

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

April 1,

2008

Held

20

The Etna Township Board of Trustees met on Tuesday April 1, 2008 in the Etna Township Hall for the purpose of conducting a special meeting. The meeting was called to order at 6:02 p.m. by President Knapp with silent prayer and the pledge of allegiance was recited. Roll call showed Mr. Knapp, Mr. George, Mr. Johnson and Tina Taylor present.

Paul George moved to adopt the agenda. Jeff Johnson seconded. Roll Call: Johnson, yes; George, yes; and Knapp, yes;

The purpose of the meeting is for a work session with David Hawkins regarding the town hall.

Paul George discussed the requirements from Licking County Planning Commission. The county will require a tope map. Moving the building could affect the parking. The front of the building will face Liberty Street. The lot has two front yards. Chris Harkness, Etna Township Zoning Administrator recommends applying with the Board of Zoning Appeals for a variance in regards to the setbacks.

Jeff Johnson researched materials for the town hall. Jeff discussed items from Crown, a steel doorframe that could be adjusted for wood trim. This would look nicer than standard door frames. He provided information on vinyl windows. Jeff also discussed materials from Best Supply. He discussed ceiling options, ceiling grid for the restrooms that would not rust. Jeff provided a sample of Hamilton Parker, general shale for brick. The oversize brick covers more of an area and the cost is roughly \$442.00 a thousand. A standard brick is \$369.00 for a thousand. The board discussed brick cost. Best Lighting has the emergency lights. Jeff would like to use Etna Township vendors if possible.

David Hawkins and the Trustees reviewed the prints. The meeting is to verify that the prints and specification book are ready to proceed. David Hawkins spoke with Tim Lollo with the Licking County Engineer's Office. The engineer's office will provide the maps needed. Jeff Johnson reviewed his concerns. David Hawkins stated he would define the lighting. Jeff stated the window sizes are different. David Hawkins stated the drawings show the sizes. The materials were discussed. The windows are 3050 case windows that swing open like a door with fixed windows above. The contractor may want to have a field office to have a fax machine, email, materials that will be delivered. Jeff stated a field office will add cost to the building. David Hawkins stated the contractor does not have to use a field office. Jeff Johnson stated the specification book is vague he felt it should be more specific. Jeff Johnson and David Hawkins reviewed materials. David Hawkins stated the specifications are a standard specification. Jeff Johnson questioned how the contractor could bid the building with these drawings and specification book. David Hawkins stated that the costs are not usually in the specification book. They discussed the materials, utilities (most likely would use gas), carpet, water heaters, and so forth. The kitchen is going to have a refrigerator and a microwave. Paul George stated the Lion's Club has a warm up kitchen with a stove, double sink, and microwave. They reviewed the lights for the flag and exterior of the building.

David Hawkins stated the township would not want the contractor make decisions. Paul George stated David Hawkins along with himself and Jim VanDyne would oversee the project. David Hawkins generalized and Jeff Johnson felt it should be more specific. David Hawkins removed specific items because he felt the township wanted to make the decisions. Jeff Johnson would like more items defined before this goes to bid. David Hawkins stated there will be amendments as the building is built.

Dick Knapp suggested Jeff Johnson, Jim VanDyne meet with David Hawkins and correct the issues with the drawings and specification book. Jeff Johnson asked if the Trustees want them to pick out the major pieces of the town hall. Jeff stated what he wants may not be what Paul and Dick would want. Dick stated the Trustees will finalize at the next meeting.

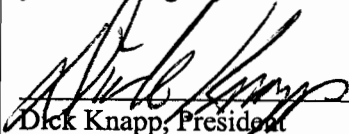
Paul George stated the county will need three certified prints. The Trustees discussed how to handle donations toward the town hall. Paul George stated he has a call into Eric Fox, Licking County Prosecutor for legal advice on this issue.

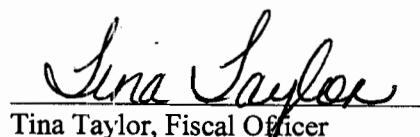
Jeff Johnson will meet with David Hawkins and Jim VanDyne at a later date.

Public Comment

Gary Burkholder, 254 Trail East, discussed the base bid alternate. He agrees with Jeff Johnson and does not feel comfortable with the negotiation on site. He feels they need to be laid out in advance.

Paul George moved to adjourn. Jeff Johnson seconded. Roll Call: Johnson, yes; George, yes; and Knapp, yes. Meeting adjourned 7:13 p.m.


Dick Knapp, President


Tina Taylor, Fiscal Officer

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The Etna Township Board of Trustees met on Tuesday April 1, 2008 in the Etna Township Hall for the purpose of conducting a regular meeting. The meeting was called to order at 7:18 p.m. by President Knapp with prayer and the pledge of allegiance was recited. The meeting was delayed due to the special meeting. Roll call showed Mr. Knapp, Mr. George, Mr. Johnson and Tina Taylor present.

Dick Knapp added Item XII, motion to go into executive session as per O.R.C. to consider employment and compensation of a public employee and Item E. JEDZ I to add JEDZ II.

Jeff Johnson moved to add the additions to the agenda. Paul George seconded. Roll call: Johnson, yes; George, yes; and Knapp, yes.

Paul George moved to adopt the agenda. Jeff Johnson seconded. Roll Call: Johnson, yes; George, yes; and Knapp, yes;

ADOPTION OF THE MINUTES

Paul George moved to approve the March 18th, 2008 regular meeting minutes. Jeff Johnson seconded. Roll Call: Johnson, yes; George, yes; and Knapp, abstain;

Paul George moved to approve the March 27th, 2008 special meeting minutes. Jeff Johnson seconded. Roll Call: Johnson, yes; George, yes; and Knapp, abstain.

PUBLIC COMMENTS

Gary Burkholder, 254 Trail East, inquired on ProLogis' commitment to access to I-70. He asked for clarification on the Job Ready Site. Dick Knapp stated this is for the property south of I-70. Paul George stated the County is in negotiations with ProLogis and ODOT in regards to the right-of-way. Dick Knapp stated the time may be extended from 2009 to possible 2011. Gary Burkholder discussed the MORPC budget and the possibilities with this interchange and truck traffic. Gary Burkholder does not feel this interchange will happen in his life time.

CORRESPONDENCE

- Licking County Recycling & Litter Prevention – 4th Annual Earth day and Community Cleanup.
- Strausser – 2008 Road Program
- Mid-Ohio paving – Services
- Shelly Materials – Services
- MORPC – Newsletter
- Frank Gates – Seminars
- Licking County Board of Commissioners – Letter regarding Etna II Project

REPORTS

Fiscal Officer for the month of March 2008

	Receipts	Expenditures
General Fund	139,442.68	27,402.17
MV License Tax	3,423.28	2,247.03
Gasoline Tax	2,639.34	6,188.38
Road and Bridge Fund	85,100.00	31,295.76
Special Assessment	No Receipts	269.25
Misc. Debt	16,500.00	2,740.43
Total	\$247,105.30	\$70,143.02

Funds Total for March 31, 2008 - \$1, 300,756.56

Tina Taylor needs approval for the checks to be issued for joining the Ohio Township Association.

Resolution 08-04-01: Dick Knapp moved to change Barbara Digel-Barrett to Tina Taylor for the safe deposit box at Park National Bank. Paul George seconded. Roll Call: Johnson, yes; George, yes; and Knapp, yes;

Chris Harkness will be paid bi-weekly to be consistent with the other township employees.

Paul George and Dick Knapp thanked Barbara Digel-Barrett for ten years of service for the township.

Zoning Report –

Paul George stated Chris Harkness started.

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~~Resolution 08-04-01-02: Paul George moved to apply to the Board of Zoning Appeals for a variance for the East side of the town hall on the Liberty Street Property. Jeff Johnson seconded. Roll Call: Johnson, yes; George, yes; and Knapp, yes;~~

Dick Knapp moved to pay the alternates \$45.00 on the Zoning Commission and the Board of Zoning Appeals for meetings attended. Paul George seconded. Discussion: This is for them to attend meetings to keep them informed so they are prepared if they need to sit on the board. Jeff Johnson can see the Zoning Commission needed alternates to be informed but the Board of Zoning Appeals has meetings to only approve the minutes. Roll Call: Johnson, no; George, no; and Knapp, no;

Resolution 08-04-01-03: Dick Knapp moved to pay the Zoning Commission alternates \$45.00 for meetings attended. Paul George seconded. Roll Call: Johnson, yes; George, yes; and Knapp, yes;

Dick Knapp moved to authorize six additional Zoning Commission meetings. Paul George Seconded. Discussion: Dick Knapp stated the Zoning Commission will be working on the Zoning Resolution. Trent Stepp will provide the dates. Paul George inquired on when Licking County will start the Comprehensive Plan. Paul George will contact Brad Mercer, Licking County Planning Commission. Roll call: Dick Knapp, yes; Jeff Johnson, yes; and Paul George, yes.

Dick Knapp moved to provide a key and access to the township hall to the chairperson of the Zoning Commission, Trent Stepp and Board of Zoning Appeals, David Goll. Jeff Johnson seconded. Discussion: Dick Knapp will coordinate. Roll Call: George, yes; Johnson, yes; and Knapp, yes;

Jeff Johnson moved to hold an open house on April 15th at 5:00 for a meet and greet for Chris Harkness. Paul George seconded. Roll call: Johnson, yes; George, yes; and Knapp, yes.

Paul George moved to authorize AEP to install 400 watt bulbs at Laurel Drive and Watkins Road. Jeff Johnson seconded. Roll call: Johnson, yes; George, yes; and Knapp, yes.

Road Report

Paul George moved to approve Road Right-of-way 04-01-08-01 for Gudenkauf Corporation, Etna Parkway and Heritage Drive. Jeff Johnson seconded. Roll call: George, yes; Johnson, yes; and Knapp, yes.

The Engineer's estimates should be ready by next meeting; they are completing the stripping estimates.

SWLCW&S Report

David Goll reported they are completing the audit. David Goll clarified they are only talking with Alexandria but are not in any negotiations. Dick Knapp discussed a situation in Jardin Manor at Cosmos Lane and Hawthorne. There is water on a dry day. Mike Waller has reported it. David Goll will check into the situation. Jeff Johnson stated some of the residents stated there used to be a spring area.

JEDZ I Report

Paul George reported the JEDZ I has generated one hundred and twenty five thousand as of February 15th.

JEDZ II Report

Paul George provided the board with two letters to choose from to send to Licking County Commissioners. Eric Fox was copied on the letter.

Paul George moved to send the letter Paul George put together. Jeff Johnson seconded. Discussion: Dick Knapp felt the letter Paul George drafted addressed the concerns from the commissioners. Roll call: Johnson, yes; George, yes; and Knapp, yes.

Tax Incentive Review Council

Bart Weiler, 126 Runkle Drive, reported on the meeting from March 19th, 2008. None of the properties located in Etna Township were under review this year. Bart provided a spreadsheet from the meeting. It was recommended to continue with the CRA for Too, Inc./Tween Brands and ProLogis buildings 1 and 2.

New Townhall Community Center

This was covered in the special meeting at 6:00 p.m.

Old Business

Dick Knapp explained Judy Edward's with the Licking County Prosecutor's office reviewed the previously approved public records policy and recommended changes. The Prosecutor's office also recommended some forms to be used with public records request.

Resolution 08-04-01-04: Dick Knapp moved to approve public records policy recommended by the Licking County Prosecutor's office to be effective April 1, 2008. Paul George seconded. Roll call: George, yes; Johnson, yes; and Knapp, yes.

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Paul George discussed the resolution to support the Heath-Newark-Licking County Port Authority.

Resolution 08-04-01-05: Paul George moved to pass a resolution to forward the letter onto the port authority. Jeff Johnson seconded. Discussion: This is the same letter that was approved at the previous meeting and they are requesting a resolution be passed. Roll call: Johnson, yes; George, yes; and Knapp, yes.

Dick Knapp moved to make Chris Harkness, Zoning Officer/Administrator; Trent Stepp and Mike Kerner with the Zoning Commission, and David Goll, Board of Zoning Appeals associated members of the Ohio Township Association and Licking County Township Association. Paul George seconded. Roll call: Johnson, yes; George, yes; and Knapp, yes.

Dick Knapp stated Doug Rogers has updated and revised the website. Dick reviewed some of the changes and will discuss more at the next meeting.

Paul George moved to accept the resignation of Zoning Commission member Dee Dunlap. Jeff Johnson seconded. Discussion: She will be missed on the commission and was a very hard worker. Roll call: George, yes; Johnson, yes; and Knapp, yes.

Dick Knapp moved to advertise in the Pataskala Standard for April 10th and 17th for the unexpired term of Dee Dunlap with resumes' due by Thursday April 24th with interviews at the May 6th regular meeting. Paul George seconded. Roll call: George, yes; Johnson, yes; and Knapp, yes.

Dick Knapp moved to advertise in the Pataskala Standard for April 10th and 17th for one alternate for the Zoning Commission and one alternate for the Board of Zoning Appeals with resumes' due by Thursday April 24th with interviews at the May 6th regular meeting. Paul George seconded. Discussion: It was discussed whether the township needs two alternates for the zoning commission. They can be advertised together. Roll call: Knapp, yes; George, yes; and Johnson, yes.

Trustee Announcements and Comments

Dick Knapp would like to follow-up with the Licking County Commissioner's on the Jardin Manor Ditch Petition. October 5, 2006 asked for the ditch petition to be filed. Paul George discussed the township provided part of the ditching and tile work along Hawthorne Drive. The commissioners were going to recalculate. This was a meeting at the Watkins High School back in May of 2007.

Dick Knapp discussed the major construction on State Route 40 he is concerned with cut through traffic on Pike Street. He would like to send a letter to the Licking County Commissioner's, Engineer's office, and the Sheriff's office. Paul George discussed the closing of Pike Street to install drainage. Dick Knapp will check with ODOT on this issue. Pike Street is a county road. Dick Knapp would like to know what the plan is on this issue. Paul George state he should move forward with the letter.

Public Comment

David Goll 8995 York Road discussed paying the Board of Zoning Appeal Alternates would like them to be paid to attend the organizational meetings and training meetings. The Trustees stated this was covered.

Gary Burkholder 254 Trail East wanted to know the township's position on the State Route 40 improvements. Wanted to know if ODOT was removing the median and installing turn lanes. Mr. Shaffer has concerns regarding his property. Where is the JEDZ II traffic going to flow? What is the progress with the State Route 310 Corridor plan. He is a strong advocate for this plan. He stated the township spent \$34,000 of the tax payers money and it is time to protect our corridor.

Dick Knapp stated the board has been waiting for the new Zoning Admisitrator to come on board to have a professional on staff to help the township finalize that plan. Dick stated within the next few months the township and MSI needs to work on finalizing this plan.

Paul George stated that the joint meeting with the Pataskala Chamber of Commerce discussed good ideas of the communities working together on the growth. He also discussed forming a TIF to help fund infrastructure in the township.

Bart Weiler 126 Runkle Drive followed up on Paul's comments from the Pataskala Chamber of Commerce. Pending board approval from the Pataskala Chamber Mr. Weiler would like to hire the same facilitator Mr. Cordel to handle the meeting. Three main areas to focus on, one was planning for the future, second trying to fund, and three designing it to flow together. The communities need to move together. Within the next month a meeting will be put together.

Jim Duffy 27 Daisey Drive is interested in the ditch petition filed last year. His position concerned the county would not consider opening the ditch and placing limestone. He would like the Trustees to

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~~withdraw the petition and reword the ditch petition. He would like it addressed with specific~~ requirements. He would like the Commissioner's to give the homeowners alternatives.

Dick Knapp stated he will be following up with the Commissioners and will report back at a Trustee's meeting.

Paul George moved to pay the bills. Jeff Johnson seconded. Roll call: Knapp, yes; George, yes; and Johnson, yes.

Dick Knapp moved to go into executive session per O.R.C. Code 121.22 (G) (1) to consider the employment and compensation of a public employee. Jeff Johnson seconded. Roll call: George, yes; Johnson, yes; and Knapp, yes.

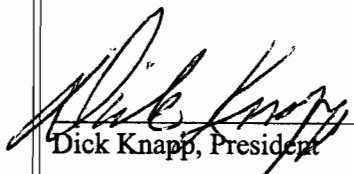
Dick Knapp moved to come out of executive session. Jeff Johnson seconded. Roll call: Johnson, yes; George, yes; and Knapp yes.

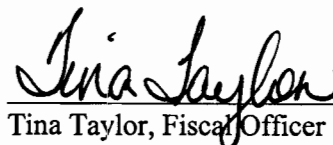
Dick Knapp moved to increase the pay for Jim Wyrick from \$11.00/hour to \$11.50/hour. Paul George seconded. Roll call: Knapp, yes; George, yes; and Johnson, yes.

Brandon Menninger submitted his resignation effective April 5, 2008.

Dick Knapp moved to advertise for summer seasonal laborer position, advertise in the Pataskala Standard April 10th and 17th with resumes submitted by April 22nd, 2008; to be hired at the range of \$10 to \$12.00 per hour. Paul George seconded. Roll call: knapp, yes; George, yes, and Johnson, yes.

Paul George moved to adjourn. Jeff Johnson seconded. Roll call: Johnson, yes; George, yes; and Knapp, yes.


Dick Knapp, President


Tina Taylor, Fiscal Officer