

RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustee Special

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

September 18, 2007

20

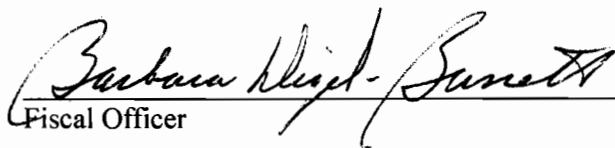
The Etna Township Board of Trustees met on September 18, 2007 at the Etna Township Hall to hold a special meeting. President Knapp called the meeting to order at 5:03 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee Burkholder, Trustee George and Fiscal Officer Digel-Barrett present.


The motion to adopt the agenda was made by Mr. George, seconded by Burkholder and the vote in favor was unanimous.

Work Session to complete revisions for employee policy manual
Trustees went over the draft copy of the employee manual. Discussion on sick time, amount of sick days per year, amount of carry over hours and pay out of unused time was discussed.

President Knapp said he will place the item of another work session on tonight's agenda.

At 6:15 p.m., Mr. George moved to adjourn the meeting, Burkholder seconded and the vote in favor was unanimous.


Fiscal Officer


President

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The Etna Township Board of Trustees met on September 18, 2007 at the Etna Township Hall to hold a regular meeting. President Knapp called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee Burkholder, Trustee George and Fiscal Officer Digel-Barrett present.

The motion to adopt the agenda was made by Mr. George, seconded by Burkholder. President Knapp moved to amend the agenda to add under new business: Item G – set work session for township hall and employee handbook. Burkholder seconded and the vote in favor of the amendment was unanimous. Mr. Burkholder moved to amend the agenda to move the presentation by R W Baird Company under public comments. Knapp seconded and the vote in favor of the amendment and main motion was unanimous

ADOPTION OF THE MINUTES

Mr. George moved to approve the August 21, 2007 meeting minutes. Burkholder seconded and the vote in favor was unanimous.

Mr. George moved to approve the August 22, 2007 special meeting minutes. Burkholder seconded and the vote in favor was unanimous.

Mr. George moved to approve the August 31, 2007 special meeting minutes. Burkholder seconded and the vote in favor was unanimous.

Mr. George moved to approve the September 4, 2007 special meeting minutes. Burkholder seconded and the vote in favor was unanimous.

Mr. George moved to approve the September 4, 2007 meeting minutes. Burkholder seconded and the vote in favor was unanimous.

PUBLIC COMMENTS

Bernie Caplin, Columbus, said his client owns the property at the southeast quadrant of Route 40 and Watkins Road, and a portion of that property was before the zoning commission for rezoning without the owners approval and notification.

Gil Guttentag, 70 Runkle Drive, inquired as to the criteria and qualifications for candidates to be appointed to the JEDZ Board.

Trent Thoresen, 3614 Headley Mills Road, objected to MSI's proposal for residential property 200' west of the southwest corner of US 40 and SR 310 and said it should be commercial.

Michael Burns and David Tiggett, Vice Presidents of Public Finance for Robert W. Baird & Company and Robert Johnson, Executive Director of The Center for Local Government explained the Ohio Capital Asset Financing Program. The financing is collaborative, all expenses are included in the interest rate which is lower than bank rates and the interest rate is fixed for the life of the loan.

CORRESPONDENCE

- Licking County Engineer's Office – speed zone warrant study for Smoke Road, Pike Street and Palmer Road
- Licking County Board of Commissioners – Resolution 55-185
- Licking County Board of Health – complaint on Pike Street
- Licking County Sheriff's Office – 2005 and 2006 annual report and crime statistics
- Industrial Commission of Ohio – disability application

REPORTS

Fiscal Officer

As of September 18, 2007

	Receipts	Expenditures
General Fund	7,651.25	41,274.59
MV License Tax	0.00	1,135.04
Gasoline Tax	0.00	3,173.19
Road & Bridge	1,030.43	15,302.92
Special Assessments	0.00	267.16
Misc Debt Service	<u>0.00</u>	<u>1,051.10</u>
Total	8,681.68	62,204.00

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Funds Total September 18, 2007 - \$1,431,603.29

Road – written report submitted

Resolution 07-09-18-01: Mr. George moved that Road Superintendent, Paul George is hereby authorized to apply to the Ohio Public Works Commission for funds to improve Palmer Road from Mink Street to the township line. Burkholder seconded and the vote in favor was unanimous.

Resolution 07-09-18-02: Mr. George moved that the Fiscal Officer certify that the township has \$71,094.50 in funds if the project is approved. Burkholder seconded and the vote in favor was unanimous.

Resolution 07-09-18-03: Mr. George moved to approve the expenditure of \$250 to H W Martin for roundup. Burkholder seconded and the vote in favor was unanimous.

Resolution 07-09-18-04: Mr. George moved to approve the expenditure of \$799.23 to JD Equipment for parts for the tractor and mower. Burkholder seconded and the vote in favor was unanimous.

Resolution 07-09-18-05: Mr. George moved to approve the expenditure of \$1,000 to Center City International Trucks to replace the battery and starter for the dump truck. Burkholder seconded and the vote in favor was unanimous.

Resolution 07-09-18-06: Mr. George moved to approve the expenditure of \$1600 to Reco Equipment for parts. Burkholder seconded and the vote in favor was unanimous.

Mr. George said the county engineer did not correctly estimate the cul-de-sacs in Pepper Tree and additional funds will be needed.

Resolution 07-09-18-07: Mr. George moved to approve the expenditure of \$8,000 to Strawser to cover the under estimated blacktop in Pepper Tree subdivision. Burkholder seconded and the vote in favor was unanimous.

President Knapp said that he and Mike Waller attended the viewing for Brandy Mills and Longwood Crossing and reported on the deficiencies and repairs needed. Mr. Burkholder requested that before the roads are dedicated to the township, the repairs be inspected by the county's independent engineer with a written report and that the bond not be released.

Parks and Recreation

Resolution 07-09-18-08: President Knapp moved to approve the expenditure of \$9,500 to Pataskala Paving for paving the park. George seconded and the vote in favor was unanimous.

Mr. Burkholder requested that Mike Waller be present during the entire paving project and to monitor the quality of work.

Zoning – written report submitted

Resolution 07-09-18-09: Mr. Burkholder moved to correspond to the Licking County Prosecutor in accordance with what was discussed in the executive session as to the options and conditions relative to the possible settlement of that lawsuit. George seconded.

Discussion: Mr. Burkholder said the trustees are in agreement that there would be a simultaneous filing of a variance and appeal.

Roll Call: Burkholder, yes; George, yes; Knapp, yes

Resolution 07-09-18-10: Mr. Burkholder moved to modify the zoning fee schedule that solid patio and deck permits are \$50. George seconded and the vote in favor was unanimous.

Stan Robinson reported on his meeting with the Orchard Glen's Homeowners Association giving them an explanation of zoning permits and requirements.

Mr. Burkholder reported that the residents inquired about street lighting in their subdivision. President Knapp said he would investigate the costs.

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OLD BUSINESS**A. MSI Design 310 Corridor Plan**

President Knapp said he would like to have more feedback from the residents. Mr. Burkholder said the steering committee was formed for opinions from the community and the ten questions were for the zoning commission and trustees to answer.

President Knapp moved to make the questionnaire available to residents as well being mailed or emailed to the steering committee and allow them to respond to the questions by November 24th. George seconded and the vote in favor was unanimous.

B. Joint work session with zoning commission

President Knapp moved to hold a joint work session with the zoning commission on September 26th at 7 p.m. George seconded and the vote in favor was unanimous.

C. Appointment of three persons to two year terms on the JEDZ Board

Neil Ingle, Claudette Van Dyne and Paul George were interviewed for the positions on the JEDZ Board. Ron Shirrey submitted a letter of interest but left the meeting before the interviews and President Knapp withdrew his application.

Mr. Burkholder nominated Neil Ingle.

Burkholder, Mr. Ingle; George, Mr. Ingle; Knapp, no

President Knapp nominated Claudette Van Dyne.

George, yes; Knapp, yes; Burkholder, Mrs. Van Dyne

President Knapp nominated Paul George.

Knapp, Paul George; Burkholder, Paul George; George, Paul George

Mr. Ingle, Mrs. Van Dyne and Mr. George will serve on the JEDZ Board from 09/07 through 09/09.

D. Jardin Manor green space property

The sewer plant was removed from Jardin Manor and the Licking County Commissioners would like to donate the property to the township. Mr. Burkholder said input from the Jardin Manor residents is needed since this would be a public park or another option is that the property could be green space for Jardin Manor and they would be responsible for maintenance. President Knapp suggested a public meeting with the residents.

E. Revised zoning fee schedule for 2007

No action taken.

NEW BUSINESS**A. RW Baird Company**

Discussed under public comments

B. MORPC Blacklick Watershed

MORPC has been granted an opportunity to coordinate the development of a Blacklick Watershed Action Plan through a three year grant awarded by the Ohio Department of Natural Resources, Division of Soil & Water Conservation. They are requesting local matching funds equal to \$0.50 per person that reside in the Blacklick Watershed. The amount for the township would be \$842/year for 2008 through 2010. As a stakeholder, the township will be given a seat on the Blacklick Watershed Action Planning Team.

Resolution 07-09-18-11: Mr. Burkholder moved to participate in this program at a cost of \$842 for 2008, 2009 and 2010. Knapp seconded and the vote in favor was unanimous.

Mr. Burkholder will serve on this Board.

C. Resolution accepting the amounts and rates by the budget commission

Mr. Burkholder said he was not notified, as he had requested, of the county budget commission meeting. He wants to know how the commission arrives at the amounts, especially from the areas annexed into Reynoldsburg and would like to see documentation. The fiscal officer erroneously said the deadline for approval was mid October. Trustees postponed voting on this until the October 2nd meeting.

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D. Approve the use and expenditure of the Etna United Methodist Church for the 9/25/07 BZA meeting Resolution 07-09-18-12: Mr. George moved to approve the expenditure of \$50 to the Etna United Methodist Church for the 9/25/07 BZA meeting. Burkholder seconded and the vote in favor was unanimous.

E. Licking County/Etna TIF language
Mr. Burkholder discussed the draft copies of the TIF agreement which has the county determining where the Etna Township tax dollars will be spent. There is the possibility that those tax dollars could be spent to reimburse the developer and for land acquisition.

F. Zoning hearings scheduled next month
President Knapp moved to hold four public hearings for October 2nd starting at 7:15 p.m. The first hearing is to consider a request from The Orchard Glen Homeowners Association requests to change 350 and 351 Green Apple Place to non-buildable lots. David Shumaker requests 9552-9562 Tollgate Road be rezoned from Manufacturing Home Park District and Agricultural to General Business 1. The zoning commission requests to correct the zoning map for property at 9361 Watkins Road and 7913 National Road and for text amendments to the zoning resolution in Article 16 Buffering. George seconded and the vote in favor was unanimous.

G. Set special meeting for work session on the township hal and employee manual
President Knapp moved to set a special meeting October 16th at 5 p.m. for a work session on the township hall. George seconded and the vote in favor was unanimous.

President Knapp moved to set a special meeting on September 28th at 12:30 p.m. for a work session on the employee manual. George seconded and the vote in favor was unanimous.

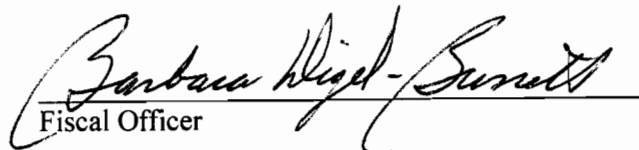
A 5 minute recess was called

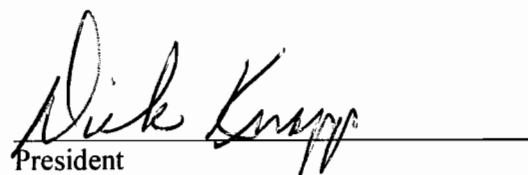
ANNOUNCEMENTS AND TRUSTEE COMMENTS

President Knapp said he contacted Mr. Bolland, Pataskala City Administrator, and was told that Pataskala was not willing to make a proposal to Etna for the JEDD and they are consulting with other surrounding entities. Etna Township is welcome to make a proposal to Pataskala to be a partner. Mr. George said the traffic from that development will be funneled through Etna and the township should take advantage of the money that could be received through the JEDD.

Mr. George moved to pay the bills, Burkholder seconded and the vote in favor was unanimous.

At 10:12 p.m., Mr. George moved to adjourn the meeting, Knapp seconded and the vote in favor was unanimous.


Fiscal Officer


President