees would like clarification on the quiet time and enforcement on the music from individuals attending the event. Chris Harkness has discussed the process for the nuisance hearings with Eric Fox of the Licking County Prosecutors office. The Trustees will pass two resolutions. One stating there is a nuisance and after fourteen days the Trustees will take care of the clean-up of the property. After the fourteen days is passed then the Trustees will pass the second resolution to approve the cost of cleaning up the property. Eric Fox will forward the township a list of salvage yards to contact for the junk motor vehicles. Eric Fox stated they have worked with Steve Trickle in another township and suggested they work out an operating agreement with the township and Hookahville. Eric Fox suggested having an operating agreement with Frontier Ranch and the township.

Park & Recreation Report – The bid package is not ready for the entrance. Tina Taylor along with a volunteer group planted flowers. There is water available at the park and volunteers will take care of watering the flowers. The Trustees discussed the Route 40 yard sales for May 27 to May 31. A resident approached Paul George about setting up in the park. The Trustees discussed options.

Dick Knapp moved to allow at Highpoint Park in the south side parking area only to be used for yard sales in conjunction with the old Route 40 yard sale days. Jeff Johnson seconded. Discussion: The resident will need to sign up with the township. The vote in favor was unanimous.

Economic Development Report – Paul George discussed the final areas to apply for TIF districts. Paul George attended a meeting with the City of Pataskala regarding promoting business in Pataskala and Etna. The JRS Road was also discussed. The City of Pataskala is developing an Economic Development Plan to market their sites. Paul George stated the Etna Township's Economic Development Committee has not met since he attended the meeting. Paul George will get together with Etna Township's committee.

New Building Update – Paul George reported on a few items from the punch list left to complete and invoices are being held until the Prevailing Wage is completed.

Resolution: 09-05-19-05: Dick Knapp moved to approve \$204.00 to Mid Ohio Music for sound system equipment. Paul George seconded and the vote in favor was unanimous.

Resolution: 09-05-19-06: Dick Knapp moved to approve \$845.00 to Security Operations Systems in Baltimore for the smoke detectors. Paul George seconded. Discussion: This will be installed after approval. The vote in favor was unanimous.

Resolution: 09-05-19-07: Dick Knapp moved to approve \$75.00 a month for six months for up to \$500.00 to Rumpke for a portable restroom for the park. Paul George seconded. Discussion: This will remain until October 31st. The vote in favor was unanimous.

MORPC Report – Dick Knapp requested to be the township representative for MORPC and the 310 Study Group and the board agreed.

Old Business

The Trustees discussed the adoption of a Noise Resolution. Jeff Johnson is serving on the committee to approve the noise resolution to be offered to the all of Licking County. Jeff Johnson presented the resolution from Liberty Township at their first meeting. The township will wait for Jeff Johnson to attend the next meeting and provide information back to the Trustees.

Dick Knapp reviewed the changes to the rules and guidelines for the public use of the Community Center. Under decorations it will be noted that nothing will be permitted on the walls.

Resolution: 09-05-19-08: Dick Knapp moved to approve the reservation form and group request form for use of the Etna Township Community Center and guidelines with the corrections. Jeff Johnson seconded and the vote in favor was unanimous.

The goals will be reviewed at the next meeting.

The Highpoint Park new entrance bid pack and information about the future use of the Old Etna Township building are not back from the Prosecutor's office and will be discussed in June.

New Business

Resolution: 09-05-19-09: Dick Knapp moved to approve up to \$1,000 for expenses to purchase items such as sweeper, mop/bucket to clean the building. Jeff Johnson seconded. Discussion: Jeff Johnson will work with Laura Brown on the purchase. The carpet will be contracted out for cleaning. The vote in favor was unanimous.

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Correspondence

- Shelly Company – Maximum load limits
- Licking Memorial Community Connection
- Pataskala Area Chamber of Commerce Newsletter
- Dominion Transmission - Pipelines
- West Licking Historical Society Newsletter
- Mental Health of America Membership

Fiscal Officer Report

Resolution: 09-05-19-10: Dick Knapp moved to transfer \$10,200.82 from account code 1000-110-599-000 (Other expenses) to account code 1000-110-315-0000 (Election expenses). Paul George seconded. Discussion: This is due to larger election fees than expected when the original election fees for 2009 appropriations. The vote in favor was unanimous.

Resolution: 09-05-19-11: Dick Knapp moved to transfer \$1,500.00 from account code 1000-801-0000 gifts and donations to account code 1000-760-740-0000 machinery, equipment, and furniture for the building. Jeff Johnson seconded. Discussion: This was the checks for the donations of the meeting tables. The vote in favor was unanimous.

Resolution: 09-05-19-12: Dick Knapp moved to approve the wages for year 2009 for the elected officials: Tina Taylor, Fiscal Officer 2008 and 2009 salary \$1,650.50 and Dick Knapp, Paul George, and Jeff Johnson Trustees 2008 and 2009 salary \$943.16. The elected officials received no salary increases from 2008 to 2009. The 2009 township associates: Chris Harkness, Zoning Administrator 2008 salary \$45,000.00, 2009 salary \$45,520.00 reflecting a 25 cent increase effective 3/31/2009. Laura Brown Township Secretary 2008 pay rate \$15.00 per hour, 2009 pay rate \$15.25 per hour reflecting a 25 cent increase effective 5/24/09. Mark Smith, Road Crew 2008 pay rate \$17.50 per hour, 2009 pay rate \$17.75 per hour reflecting a 25 cent increase effective 7/29/09. Mike Waller, Road Crew Superintendent 2008 pay rate \$26.25 per hour, 2009 pay rate \$26.50 per hour reflecting a 25 cent increase effective 2/16/2009. James Wyrick Seasonal Road Crew 2009 pay rate \$11.50 per hour effective 4/13/09. Jeff Johnson seconded and the vote in favor was unanimous.

Announcements and Trustee Comments - None**Public Comments - None**

Dick Knapp moved to pay bills. Jeff Johnson seconded and the vote in favor was unanimous.

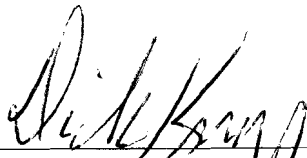
Dick Knapp moved to authorize Tina Taylor to issue two checks at \$2,500 each to National City for the Health Saving Accounts for Mike Waller and Mark Smith. Paul George seconded and the vote in favor was unanimous.

The Trustees recessed from 3:27 p.m. to 3:39 p.m.


Dick Knapp moved to go into executive session as per O.R.C 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee at 4:00 p.m. Paul George seconded and the vote in favor was unanimous. Paul George, Dick Knapp, and Jeff Johnson, were invited into the executive session.

Paul George moved to come out of executive session as per O.R.C 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee at 4:28 p.m. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adjourn at 4:28 p.m. Jeff Johnson seconded and the vote in favor was unanimous.


Dick Knapp, President


Tina Taylor, Fiscal Officer


Laura Brown, Secretary