

RECORD OF PROCEEDINGS

Minutes of

Meeting

Etna Township Trustees Special Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

July 6,

2007

Held

20

The Etna Township Board of Trustees met on Friday July 6, 2007 in the Etna Township Hall for the purpose of conducting a special meeting. The meeting was called to order at 8:30 a.m. by President Knapp and the pledge of allegiance was recited. Roll call showed Mr. George, Mr. Knapp, Mr. Burkholder, and Laura Brown present.

Paul George moved to adopt the agenda. Gary Burkholder seconded. Roll Call: Burkholder, yes; George, yes; and Knapp, yes;

Etna Township Departmental Meeting Road Report

Property owner on Ballman Rd. has concerns regarding their driveway culvert. Paul and Mike had previously been out to inspect this culvert. If the homeowner provides the culvert the township would install. Mike will leave Paul George's business card on the resident's door.

The first round of signs has been installed and the second round of signs is quoted in the packet. When they put a new sign up next to an old that was rated as fair the sign looks bad. The cost of the second round of signage is \$5,466.00 including shipping. The high intensity signs are one third to fifty percent more. This order will take care of the primary roads in the township. Mike Waller will call the state to get more information. Kleem quoted \$2,400.00.

The roller needed repair. The cable was ordered from McLean for \$85.00. The board discussed procedures to help the road crew when equipment breaks down. It brings the road crew to a complete halt when they have to wait for the Tuesday meetings to approve the purchase order for repairs. Mike feels the Trustee over the roads would have more authority to approve purchases for the road crew.

Mike discussed the Mayflower ditch. Paul George tried to call the Licking County Commissioners office regarding the ditch. Paul George will follow-up with the commissioners office. Mike Waller discussed the ditch at Columbia Road and Trail East. The resident is filling in the ditch. Paul will address and notify him. The ditch needs to be returned to the natural grade. Mike Waller addressed the sink hole on Trail West that the road crew repaired. Mike Waller discussed the signage in Longwood Crossing and the children playing signs will be installed. The road has been turned over to the township and it is not the developer's responsibility. Paul George and Mark Smith will handle the tools for the garage.

Mike Waller stated while installing the signs in Willowbrook several residents inquired about the ditch petition. Paul George will contact Kurt with the Licking County Engineers office.

Mike Waller has inspected the fence along the Etna Cemetery. The property owner next to the cemetery has complained regarding the grass has died because of the spraying the township did. Mike stated the grass is growing back and no spraying has been done. Mike will be there when the spraying is done.

The utility and International trucks need the mileage service. The Trustees will address at the next meeting. Ohio Township Association allows for advertising on their website for twenty dollars.

Mike Waller would like the board to send a letter to Judge Branstool's office to thank them for the adult probation program helping in the park. The mulch in the park is 75% of the flowerbeds are completed. Mike submitted quotes for the paving of the walk path. Gary Burkholder stated for the record he has concerns with the Pataskala Paving quote and the quality of the work they do. Mike Waller stated Pataskala Paving did the asphalt to start with and the asphalt has been there for approximately fifteen years. Mike stated someone needs to be on site to monitor the work.

Gary Burkholder set up the First response Training with Jeff Walker, Licking County Emergency Agency for July 11th at 9:30 a.m. Gary suggested the road crew, zoning inspector, and Trustees be trained. Gary Burkholder will attend this meeting and believes this is available on-line if the Trustees are interested in the training.

The road crew has cut back the tress on the corner of Palmer and Olde Church. Mike is going to adjust the stop sign pole to help the view. Stan will check on the tress in the right-of-way.

Mike Waller requested a key for Brandon for the garage. Paul George mentioned Mark has scheduled vacation and his evaluation.

Dick Knapp discussed the quote for the tires in the amount of \$300.14. This will be approved Tuesday evening. Dick reviewed a list he has compiled of items needing purchase orders that will be addressed Tuesday evening.

Gary Burkholder requested a safety check be run on the generator be checked.

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Zoning Report

Stan Robinson stated he has one planned unit development modification and one more possible in the future. He sees them as text amendments. The one for Orchard Glen was turned over to the Zoning Commission. Dee Dunlap has requested an opinion from Eric Fox from the Licking County Prosecutor's Office. Gary Burkholder has requested a written opinion along with procedures from the prosecutor's office. Gary Burkholder would like the Trustees, Zoning Commission, and Zoning Inspector are on the same page as the prosecutor's office.

Stan Robinson discussed the issues with the fences in the township. There are some residents in the township that were told they did not need a fence permit. Gary Burkholder would like a copy of the final order from the board of zoning appeals hearing. Stan Robinson stated the fence rules need to be addresses. Jim VanDyne is working on a diagram for the zoning resolution.

Stan Robinson discussed language for the backyard events. He also discussed some refund requests. Requests were from 108 Kraner Street, the 52 acre rezoning, and Columbia 40. The Trustees have requested an opinion from the prosecutor for the 52 acre rezoning and Columbia 40. Dick Knapp stated the prosecutor has the request. Stan Robinson requested the Trustees make a motion that Stan would be able to waive late fees. Stan Robinson reported that 9% of the permits are entered into zoning pro. January to June has been entered.

Dick Knapp discussed the pond in the development at Watkins Road and Refugee Road. This detention pond is still holding water. Stan Robinson will follow-up. Gary Burkholder requested that a letter be sent to the members of the Licking County Planning Commission members and their chairman. Gary Burkholder discussed Tollgate Road were the owner leveled the woods. Gary Burkholder would like follow-up regarding this. Gary Burkholder suggested taking photographs.

Stan Robinson reminded the board of his evaluation. Gary Burkholder stated it is done for the record and should be able to review with Stan today or Monday. Gary Burkholder stated Stan will be following up with the Health Department regarding Frontier Ranch.

Secretary Report

Laura Brown stated she met with Chairperson Dee Dunlap regarding the planned unit development modification request from Orchard Glen. An email was sent to Eric Fox requesting direction. Dick Knapp and Laura Brown reviewed the cemetery software. The cemetery on Palmer will be entered to see how it works. The fireproof cabinet is here. The minutes and planned unit developments are in the cabinet.

Township Reports

Water & Sewer David Goll reported on awards that Southwest Licking Community Water and Sewer were presented. David discussed the wells and maintenance being done there is plenty of water.

Park and Recreation was covered under road report regarding the mulch.

Economic Development - Dick Knapp reported that he and David Goll attended a R&E meeting with Jeld-Wen. Jeld-Wen is running 120 jobs and will be added 10-15 more which will have them running at capacity in regards to jobs. The average wage \$16/hour and the majority if not all are from Licking County. Rob Klinger has a report. Access management and the setbacks on 310 were discussed. Dick Knapp requested Economic Development Committee be copied and included in ProLogis items.

Dick Knapp moved to have special joint meeting with Etna TWP Zoning Commission & MSI on July 11th, 2007 @ 7:00 p.m. to review and comment on proposed PUD language. Paul George seconded. Paul George, yes; Dick Knapp, yes; and Gary Burkholder, yes. Motion passed 3-0.

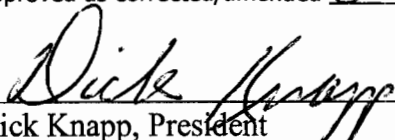
Dick Knapp moved to schedule special joint meeting with Etna Twp Trustees, Etna TWP Zoning Commission, MSI and 310 Study Steering Committee on Wednesday, July 25th, @ 7:00 p.m. to review 310 Focus Study. Paul George seconded. Discussion: Gary Burkholder will check with Erin Prosser. Roll call: Dick Knapp, yes; Gary Burkholder, yes; and Paul George, yes. Passed 3-0.

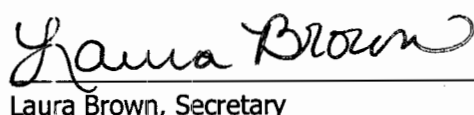
Dick Knapp moved to approve \$50.00 for Etna United Methodist Church for a Joint meeting of Etna TWP Trustees, Etna Zoning commission, MSI and Steering committee Wednesday, July 25th, 2007 @ 7:00 p.m. Roll call: Gary Burkholder, yes; Paul George, yes; and Dick Knapp, yes. Motion passed 3-0.

Public Comments - Dave O'Donnell with American Pavement here to meet with Paul George. He discussed blackmatt and the road bids.

Paul George moved to adjourn. Gary Burkholder seconded. Passed 3-0. Meeting adjourned at 10:10 a.m.

Approved as corrected/amended 8-7-07


Dick Knapp, President


Laura Brown, Secretary