

RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustees Regular Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

April 21<sup>st</sup>,

2009

Held

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The Etna Township Board of Trustees met on Tuesday, April 21<sup>st</sup>, 2009 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 1:32 p.m. by President Knapp. Martha Tykodi led the prayer and Pledge of Allegiance. Roll call showed Jeff Johnson, Paul George, Dick Knapp and Secretary Laura Brown present.

Dick Knapp moved to modify the agenda by adding Item d – motion to request Eric Fox with the Licking County Prosecutor’s Office to prepare bid document for the cleaning contract of the Community Center and Item e – Annual NPDES Permit Report under New Business. Paul George seconded and the vote in favor was unanimous.

Paul George moved to adopt the amended agenda. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adopt the minutes from the April 7<sup>th</sup>, 2009 regular meeting. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adopt the minutes from the April 10<sup>th</sup>, 2009 special meeting. Jeff Johnson seconded and the vote in favor was unanimous.

**Public Comments - None**

**Reports**

**Road Report** – Mike Waller provided and reviewed a written road report. The Board discussed the issues with 6<sup>th</sup> Avenue and the options of vacating or applying for non-maintenance status. Paul George is having the road surveyed by the Licking County Engineer’s Office. The township may want to wait until there is a reason to vacate the alleys or roads in Etna. The utilities and drainage needs to be reviewed prior to vacating a road or alley.

**Resolution: 09-04-21-01:** Paul George moved to approve up to \$3,000.00 to Redskin for 100 ton of 304 gravel and 100 ton of 411 limestone. Jeff Johnson seconded. Discussion: This amount will accommodate the difference in the delivery of the tonnage and should not go over the purchase order amount. The vote in favor was unanimous.

**Resolution: 09-04-21-02:** Paul George moved to approve \$700.00 to Tractor Supply Company for weed and feed and round-up. Jeff Johnson seconded and the vote in favor was unanimous.

The board discussed the slurry seal and black mate preventative maintenance programs. Mike Waller will provide a spreadsheet for the board.

Paul George moved to go out for bids for Tollgate Road 1.56 miles of 2 inch 448 Type 1 asphalt concrete course, berm and striping and also Etna Parkway .39 miles with 2 inch of 448 Type 1 asphalt concrete course, berm and striping. Jeff Johnson seconded and the vote in favor was unanimous. Discussion: Eric Fox with the Licking County Prosecutor’s Office will draft this document.

**Old Business**

The Annual Licking County Tax Incentive Review Board Report was provided by Bart Weiler. The Tax Incentive Review Board met on March 18<sup>th</sup>. Etna Township is the only entity that is in the good.

**New Business**

Randy Almendinger with the American Cleaning Company presented a service proposal for the Community Center. The cleaning could be weekly or by event.

The board discussed the future use of the Old Etna Township building with Martha Tykodi representing the West Licking Historical Society. The township will be sorting records to perform records retention. It was discussed working jointly with the Historical Society on the records retention. The township may share space with the historical society while sorting the records. Eric Fox with the Licking County Prosecutor’s office will be contacted regarding this issue and a will be discussed at the second Trustees meeting in May.

**Reports (Continued)**

**New Community Center** – Paul George provided an update. The life safety (occupancy) and concrete should be completed by Friday. The concrete will be ready to walk on but parking will not be permitted for the dedication ceremony. The board discussed a custom carpet mats for inside the door going into the meeting room using the logo from the letterhead with the founded in 1833. Jeff Johnson will pick the colors for carpet mats.

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Dick Knapp moved to order the coordinated executive leather seating from Global Industries.com high back chair model DP607887BKm in a quantity of 7 at \$119.00 each plus shipping per chair. Jeff Johnson seconded and the vote in favor was unanimous.

**Building Dedication Day** – Dick Knapp reviewed the dedication ceremony plans for April 25<sup>th</sup> starting approximately 10:00 a.m. Etna Proud T-shirts donated by the Etna Lion's Club will be worn that day.

Pam Munce 11045 National Road was in attendance to present to the board an option of painting the podiums to match the walls or staining them over the paint to look antique. The board will leave them white for now and then address this issue at a later time.

**Zoning Report** – Chris Harkness provided and reviewed a written zoning report. Chris Harkness reported on the Comprehensive Planning Committee meeting from 6:00 to 8:00 p.m. The Trustees will convene a special meeting at 7:00 p.m. Chris Harkness will work on a township newsletter for the June Rumpke bill and will have a draft prepared for the day Trustees meeting in May. The Trustee discussed options regarding a Noise Resolution. Chris Harkness will compare the cost of the map storage rack being made or purchased.

Dick Knapp moved to approve the cost of \$912.18 to Sharpe Contracting for the construction of map storage containers subject to the review of pre-made storage from furniture companies. Paul George seconded and the vote in favor was unanimous.

**Old Business (Continued)**

The goals will be reviewed at the next day meeting.

Dick Knapp moved to put the project out for bids for the new park entrance. Paul George seconded. Discussion: To use the design from Dean Ramsey for the new entrance for Highpoint Park. It will be done with two costs – pavers or brick for the road and separate from the structure itself and also white pillars vs. brick. This will be done through Eric Fox with the Licking County Prosecutor's Office to prepare bid document for the construction of the Highpoint Park entrance. The vote in favor was unanimous.

The board discussed the public use of the new community center and the fee/deposit for damages or cleaning of the building.

Dick Knapp moved to set the fee at \$100.00 that is refundable if the rules are adhered to for reserving the room. Paul George seconded. Discussion: The rules will be reviewed when the fee is paid. A checklist will be gone over. There was a discussion regarding added cost to the township regarding utilities and cleaning. This charge would not be for non-profit agency such as Boy Scouts, Lion's Club, or Homeowner's Associations. The fee is for individuals only. Who would be considered a resident and what organizations are considered non-profit. Reynoldsburg is not in the unincorporated portion of the township. The vote in favor was unanimous.

The rules for the use of the new community center will be approved at the next meeting.

**New Business (Continued)**

Dick Knapp moved to amend the motion to add that the Board of Zoning Appeals attends the Board of Zoning Appeals seminar and the Zoning Commission attends the Zoning Commission seminar. Jeff Johnson seconded and the vote in favor was unanimous.

Dick Knapp moved to approve the motion as amended Chris Harkness, Board of Zoning Appeals members, and the Zoning Commission members to attend the Ohio Township Association 2009 Zoning Seminars and pay them as specified in the organization meeting. Jeff Johnson seconded. Discussion: The Township will pay the fee for the seminar, meeting attendance pay, and mileage. The vote in favor was unanimous.

Dick Knapp moved to request Eric Fox with the Licking County Prosecutor's Office to prepare bid document for the cleaning contract of the Community Center. Paul George seconded and the vote in favor was unanimous.

Dick Knapp discussed the Annual NPDES Permit Report submitted to the township from Kurt Simross with the Licking County Engineer's Office.

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**Correspondence**

- Bricker and Eckler Newsletter
- Frank Gates 2009 Ohio State Fund Workers Compensation Seminars
- AEP
- Chester, Wilcox, & Saxbe Newsletter
- West Licking Historical Society Newsletter
- Tom Branham

The Trustees will forward the correspondence from Tom Branham to the Licking County Prosecutor's office, Eric Fox. The money goes into the township's general fund.

**Announcements and Trustee Comments - None****Public Comments**

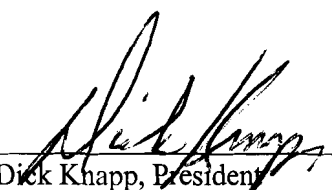
Roger Pickering 10650 Mink Street asked the Trustees if they are interested in having the historic pictures on the township hall walls. The Trustees are interested in these pictures. He can frame them and the only cost to the township will be to reproduce the pictures. Roger Pickering will obtain prices.


Dallas Maynard 959 Pike Street offered to volunteer help for the open house ceremony.

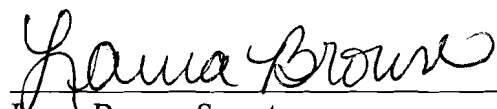
Paul George moved to pay bills. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to purchase the chairs from any other company and stay within our budget. Jeff Johnson seconded. Discussion: This is for the motion to Global for \$119.00 per chair with shipping. The vote in favor was unanimous.

Paul George moved to adjourn at 5:18 p.m. Jeff Johnson seconded and the vote in favor was unanimous.


  
 Dick Khapp, President


  
 Tina Taylor, Fiscal Officer


  
 Laura Brown, Secretary