

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

November 18,

2008

Held

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The Etna Township Board of Trustees met on Tuesday, November 18<sup>th</sup>, 2008 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 1:32 p.m. by President Knapp. Jeff Johnson led the prayer and Mike Waller led the pledge of allegiance. Roll call showed Jeff Johnson, Paul George, Dick Knapp and Secretary Laura Brown present. Fiscal Officer Tina Taylor was absent.

Jeff Johnson moved to adopt the agenda. Paul George seconded and the vote in favor was unanimous.

Jeff Johnson moved to waive the public reading and to approve the minutes from the September 26<sup>th</sup>, 2008 special meeting. Dick Knapp seconded. Jeff Johnson, yes; Paul George, abstain, and Dick Knapp, yes. Motion passed.

Paul George moved to waive the public reading and to approve the minutes from the October 21<sup>st</sup>, 2008 regular meeting. Dick Knapp seconded. Jeff Johnson, abstain; Paul George, yes, and Dick Knapp, yes. Motion passed.

Paul George moved to waive the public reading and to approve the minutes from the November 4<sup>th</sup>, 2008 regular meeting. Jeff Johnson seconded. Jeff Johnson, yes; Paul George, yes, and Dick Knapp, abstain. Motion passed.

**Public Comments - None**

**Reports**

**Road Report** – Mike Waller provided and reviewed a written road report.

**Resolution 08-11-18-01:** Jeff Johnson moved to authorize purchase of fluids from Napa of \$420.67. Dick Knapp seconded and the vote in favor was unanimous.

**Resolution 08-11-18-02:** Dick Knapp moved to authorize blanket purchase order for 100 ton of grit at \$11.35/ton from Redskin up to \$1,200.00. Paul George seconded and the vote in favor was unanimous.

The Trustees discussed the vacation request from the Road Crew. Paul George discussed his concerns with having the road crew off at the same time during the winter with the weather. Dick Knapp asked what the additional cost to the township would be. It would cost the township if they were called in while on vacation. They would receive their vacation pay for their regular hours (6:30 – 3:30) and then paid regular time for the day which is like double time. If they are called in before 6:30 a.m. or after 3:30 p.m. it is overtime. They were requesting four days off together. Paul George stated this is an issue every year. The Trustees discussed having the employees post their vacation time request by February or March. The Trustees agreed to allow them both to be off December 26<sup>th</sup> and December 31<sup>st</sup>. Dick Knapp will review with Mike Waller and Mark Smith then bring this back to the Trustees. Dick Knapp stated the snow plowing program for Etna Township is not changing this year.

**Zoning Report** – Chris Harkness provided and reviewed a written zoning report. Chris Harkness reported on the Planned Unit Development Text amendment. He is working on this with the Zoning Commission, Eric Fox, and Brad Mercer. Chris Harkness reviewed his recommendations on the Zoning Fees. Chris Harkness explained that the township is permitted to require a permit fee based upon review. The review time is the same regardless of the square footage of the house. The sheds would be considered accessory structures. The Trustees like the fees being simplified. These zoning fees will be drafted into a resolution and will have Eric Fox review.

Chris Harkness does not need to continue attending the Blacklick Watershed Steering Committee or Pataskala Area Drug Task Force meetings.

**BZA/ZC Clerk**

Jeff Johnson moved to approve Laura Brown's vacation request for November 26<sup>th</sup>, 2008. Paul George seconded and the vote in favor was unanimous.

Jim VanDyne and Rick Cox terms will expire at the end of this year (Term 1/1/04 to 12/31/2008.)

Paul George moved to advertise in the Pataskala Standard Thursday, December 4<sup>th</sup> for the Board of Zoning Appeals and Zoning Commission along with alternates. Appointments for the terms of 1-1-09 to 12/31/13 and appointments will be made January 6<sup>th</sup> at the Trustees Meeting. The submittal deadline will be December 29<sup>th</sup>. Jeff Johnson seconded and the vote in favor was unanimous.

**JEDZ II** – The JEDZ II Board met.

**Parks and Recreation** - Dick Knapp provided a draft of the rules and regulations for the park. Dick provided samples of signage for the entrance into the park.

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**Correspondence**

- Santa and Mrs. Claus – Highpoint Park December 13<sup>th</sup>

Dick Knapp moved to contact travel elf and inform him the township would be honored to have Santa and Mrs. Claus visit on December 13<sup>th</sup>. Paul George seconded. Discussion: Paul would like to notify Santa that he has been very good. The vote in favor was unanimous.

Mark Schaff is donating trees. They are also reaching out to some churches for a tent for the cookies and hot chocolate. Paul George will ask at the Etna Lion's Club meeting if they are interested in donating.

- Pataskala Area Chamber of Commerce – Christmas Party
- Zoning Commission – November 12<sup>th</sup> extra meeting
- West Licking Historical Society Newsletter
- BBCM Soil Testing
- Licking County Planning Department
- Star Ohio – National City Bank
- Licking County Recycling Litter Program
- Porta Kleen – Thank you and survey card
- Ford Motor Company – Recall 2008 F350
- OPERS 2009 IRS Compensation and Contribution Limits
- Fort Dearborn Life – Privacy Notice
- Chester Willcox & Saxbe – Newsletter
- Licking County Recycling – Christmas Tree program
- CareWorks – 3<sup>rd</sup> Quarter 2008 Workers' Comp Claim Reports

**Old Business**

**New Town Hall/Community Center Update** – Paul George provided an update. The Trustees reviewed the brick samples for the top layer of the building. The Trustees liked the top picture and agreed with Paul to have the shelf (turned brick) in red brick. The Trustees picked the fiberglass square top Ashurst door for the town hall. Paul George reported the first draw will be \$81,040.32.

Paul George moved to issue the check to Robertson Construction in the amount of \$81,040.32 outside of a meeting. Jeff Johnson seconded and the vote in favor was unanimous.

The Trustees decided the flag pole would be 30 feet. Paul George will research pricing and bring to the board at the next meeting. The quotes for the security system have come in and they will be verified that they are quoting the same type of system. Paul George has only received a quote from one company regarding the sound system.

**New Business**

Dick Knapp provided the Trustees with information regarding the residential trash pick-up contract.

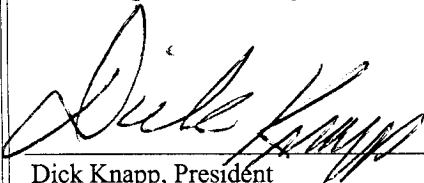
Paul George moved to notify Jim Wyrick that his seasonal employment is terminated. Jeff Johnson seconded and the vote in favor was unanimous.

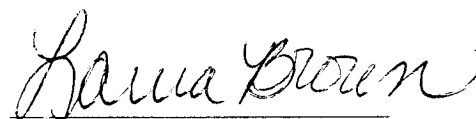
The Trustees determined the Zoning Administrator Search Committee was to be a volunteer committee.

**Public Comments** – None.

Paul George moved to pay bills. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adjourn at 3:48 p.m. Jeff Johnson seconded and the vote in favor was unanimous.

  
Dick Knapp, President

  
Laura Brown, Secretary