

Held

October 16, 2007

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The Etna Township Board of Trustees met on October 16, 2007 at the Etna Township Hall to hold a special meeting. President Knapp called the meeting to order at 5:03 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee George and Fiscal Officer Digel-Barrett present. Trustee Burkholder arrived at 5:08 p.m.

The motion to adopt the agenda was made by Mr. George, seconded by Knapp and the vote in favor was unanimous.

The purpose of the special meeting was for a work session with architect David Hawkins of Eutechnics Building Design to review the building plans for the new township hall.

There was discussion on the size of the building, increasing the size of the hallways and reducing the size of the trustees' office.

Mr. Hawkins said that increasing the size of the building to 42' x 84', would yield 3528 square feet. The building should last 50 years, the vestibule could be on the outside 6' and the bathrooms may need to be redesigned to be larger. The meeting room is 40' x 40' and the trustees' room and kitchen could be combined to increase space.

Mr. Burkholder said the building needs to be designed so it can be used for other functions and by township community organizations. He requested a layout of the podium for seven people and would like to incorporate measures to make this an environmentally friendly building.

Mr. Hawkins said he could redraw the plans for a 44 x 82 building for the trustees to review. He could design the vestibule to be 5' outside and 2' inside. The mechanical room will be switched with the kitchen, the hallways will be wider, offices will be a 2' larger, doors will be 3' and the zoning office will have a separate door to the outside. There was talk of a tankless water heater.

Resolution 07-10-16-01: Mr. Burkholder moved to support Mr. Hawkins giving a sketch drawing of a 44' x 82' building. George seconded and the vote in favor was unanimous.

Mr. Hawkins suggested that when a soil test is taken, there should be two samples taken from the area which will be inside the building and two samples from the outside. Mr. Hawkins said he could stake the outside corners of the building.

President Knapp said a follow-up meeting could be held November 2nd at noon. Mr. Hawkins will have the new drawing to the trustees on October 25th.

At 6:12 p.m., Mr. George moved to adjourn the meeting, Burkholder seconded and the vote in favor was unanimous.


Fiscal Officer


President