

Etna Township Trustees Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held May 20, 2008
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The Etna Township Board of Trustees met on Tuesday May 20, 2008 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 1:30 p.m. by Vice President George there was a moment for silent prayer then the pledge of a legiance was recited. Roll call showed Jeff Johnson, Paul George, and Laura Brown present. Dick Knapp was absent.

Jeff Johnson moved to adopt the agenda. Paul George seconded and the vote in favor was unanimous.

Jeff Johnson moved to approve the April 30, 2008 special meeting minutes. Paul George seconded and the vote in favor was unanimous.

Paul George moved to approve the May 6, 2008 regular meeting minutes. Jeff Johnson seconded and the vote in favor was unanimous.

The work session with the Zoning Administrator on the 310 plan will be rescheduled.

Public Comments –

Bernie Caplin discussed the potential GB-3 sites and if they are still part of the 310 study. This is on page 51 of the 310 Corridor Study. This area is South of 70 up 310, Southeast corner of this property and a second section East of 310 on the Northeast corner of Smoke and 40.

ADR Design Presentation

Representatives Dan Mount and Jeffery Carr discussed the Safe Routes to School grant program. This is a way to provide infrastructure like sidewalks. This is for the old Etna area of the township. This is a federally funded program administrated through the State by ODOT. It is to encourage, educate, enforce, and engineer for kids to walk and ride a bike to school safely. Southwest Licking Schools Superintendent Forest Yocum and Transportation Director Todd Liston participated in the discussion. The program starts with creating a safety plan that is a two mile radius from the school. A two mile radius is for kids to bike to school and a one mile radius for kids to walk to school. Forest Yocum stated originally they were informed by Julie Walcoff with ODOT that this program was only with a municipality. Dan Mount stated it is available to any governmental entity that will own the infrastructure along with the schools; it is a joint effort between the school and township. This plan will not provide sidewalks to a bus stop. The students have to walk to school. Forest Yocum stated the school district does not want any students walking across State Route 310. Dan Mount stated the safety engineer will review and determine if they can get around the obstacles. ADR will need \$250.00 to start the program. The next step is for the township to meet with the schools, Transportation Director, Licking County Sheriff Department, possibly Chris with the township, parents, and so on. Mr. Yocum will talk with Shawn and get back to the township. Dan will email Chris a list of the people involved.

Correspondence

- LC Commissioners – NPDES
- PERSO – concluded litigation
- OTARMA – Insurance
- Zoning Commission – Text amendment Section 513 & Section 521
- Licking County Commissioners – Jardin Manor Resolution
- Boys Scouts of America – Golf outing
- Licking County Commissioners – Kissell Ditch
- West Licking Historical Society
- Medical Mutual of Ohio
- OPERS Employer Notice
- 1888OHIOCOMP
- Licking County Recycling
- Ohio Township Association – MCO Open Enrollment
- Time Warner Cable – products and features

Reports

Fiscal Officer/Secretary Report -

Resolution 08-05-20-01: Jeff Johnson moved to approve the \$39.99 to Staples for the wireless router. Paul George seconded and the vote in favor was unanimous.

The Licking County Commissioners sent a notification of the meeting on May 21st for the annual report regarding the National Pollutant Discharge Elimination System (NPDES). The township will request minutes from the meeting.

Resolution 08-05-20-02: Paul George moved to approve the \$484.00 for the township's portion of the NPDES. Jeff Johnson seconded and the vote in favor was unanimous.

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Ohio Township Association Risk Management Authority provides the township with their copy of the coverage. They provided a section to update the coverage of the equipment.

Resolution 08-05-20-03: Paul George moved to approve the \$1,000 deductible to PERSO for the last litigation. Jeff Johnson seconded and the vote in favor was unanimous. (Claim No: M-1538, Claimant John Public, and Date of Loss 9-12-05.

The Trustees discussed the open accounts and the Redskin bill that has an overage. Tina Taylor has requested that the Board of Trustees address the open account invoices. In the past the Trustee over the Road would approve Mike charging on the open accounts. When Paul George was over road he would approve the receipts when Mike would charge on the open accounts.

Jeff Johnson moved that the supervisor over the Road Department to approve the bills to be paid. Paul George seconded and the vote in favor was unanimous.

Tina Taylor has created a purchase order to Medical Mutual for two months of premiums at \$7,230.05 each. She only covered two months because the township is reviewing the current policy. The other purchase order is to the Treasurer of the State for the UAN System that is on the fiscal officer's computer for two quarters at \$795.00 each.

Road Report - Mike Waller provided and reviewed a written road report. Paul George inquired if a date was set for certification and Mike he will finalize with Dick Knapp when he returns.

Resolution 08-05-20-04: Paul George moved to approve \$317.12 to Kimball Midwest. Jeff Johnson seconded and the vote in favor was unanimous. These are for different pins and items that are used on the backhoes and plow units.

Resolution 08-05-20-05: Paul George moved to approve \$1,063.98 to Wheelsports for the cutting saw. Jeff Johnson seconded and the vote in favor was unanimous. This saw is used on pipe, asphalt roads, and concrete catch basins.

The Board discussed Item A under New Business regarding the Fiscal Officer's request for updating the receipt procedure while Mike Waller was still present.

Paul George moved that all bills that do not have purchase orders and have been approved by the board to be signed off by the Supervisor of that department. Jeff seconded. Discussion: This is for the accounts with NAPA, True Value, Sunoco, and so on. This is separate from the Trustees \$1,000. The vote in favor was unanimous.

Zoning Report - Chris Harkness provided and reviewed a written zoning report.

Resolution 08-05-20-06: Paul George moved to reimburse Chris Harkness \$809.00 for May rent per the hire agreement. Jeff Johnson seconded and the vote in favor was unanimous.

Chris Harkness explained Etna Storage has requested the fee be waived for the variance. Chris has discussed this with Eric Fox, Licking County Prosecutor's office. Both Chris and Eric recommend waiving this fee. This was a requirement placed on the applicant by the Board of Zoning Appeals on the Conditional Use Permit approved by the Board. At the time of the meeting Stan Robinson did not have a problem with the fence. The fence is in violation in regards to height and location on the site plan provided the Board of Zoning Appeals.

Resolution 08-05-20-07: Jeff Johnson moved to waive the fee for the variance submitted by Etna Storage. Paul George seconded and the vote in favor was unanimous.

Chris Harkness discussed updating the zoning forms. He wanted to clarify if the Board of Trustees needed to approve changes to the zoning forms. Chris Harkness would like to create a form that is not triplicate and have a form on the computer that can be modified. If he would like to add an extra line for address the Trustee do not have a problem with. The Trustees would like to review changes in regards to wording. The current forms need to be updated. Paul George suggested Chris draft the forms in the next couple of weeks for the Board to approve. Jeff suggested Paul approve changes until they are completely updated and then the Board of Trustees will approve.

Jeff Johnson moved to allow Paul George, Zoning Supervisor to approve the zoning forms. Paul George seconded and the vote in favor was unanimous.

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Cemetery – Jeff Johnson discussed boxes that hold ashes. These would be on a slab. Jeff will research.

Park and Recreation – Roger Pickering discussed having the park designated as a historical park. The Trustees were provided information. This may protect the park from any road widening.

Jeff Johnson moved to allow Mr. Pickering to start the process to designate it as a historical park. Paul George seconded and the vote in favor was unanimous.

Paul George moved to approve Road Right-of-way 05-20-08-01 for Columbia Gas for 171 Northview Drive with the submission of the bond and sketch. Jeff Johnson seconded and the vote in favor was unanimous.

Old Business

Town hall/Community Center – The certified prints and specification book have been dropped off. Eric Fox, Licking County Prosecutor’s office has never prepared a bid package for a building. Paul George provided a quote for Brezina Design to provide a bid package.

Resolution 08-05-20-08: Jeff Johnson moved to approve \$1,360.00 to Brezina Design per quote to prepare bid package. Paul George seconded and the vote in favor was unanimous.

Resolution 08-05-20-09: Paul George moved to approve \$633.00 to the Licking County Building Code department. Jeff Johnson seconded and the vote in favor was unanimous.

Parking Regulations and New Etna TWP Comprehensive Plan Updates will be discussed at a later date.

New Business

Item A was addressed under Road Report.

Township Employee Health Insurance - Insurance broker Skip Hoovler should have information by next meeting. Megan Stowers with Ohio Public Entity Consortium needs authority to obtain quotes.

Resolution 08-05-20-10: Paul George moved to authorize Megan Stowers with Ohio Public Entity Consortium to obtain quotes regarding Health Insurance. Jeff Johnson seconded and the vote in favor was unanimous.

No Public Comments –

Pay Bills

Paul George moved to pay bills. Jeff Johnson seconded and the vote in favor was unanimous.

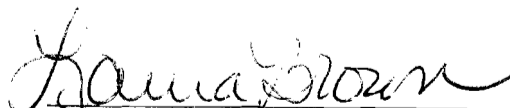
Paul George moved to go into executive session at 3:40 p.m. per O.R.C.121.22 (G) (1) to consider the employment and compensation of a public employee. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to come out of executive session at 3:45 p.m. Jeff Johnson seconded and the vote in favor was unanimous.

Resolution 08-05-20-11: Paul George moved to approve a fifty cent raise for Laura Brown effective May 24, 2008. Jeff Johnson seconded and the vote in favor was unanimous.

Paul George moved to adjourn at 3:50 p.m. Jeff Johnson seconded and the vote in favor was unanimous.


Paul George, Vice-President


Laura Brown, Secretary