

RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustee Special

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

June 19, 2007

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The Etna Township Board of Trustees met on June 19, 2007 at the Etna Township Hall to hold a special meeting. President Knapp called the meeting to order at 5:12 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee Burkholder, Trustee George and Fiscal Officer Digel-Barrett present.

The motion to adopt the agenda was made by Mr. George, seconded by Burkholder and the vote in favor was unanimous.

President Knapp said the purpose of the meeting was a work session on plans for the new township hall. Architect David Hawkins was not present.

Mr. Burkholder said he wanted it reflected in the minutes that the changes and the concerns he had were duly noted on the sketch plans dated January 27th. Mr. Burkholder said he has been long supportive of building a new township hall but he wants it done right, he wants value for the citizens, for the hall to be used as a civic center with a multipurpose room, wants efficiency in the layout and conservation of heating and cooling. Mr. Burkholder requested a copy of the bid submitted by the architect for building the township hall.

Trustees reviewed the plans and made a list of items for the architect.

- 1) Reverse the location of the mechanical room and kitchen
- 2) Increase the width of hallway from 4 1/2' to 6'
- 3) Vestibule is waste of space
- 4) Move wall along offices 10' to the north.
- 5) Buffering on Liberty Street
- 6) Redesign of the 5 handicap parking spaces on the south side of the building to Pike Street
- 7) Increase the width of the sidewalk for the handicap entrance and increase the width of handicap door to 42"

Complete plans are still needed for the plumbing, heating and cooling, electrical, PA system and computer and telephone wiring. Reschedule a work session with architect Mr. George will investigate the procedure for vacating a portion of the road right-of-way on Liberty Street. Soil test needs to be taken. A variance may be needed for the handicap parking spaces for back out parking to Pike Street and another for the front stoop on the building front. A quote will be needed from the architect for additional services.

PUBLIC COMMENTS

Gil Guttentag, 70 Runkle Drive, pointed out what he considered some design flaws. He suggested, as well as President Knapp, that the meeting room be on one end of the building with the offices on the other end instead of having the meeting room in the middle. Mr. Guttentag recommended a large vestibule with two doors, one leading to the meeting room and the other to the offices with an internal door to connect the two sections. The meeting door would be locked when there is not a meeting and separate heating and cooling systems would reduce the costs of utilities.

Neil Ingle, 71 Trail East, said it would a public relations nightmare to force handicap people to enter the township hall through the back door.

At 6:52p.m., Mr. George moved to adjourn the meeting, Burkholder seconded and the vote in favor was unanimous.


President


Fiscal Officer